

UNIVERSITY OF KASHMIR

DEPARTMENT OF COMMERCE

(NAAC ACCREDITED GRADE 'A')

No. F(DC-COM) KI/2020

Dated: _____

Minutes of the Departmental Committee (DC) meeting held on 17-02-2021 in the office chamber of the undersigned.

Following members were present:-

- | | |
|--------------------------------|----------------|
| 1. Prof. Mushtaq Ahmad Bhat | (In the Chair) |
| 2. Prof. Khursheed Ahmad Bhutt | (Member) |
| 3. Prof. Nazir Ahmad Nazir | (Member) |
| 4. Prof. Riyaz Ahmad Rainayee | (Member) |
| 5. Dr. Parvaiz Ahmad Shah | (Member) |
| 6. Er. Kaisar Rasheed | (Member) |
| 7. Dr. Sabiya Mufti | (Member) |
| 8. Mr. Sartaj Hussain | (Member) |
| 9. Dr. Khalid Ashraf Chisti | (Member) |
| 10. Dr. Adil Amain Bhat | (Member) |

Item No: 01 (Examination of 3rd and 4th semester examination)

Resolved to conduct term-end examination of 3rd and 4th semesters as per direction of the university in on-line mode for 3rd semester and off-line mode for 4th semester.

Item No: 02 (Examination of OE/ GE of 3rd and 4th semester examination)

Resolved to conduct term-end examination of OE/ GE courses for 3rd and 4th semester as per direction of the university in on-line mode for 3rd semester and off-line mode for 4th semester and as per the notification of Chief co-ordinator CBCS.

Item No: 03 (Nomination of Career Counsellor)

Resolved to recommend Dr. Parvaiz Ahmad Shah as Career Counsellor to Centre for Career Planning and Counselling (CCPC).

Item No: 04 (Non-conversion of Professor Position into two Assistant Professor positions)

Conversion of one available Professor position into two Assistant professor positions was discussed and deliberated upon. It was resolved that all Assistant Professors currently working in the Department are eligible for Professor's position and in the event of splitting the said position into two Assistant Professor positions would tantamount to their de-motivation and low morale. Therefore, it was resolved not to recommend Professor's position to be converted into two Assistant Professor positions.

Item No: 05 (Purchase of Laptops for the faculty)

Resolved to impress upon authorities to allow the Department to purchase laptops for the faculty members to facilitate quality research/teaching.



UNIVERSITY OF KASHMIR

DEPARTMENT OF COMMERCE

(NAAC ACCREDITED GRADE 'A')

No. F(DC-COM) KU/2020

Dated: _____

Item No: 06 (1st semester examination)

Resolved to conduct term-end examination of 1st semester after completion of syllabus and as per directions of the university.

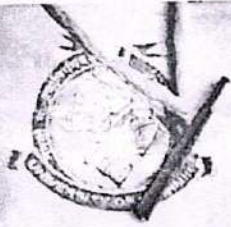
Item No: 07 (Painting of Faculty Chambers)

Resolved to paint Prof. Nazir Ahmad Nazir's Chamber and all other faculty members through this DC minutes are requested to inform the undersigned as to the requirement of their official chambers painting need.

The meeting ended with the vote of thanks to the chair.

Prof. Khurshid Ahmad Bhatt	Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat
Dr. Parvaiz Ahmad Shah	Er. Naisar Rasheed	Dr. Sabiya Mufti	Mr. Sattar Hussain
Dr. Khalid Ashraf Chisti	Dr. Adil Aman Bhat		


Head of the Department

**Department of Commerce****UNIVERSITY OF KASHMIR**

Hazratbal, Srinagar - 190006

NAAC Accredited Grade 'A+'

No. PCSC - Comm) KU/21.Dated: 10-03-2021.

Minutes of the Departmental Committee (DC) meeting held on 18-03-2021 in the office chamber of undersigned.

