

# UNIVERSITY OF KASHMIR

## DEPARTMENT OF COMMERCE

(NAAC ACCREDITED GRADE 'A')

No. F(DC.COMM)KU/02/2019

Dated: 29-05-2019

Minutes of the Departmental Committee Meeting held on 29-05-2019 in the office chamber of the undersigned.

Following members were present:

Prof. Mushtaq Ahmad Bhat	(In the Chair)
Prof. Khursheed Ahmad Butt	(Member)
Prof. Nazir Ahmad Nazir	(Member)
Prof. Riyaz Ahmad Rainaye	(Member)
Prof. S. M. Shafi	(Member)
Dr. Parvez A. Shah	(Member)
Er. Kaisar Rasheed	(Member)
Dr. Sabiya Mufti	(Member)
Dr. Khalid A Chishti	(Member)
Dr. Adil Amin Bhat	(Member)

### Resolution 1 (Organising Annual Day)

The request of the students of M.Com 4<sup>th</sup> semester to organize annual day was discussed and it was resolved to allow the students to organize the annual day. Dr. Parvaiz Ahmad Shah will co-ordinate the event.

### Resolution 2 (Refund of Industrial Tour & Computer Usage Fee)

The request of the students to refund the Industrial Tour fee and computer usage fee amounting Rs. 1000/= was discussed and it was resolved that since there is no budgetary provision for organizing Industrial Tour and the same has not been conducted by the department, therefore, the Industrial Tour fee (Rs. 500/=) and computer usage fee (Rs. 500/=) is recommended to be refunded.

### Resolution 3 (Contact Programme for Distance Education)

The DC members recommend the conduct of Contact Programme of M.Com 2<sup>nd</sup> semester for 2017 batch students of the Directorate of Distance Education. The Coordinator for M.Com programme of Distance Education shall fix the date to start the programme in consultation with concern faculty members.

### Resolution 4 (Child Care Leave)

It was resolved to recommend the child care leave in favour of Ms Samreena for a period of 03 months under rules.

The meeting ended with the vote of thanks to the chair

Prof. Khursheed Ahmad Butt	Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainaye	Prof. Mushtaq Ahmad Bhat	Prof. S. M. Shafi
Dr. Parvaiz Ahmad Shah	Er. Kaisar Rasheed	Dr. Sabiya Mufti	Dr. Khalid Ashraf	





# UNIVERSITY OF KASHMIR

## DEPARTMENT OF COMMERCE

(NAAC ACCREDITED GRADE 'A')

No. F(DRC-COM) KU/2019

Dated: 21-12-2019

Minutes of the Departmental ~~Research~~ Committee (DRC) meeting held on 21-12-2019 in the office chamber of the undersigned.

Following members were present

Prof. Mushtaq Ahmad Bhat	(In the Chair)
Prof. Khursheed Ahmad Butt	(Member)
Prof. Nazir Ahmad Nazir	(Member)
Prof. Riyaz Ahmad Rainayee	(Member)
Prof. Mohmad Shafi Sofi	(Member)
Dr. Parvaiz Ahmad Shah	(Member)
ER. Kaisar Rasheed	(Member)
Mr. Sartaj Hussain	(Member)
Dr. Khalid Ashraf Chisti	(Member)

### Item No: 01 (Re-appropriation of the sanctioned self finance seat share)

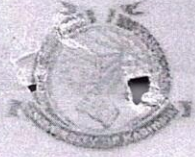
Ms. Mehvish Mushtaq was appointed as contractual lecturer vide university order No: F(CL-Commerce)Adm/TW/KU/19 dated 13-11-2019 by debit to the payment seat share of the department. Her salary has not been released by the concerned section as it was not reflected in the budget allocation for the year 2019-20. The matter was discussed and deliberated upon and it was resolved to recommend the re-appropriation of the sanctioned self finance seat share amounting Rs.07.60 lacs for the development of class rooms and scholars room to include the salary of contractual lecturer.

The meeting ended with the vote of thanks to the chair.

Prof. Khursheed Ahmad Butt	Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq A Bhat	Prof. Mohmad Shafi Sofi
Dr. Parvaiz Ahmad Shah	Er. Kaisar Rasheed	Dr. Khalid Ashraf Chisti	Mr. Sartaj Hussain	

Head of the Department





**UNIVERSITY OF KASHMIR**  
**DEPARTMENT OF COMMERCE**  
(NAAC ACCREDITED GRADE 'A')

No. F(DC-COM) KU/2019

Dated: 30-12-2019

Minutes of the Departmental Committee (DC) meeting held on 30-12-2019 in the office chamber of the undersigned.

Following members were present

Prof. Mushtaq Ahmad Bhat	(In the Chair)
Prof. Khurshed Ahmad Butt	(Member)
Prof. Nazir Ahmad Nazir	(Member)
Prof. Mohamad Shafi Sofi	(Member)
Dr. Parvaiz Ahmad Shah	(Member)
ER. Kaisar Rasheed	(Member)
Dr. Khalid Ashraf Chisti	(Member)
Dr. Sabija Mufti	(Member)

**Item No: 01 (Engagement of contractual lecturers)**

Resolved to recommend the engagement of 04 contractual lecturers for the academic session 2020 against the positions shown below:-

Requirement (number of contractual lecturers)	Specialization	Budget Head	Vacancies			Existing Contractual Staff
			Professor/s	Associate Professor/s	Assistant Professor/s	
04	General	Vacant Professor Position	1	Nil	Nil	03
		Against the Professor Position held by Prof Mohi-ud-Din Sangmi (DCDC)	1	Nil	Nil	
		Against Payment Seat Share (2020 Session)		Nil	Nil	

**Item No: 02 (Entrance Test Syllabus-2020 under CBCS pattern)**

M.Com Entrance Test syllabus for 2020 for B.Com (General/Honours) is modified and approved as per the university notification no. F.DACE(Entrance-2020)KU/19 dated 20-12-2019.

