



UNIVERSITY OF KASHMIR
DEPARTMENT OF COMMERCE
(NAAC ACCREDITED GRADE 'A')

No. F(DC-COM) KU/2019

Dated: 03-02-2020

Minutes of the Departmental Committee (DC) meeting held on 03-02-2020 in the office chamber of the undersigned.

Following members were present

Prof. Mushtaq Ahmad Bhat	(In the Chair)
Prof. Khurshheed Ahmad Butt	(Member)
Prof. Nazir Ahmad Nazir	(Member)
Prof. Riyaz Ahmad Rainayee	(Member)
Prof. Mohmad Shafi Sofi	(Member)
Dr. Parvaiz Ahmad Shah	(Member)
ER. Kaisar Rasheed	(Member)
Mr. Sartaj Hussain	(Member)
Dr. Sabiya Mufti	(Member)
Dr. Khalid Ashraf Chisti	(Member)

Item No: 01 (Class Work of M.Com 1st and 2nd semester)

The time table for resumption of class work for M.Com. 1st and 2nd semester was reframed.

Item No: 02 (B.Com Honours syllabus)

The B. Com. Honours syllabus already approved by the BOUGS in its meeting held on 19-12-2019 was aligned with the letter No.F(B.Com Hons/Syllabus/ku)/KU/20 dated 14-01-2020 issued by Dean Academic.

The meeting ended with the vote of thanks to the chair.

Prof. Khurshheed Ahmad Butt	Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat	Prof. Mohmad Shafi Sofi
Dr. Parvaiz Ahmad Shah	Er. Kaisar Rasheed	Mr. Sartaj Hussain	Dr. Sabiya Mufti	Dr. Khalid Ashraf Chisti

Head of the Department



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		MCQ's Assignments, Attendance of students, Student participation in the class
Total Marks Per Paper With 04 Credits	100	(80 End Semester and 20 Continuous Assessment)
OE/GE with 02 Credits	The above evaluation mechanism will be followed for OE/GE courses (02 credits) also. However, there will be End-term Examination only.	

Item No: 02 (Purchase of I-Mac for all the faculty members)

Purchase of I-Mac was discussed and deliberated upon by all members and it was unanimously resolved that in order to enforce effective on-line teaching and student assessment, the need for the purchase of I-Mac is indispensable for all faculty members. The said purchase shall be made by debit to departmental local funds.

The meeting ended with the vote of thanks to the chair.

 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayee	 Prof. Mushtaq Ahmad Bhat
 Prof. Mohmad Shafi Sofi	 Dr. Parvaiz Ahmad Shah	 Er. Kaisar Rasheed
 Dr. Sabiya Mufti	 Dr. Khalid Ashraf Chisti	 Dr. Adil Aamain Bhatt

Head of the Department



UNIVERSITY OF KASHMIR

DEPARTMENT OF COMMERCE

(NAAC ACCREDITED GRADE 'A')

No. 1(DC-COM) KU/2020

Dated _____

Minutes of the Departmental Committee (DC) meeting held on 13-06-2020 in the office chamber of the undersigned.

Following members were present

Prof. Mushtaq Ahmad Bhat	(In the Chair)
Prof. Nazir Ahmad Nazir	(Member)
Prof. Riyaz Ahmad Rainayee	(Member)
Prof. Mohamad Shafi Sofi	(Member)
Dr. Parvaiz Ahmad Shah	(Member)
ER. Kaisar Rasheed	(Member)
Dr. Sabiya Mufti	(Member)
Dr. Khalid Ashraf Chisti	(Member)
Dr. Adil Amain Bhutt	(Member)

Item No: 01 (to discuss the new examination pattern for M.Com Programme (current semesters) in light of University Notification No. No.f(PG-Exams)Acad/KU/20 dated 30-05-2020)

The new examination mechanism was discussed and deliberated upon and following student evaluation method was approved.

Programme	Examination Pattern/Components	Marks Allotted	Evaluation Mechanism
M.Com.	Mid-term Examination	40	Mid-term examination will comprise of four (4) short answer type questions and four (4) long answer type questions of 1 st and 2 nd units. The student shall be required to attempt at least two questions from short answer type and two questions from long answer type questions with a word limit of 100-150 and 300-400 respectively. Short answer type questions will carry seven (07) marks and long answer type questions shall carry thirteen (13) marks each respectively. Short Answer Type Questions = 2×7= 14 Marks Long Answer Type Questions = 2×13= 26 Marks
	Term End Examination	40	Term end examination will comprise of four (4) short answer type questions and four (4) long answer type questions of 3 rd and 4 th units. The student shall be required to attempt at least two questions from short answer type and two questions from long answer type questions with a word limit of 100-150 and 300-400 respectively. Short answer type questions will carry seven (07) marks and long answer type questions shall carry thirteen (13) marks each respectively. Short Answer Type Questions = 2×7= 14 Marks Long Answer Type Questions = 2×13= 26 Marks
M.Com. (Continuous Assessment)		20	The said examination will be based on any or combination of the following to be conducted by the concerned teacher on regular intervals:-

(Handwritten signatures and initials)



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(NAAC ACCREDITED GRADE 'A')

No. F(DC-COM)KU/2020

Dated _____

Minutes of the Departmental Committee (DC) meeting held on 04-07-2020 in the office chamber of the undersigned.

