



Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar – 190006
NAAC Accredited Grade 'A+'
www.kashmiruniversity.net

No.F(DC-COMM) KU/21
Dated:14-07-2021

Minutes of the Departmental Committee held on 14-07-2021 in the Committee hall of the Department.

Following members were present:

- | | |
|------------------------------|----------------|
| 1. Prof. S M Shafi | (In the Chair) |
| 2. Prof Khursheed Ahmad Butt | (Member) |
| 3. Prof. Nazir Ahmad Nazir | (Member) |
| 4. Dr. Parvez Ahmad Shah | (Member) |
| 5. Er. Kaiser Rashid | (Member) |
| 6. Mr.Sartaj Hussain | (Member) |
| 7. Dr. Sabiya Mufti | (Member) |
| 8. Dr. Khalid A Chishti | (Member) |
| 9. Dr. Ishfaq Ahmad Thaku | (Member) |
| 10. Dr. Adil Amin Bhat | (Member) |

ITEM NO : 01 Examination

The HOD apprised the members about the conduct of 1st semester Examination. He lauded the efforts of the Examination committee and expected that the committee will continue to work with same zeal and fervour.He also praised the efforts of Viva-Voce committee for conducting Viva of 1st Semester students. The HOD impressed upon all the members of the committee to upload the awards (both internal as well as external).

ITEM NO : 02 Class work of 2nd Semester

Resolved that the class work of the 2nd Semester shall start from 16th of July 2021.It was further decided that the following courses of 2nd semester will be taught by the respective teachers as shown against each



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S.No	Course Title	Name of the Faculty
1.	HRM	Dr. Sabiya Mufti
2.	Accounting for Managerial Control	Dr. Adil Amin Bhat
3.	Business Economics	Dr. Ishfaq Ahmad Thaku
4.	Research Methodology	Mr. Sartaj Hussain
5.	Cooperate Banking	Dr. Khalid A Chishti
6.	E-Governance	Er. Kaiser Rashid
7.	Corporate Governance & Corporate Social Responsibility	Dr. Parvez Ahmad Shah

In addition to the above two following courses of OE/GE will be offered for the forthcoming 2nd semester.

1. E-Commerce
2. Personal financial Planning

ITEM NO : 03 B.Voc for Vocational programme: Accounting and Taxation

The HOD conveyed to all the members that the curriculum is now complete. The HOD apprised the members that the Board of undergraduate studies has been formulated and has been approved by the relevant authority. It was also revealed in the meeting that an MoU has been sent by the IITM with regard to guest faculty lectures in the University Departments, placements and student exchange. The members opined that only guest faculty can be accepted as a part of MoU.

ITEM NO : 04 Two weeks Research Methodology Programme

It was resolved that Two weeks Research Methodology Programme for Research scholars of the Department will be conducted after 15th of August. Dr. Sabiya Mufti and Mr. Sartaj Hussain shall be course coordinators. Besides Dr. Ishfaq and Dr. Adil Amin Bhat will assist the course coordinators. The coordinators will start preparation for the conduct of the programme forthwith.

ITEM NO : 05 Conduct of one week workshop on Islamic Banking and Finance

Resolved that after the conduct of two week Research methodology programme the workshop will be taken up immediately.

ITEM NO : 06 HOD's role of Honor

The HOD proposed that the Roll of Honor should be installed in the Head's Chamber and all the HODs photos will be procured for the purpose.



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ITEM NO : 07 Creation of Store

All the members in the meeting unanimously agreed that a big store should be constructed on the ground floor to accommodate many important items which are seasonally required like gas cylinder, gas heater, spare furniture of the Department etc. All faculty members present in the meeting made physical verification for choosing the suitable place. It was resolved that a team of engineers be asked to make an inspection and give the feasibility report in consultation with the Department.

ITEM NO : 08 Creation of separate section of Issue/Return of books

It was unanimously decided that in order to create peaceful and conducive environment in reading room a separate section of issue/return of books is needed. In this regard the adjacent room to the library (presently store) will be converted into issue/return section. For this purpose Engineering section be asked to execute the work.

ITEM NO : 09 Purchase of All in One desktop for office

Resolved that for the smooth functioning of the official work one (01) desktop with the latest configuration shall be procured by debit to the Departmental Local fund

ITEM NO : 10 (Auction of obsolete furniture and electric items)

Resolved that the Auction committee shall be constituted for the purpose with the following members.

1. Dr. Parvez Ahmad Shah
2. Dr. Khalid A Chishti
3. Er. Kaiser rashid

The auction committee will make inspection of the items to be auctioned and do necessary work in this regard.

The meeting ended with a vote of thanks to the chair.

(Prof. S M Shafi)
Head of the Department