The meeting ended with the vote of thanks to the chair.

Prof. Khurshed Ahmad Butt	Prof. Nazir Ahmad Nazir	Prof. Mushtaq A Bhat	Prof. Mohamad Shafi Sofi	Dr. Sabija Mufti
Dr. Parvaiz Ahmad Shah	Er. Kaisar Rasheed	Dr. Khalid Ashraf Chisti	Mr. Saraj Hussain	

*[Signature]*  
Head of the Department





# UNIVERSITY OF KASHMIR

## DEPARTMENT OF COMMERCE

(NAAC ACCREDITED GRADE 'A')

No. F( DC-COM) KU/2019

Dated: \_\_\_\_\_

**Item No: 07 (Refund of admission fee)**

Resolved to recommend refund of admission fee of Mr. Imtiyaz Ahmad Sheikh, Physically Challenged Person, of M.Com. 2<sup>nd</sup> semester bearing Enrolment No. 18034111067, subject to fulfilment of necessary requirements under rules.

**Item No: 08 (Reservations regarding circular issued by Controller of Examinations)**

With respect to submission of e-awards within 20 days after completion of term end examination, it was observed that due to the large number of students (approximately 100) it is difficult to submit awards within the stipulated period, therefore, it was resolved that a committee comprising of Prof. Riyaz Ahmad Rainayee and Dr. Khalid Ashraf Chisti will determine the number of days within which evaluation process could be completed.

**Item No: 09 (Evaluation of answer scripts)**

With respect to evaluation of answer scripts it was resolved that after term end examination the awards of every faculty member will be cross examined to ensure the fairness in the marks assigned by the faculty.

**Item No: 10 (Parking for staff)**

Resolved that parking lot will be designated for employees.

The meeting ended with the vote of thanks to the chair.

Prof. Khurshid Ahmad Butt	Prof. Nazif Ahmad Nazir	Prof. Riyaz Ahmad Rainayee	Prof. Mushraq Ahmad Bhat
Prof. Muzaffar Shafi Sofi	Dr. Parvaiz Ahmad Shah	Mr. Sartaj Hussain	Dr. Sabiya Mufti
Dr. Khalid Ashraf Chisti	Er. Kasar Rasheed	Dr. Ishfaq Ahmad Thaku	Dr. Adil Aamain Bhatt

*[Signature]*  
Head of the Department  
14/05/19





**UNIVERSITY OF KASHMIR**  
**DEPARTMENT OF COMMERCE**  
**(NAAC ACCREDITED GRADE 'A')**

No. F(DC-COM) KU/2019

Dated: \_\_\_\_\_

Minutes of the Departmental Committee (DC) meeting held on 14-03-2020 in the office chamber of the undersigned.

Following members were present

Prof. Mushtaq Ahmad Bhat	(In the Chair)
Prof. Khursheed Ahmad Butt	(Member)
Prof. Nazir Ahmad Nazir	(Member)
Prof. Riyaz Ahmad Rainayee	(Member)
Dr. Parvaiz Ahmad Shah	(Member)
ER. Kaisar Rasheed	(Member)
Mr. Sartaj Hussain	(Member)
Dr. Sabiya Mufti	(Member)
Dr. Khalid Ashraf Chisti	(Member)
Dr. Ishfaq Ahmad Thaku	(Member)
Dr. Adil Amain Bhutt	(Member)

**Item No: 01 (kitchen Appliances)**

Resolved to purchase kitchen appliances (gas stove, micro oven and refrigerator) by debit to department local fund.

**Item No: 02 (LCD projector)**

Resolved that one LCD projector (EPSON) including screen for research scholars room will be purchased through the purchase section of the university by debit to department local fund.

**Item No: 03 (Conduct of seminar/conference/symposium/workshop)**

Resolved that the Department will approach funding agencies/sponsors for conduct of seminar/conference/symposium/workshop, before submitting any proposal to university authorities for funding purpose.

**Item No: 04 (Contact Programme DDE)**

Resolved to recommend following faculty members to conduct the contact classes of M.Com 3<sup>rd</sup> semester, batch 2017:-

S. No.	Course Code	Course Title	Name of the Faculty
1.	COM 17301CR	Indian Financial System	Prof. Khursheed Ahmad Butt
2.	COM 17302CR	Marketing Management	Prof. Mushtaq Ahmad Bhat
3.	COM 17304DCE	Goods & Services Tax	Dr. Khalid Ashraf Chisti
4.	COM 17307DCE	Marketing Communication	Dr. Sabiya Mufti

**Item No: 05 (Special assistance programme)**

Resolved that Prof. Khursheed Ahmad Butt will prepare the proposal for special assistance programme and submit the same to HOD for its approval in the Departmental Committee.

**Item No: 06 (Conduct of continuous assessment tests for M.Com 1<sup>st</sup> and 2<sup>nd</sup> Semesters)**

Resolved that continuous assessment tests will be conducted by concerned teachers at their own convenience after 31<sup>st</sup> March, 2020.