Following members were present

Prof. Mushtaq Ahmad Bhat	(In the Chair)
Prof. Khurshheed Ahmad Bhutt	(Member)
Prof. Nazir Ahmad Nazir	(Member)
Prof. Riyaz Ahmad Rainayee	(Member)
Prof. Mohmad Shafi Sofi	(Member)
Dr. Parvaiz Ahmad Shah	(Member)
ER. Kaisar Rasheed	(Member)
Dr. Sabiya Mufti	(Member)
Dr. Khalid Ashraf Chisti	(Member)
Dr. Ishfaq Ahmad Thaku	(Member)
Dr. Adil Amain Bhutt	(Member)

Item No: 01 (to discuss the new examination pattern for M.Com. M.Com. 1st and 2nd semesters (batch:2018 and 2019) in light of University Notification No. No.f(PG-Exams)Acad/KU/20 dated 30-05-2020 and to conduct their online examinations)

The new examination mechanism was discussed and deliberated upon and it was resolved:

1. That the question paper will be of Multiple Choice Questions (MCQ's).
2. That each question paper will consist of forty (40) Multiple Choice Questions each carrying two (2) marks
3. That examination will be of sixty (60) minutes with one and half minute's duration per question.
4. The above scheme of assessment/evaluation will be followed for the ongoing 2nd and 3rd semester (batch 2019 and 2018 respectively)
5. With regard to OE/GE courses (electives), question paper will consist of (20) MCQ's each carrying two marks and will be of thirty (30) minutes duration.
6. The internal assessment will be conducted by the concerned teacher.

The meeting ended with the vote of thanks to the chair.

Prof. Khurshheed Ahmad Bhutt	Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee
Prof. Mushtaq Ahmad Bhat	Prof. Mohmad Shafi Sofi	Dr. Parvaiz Ahmad Shah
ER. Kaisar Rasheed	Dr. Sabiya Mufti	Dr. Khalid Ashraf Chisti
Dr. Ishfaq Ahmad Thaku	Dr. Adil Amain Bhutt	

Head of the Department



UNIVERSITY OF KASHMIR
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No. F(DC-COM) KU/2020

Dated: _____

Minutes of the Departmental Committee (DC) meeting held on 01-10-2020 in the office chamber of the undersigned.

Following members were present

Prof. Mushtaq Ahmad Bhat	(In the Chair)
Prof. Khursheed Ahmad Bhutt	(Member)
Prof. Riyaz Ahmad Rainayee	(Member)
Prof. Mohmad Shafi Sofi	(Member)
Dr. Parvaiz Ahmad Shah	(Member)
ER. Kaisar Rasheed	(Member)
Dr. Sabiya Mufti	(Member)
Mr. Sartaj Hussain	(Member)
Dr. Khalid Ashraf Chisti	(Member)
Dr. Ishfaq Ahmad Thaku	(Member)
Dr. Adil Amain Bhutt	(Member)

Item No: 01 (Time Table for M.Com 1st, 3rd and 4th semesters)

The Time Tables for M.Com 1st, 3rd and 4th semesters has been discussed and resolved that online class work for 3rd and 4th semesters shall start from 08-10-2020. However, online class work of 1st semester shall start immediately after the completion of their admission formalities.

Item No: 02 (OE/GE Courses for 1st & 3rd and 4th semesters)

The DC has recommended to offer the following OE/GE Courses for 1st, 3rd and 4th semesters.

1 st semester	3 rd semester	4 th Semester
Management Theory & Practice (Dr. Parvaiz Ahmad Shah)	Organisational Psychology (Dr. Sabiya Mufti)	Commercial Banking (Mr. Sartaj Hussain)
Data & Network Communication (Er. Kaisar Rasheed)	Entrepreneurship Development (Adil Amain Bhatt)	Regional Economic Integration (Dr. Ishfaq Ahmad Thaku)

Basic Financial Economics

Item No: 03 (Purchase of sanitizer dispenser/sanitizers/masks)

In view of Covid-19 pandemic, it has been resolved to purchase branded one sanitizer dispenser/sanitizers/masks for the department by debit to Department Local Fund.

The meeting ended with the vote of thanks to the chair.

Prof. Khursheed Ahmad Bhutt	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat
Prof. Mohmad Shafi Sofi	Dr. Parvaiz Ahmad Shah	Er. Kaisar Rasheed
Dr. Sabiya Mufti	Mr. Sartaj Hussain	Dr. Khalid Ashraf Chisti
Dr. Ishfaq Ahmad Thaku	Dr. Adil Amain Bhutt	

o Bhatt
Head of the Department



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UNIVERSITY OF KASHMIR

DEPARTMENT OF COMMERCE

(NAAC ACCREDITED GRADE 'A')

No. F/DC-COM/KU/2020

Dated: 09-11-2020

Minutes of the Departmental Committee (DC) meeting held on 09-11-2020 in the office chamber of the undersigned.

Following members were present

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|--------------------------------|----------------|
| 1. Prof. Mushtaq Ahmad Bhat | (In the Chair) |
| 2. Prof. Khurshheed Ahmad Butt | (Member) |
| 3. Prof. Nazir Ahmad Nazir | (Member) |
| 4. Prof. Riyaz Ahmad Rainayee | (Member) |
| 5. Prof. Mohmad Shafi Sofi | (Member) |
| 6. Dr. Parvaiz Ahmad Shah | (Member) |
| 7. ER. Kaisar Rasheed | (Member) |
| 8. Mr. Sartaj Hussain | (Member) |
| 9. Dr. Sabiya Mufti | (Member) |
| 10. Dr. Khalid Ashraf Chisti | (Member) |

Item No: 01 (Engagement of contractual lecturers)

Resolved to recommend the engagement of 02 contractual lecturers for the academic session 2021 against the positions shown below:-

Requirement (number of contractual lecturers)	Specialization	Budget Head	Vacancies			Existing Contractual Staff
			Professor/s	Associate Professor/s	Assistant Professor/s	
02	General	Vacant Professor Position	1	Nil	Nil	02
		Against the Professor Position held by Prof Mohi-ud- Din Sangmi (DCDC)	1	Nil	Nil	

Item No: 02 (Orientation session with M.Com 1st semester Students)

In view of Covid-19 pandemic, it was resolved to conduct online orientation session of newly admitted students immediately after the completion of their admission formalities.

The meeting ended with the vote of thanks to the chair.

Prof. Khurshheed Ahmad Butt	Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq A. Bhat	Prof. Mohmad Shafi Sofi
Dr. Parvaiz Ahmad Shah	Er. Kaisar Rasheed	Mr. Sartaj Hussain	Dr. Sabiya Mufti	Dr. Khalid Ashraf Chisti

M. J. H.
Head of the Department



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UNIVERSITY OF KASHMIR

DEPARTMENT OF COMMERCE

(NAAC ACCREDITED GRADE 'A')

No. 11 DC-COM/KU/2020

Dated: 03-12-2020

Minutes of the Departmental Committee (DC) meeting held on 23-12-2020 in the office chamber of the undersigned.

Following members were present

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|---------------------------------|----------------|
| 1. Prof. Mushtaq Ahmad Bhat | (In the Chair) |
| 2. Prof. Mohi-ud-Din Sangmi | (Member) |
| 3. Prof. Khurshheed Ahmad Bhutt | (Member) |
| 4. Prof. Riyaz Ahmad Rainayee | (Member) |
| 5. Prof. Mohamad Shafi Sofi | (Member) |
| 6. Dr. Sabiya Mufti | (Member) |
| 7. Dr. Khalid Ashraf Chisti | (Member) |

Item No: 01 (Conversion of Professor's position into two lecturer positions)

Conversion of vacant Professor's position into two Assistant Professors was discussed and deliberated upon. It was resolved to seek the opinion of existing Assistant Professors of the department as this decision directly can affect their career growth. Once the opinion is received, accordingly Department Committee decision will be communicated to authorities.

Item No: 02 (Vetting of syllabus/ Course structure for B. Voc Course in Accounting & Taxation)

Letter received from Deputy Registrar, Academic regarding vetting of syllabus/course structure for B.Voc course in Accounting & Taxation was discussed and deliberated upon. It was resolved to constitute a sub-committee of following members who will review the proposed course structure and syllabus in light of the general guidelines of the University for necessary changes before the same is placed for approval in BOUGS.

- | | |
|-------------------------------|------------|
| 1. Prof. Reyaz Ahmad Rainayee | (Chairman) |
| 2. Mr. Sartaj Hussain | (Member) |
| 3. Dr. Khalid Ashraf Chisti | (Member) |
| 4. Dr. Ishfaq Ahmad Thaku | (Member) |
| 5. Dr. Adil Amain Bhatt | (Member) |

The meeting ended with the vote of thanks to the chair.

Prof. Mohi-ud-Din Sangmi	Prof. Khurshheed Ahmad Bhutt	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat
Prof. Mohamad Shafi Sofi	Dr. Sabiya Mufti	Dr. Khalid Ashraf Chisti	

(Signature)
Head of the Department