- | | |
|-------------------------------|----------------|
| 1. Prof. Mushtaq Ahmad Bhat | (In the Chair) |
| 2. Prof. Khursheed Ahmad Butt | (Member) |
| 3. Prof. Riyaz Ahmad Rainayee | (Member) |
| 4. Prof. S. M. Shafi | (Member) |
| 5. Dr. Parvaiz Ahmad Shah | (Member) |
| 6. Er. Kaisar Rasheed | (Member) |
| 7. Dr. Sabiya Mufti | (Member) |
| 8. Mr. Sartaj Hussain | (Member) |
| 9. Dr. Khalid Ashraf Chishti | (Member) |
| 10. Dr. Ishfaq Ahmad Thaku | (Member) |

Item 01 (Resumption of M. Com 1st semester offline and online classwork)

Offline and online classwork of M. Com. 1st semester was discussed in light of University notification dated 17-03-2021. It was resolved that following necessary technology enabling aids will be purchased by debit to department local fund to be provided to all faculty members to ensure smooth simultaneous offline and online teaching: -

- | | |
|---|------------|
| 1. USB adopter with HDMI: | 06 Numbers |
| 2. Samsung Tab OTG with HDMI (adopter): | 06 Numbers |
| 3. Head Phone with speaker: | 12 Numbers |
| 4. Thermal Scanner (for maintaining Sop's): | 01 Number |

The above-mentioned items, except item number 03 & 04, will be additionally purchased prior to resumption of offline and online classwork for M.Com. 4th semester.

Item 02 (Condonement of examination fee of an orphan student)

The request of Mr. Rashid Ahmad to condone the examination fee in light of University Notification No. F(Financial Assistance-DAA)/KU/20 dated: 26-02-2020 was discussed and recommended in favour of the applicant.

Meeting ended with a vote of thanks to the chair.

Prof. Khursheed Ahmad Butt	Prof. Riyaz Ahmad Rainayee	Prof. S. M. Shafi	Dr. Parvaiz Ahmad Shah	Er. Kaisar Rasheed
Dr. Sabiya Mufti	Mr. Sartaj Hussain	Dr. Khalid Ashraf Chishti	Dr. Ishfaq Ahmad Thaku	

Head of the Department



Department of Commerce
University of Kashmir, Srinagar, 190006
 (NAAC ACCREDITED GRADE 'A')

FORM: 242/20/ E.I. 2160

No. F (DC-COM) KU/2021

Dated: 27-03-21

Minutes of the Department Committee (DC) meeting held on 27-03-2021 in the office chamber of the undersigned.

Following members were present

- | | |
|--------------------------------|----------------|
| 1. Prof. Mushtaq Ahmad Bhat | (In the Chair) |
| 2. Prof. Khursheed Ahmad Bhutt | (Member) |
| 3. Prof. Nazir Ahmad Nazir | (Member) |
| 4. Prof. Riyaz Ahmad Rainayee | (Member) |
| 5. Prof. Mohmad Shafi Sofi | (Member) |
| 6. Dr. Parvaiz Ahmad Shah | (Member) |
| 7. ER. Kaisar Rasheed | (Member) |
| 8. Dr. Sabiya Mufti | (Member) |
| 9. Dr. Khalid Ashraf Chisti | (Member) |
| 10. Dr. Ishfaq Ahmad Thaku | (Member) |

Item No: 01 (OE and GE Courses for 4th Semester)

OE and GE courses to be offered by the Department for 4th semester were discussed. It was resolved to offer following two courses for the forthcoming 4th semester: -

S. No.	Course Title	Course Code	Name of the Faculty Member
1.	Basic Financial Econometrics	COM 18413GE	Mr. Sartaj Hussain
2.	Regional Economic Integration	COM 18414 GE	Dr. Ishfaq Ahmad Thaku

Item No: 02 (Budget for the financial year 2021-2022)

Budget for the financial year 2021-2022 was discussed and recommended for approval of authorities.

Item No: 04 (Syllabus for B.Voc. in Accounting and Taxation)

Syllabus for B.Voc. in Accounting & Taxation was discussed and deliberated upon. It was resolved to provide hard copy of Course Structure to all faculty members for their suggestions so that same will be taken up for discussion and approval in the next Department Committee to be held on 31-03-2021.

The meeting ended with the vote of thanks to the chair.

Prof. Khursheed Ahmad Butt	Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee
Prof. Mohmad Shafi Sofi	Dr. Parvaiz Ahmad Shah	Er. Kaisar Rasheed
Dr. Sabiya Mufti	Dr. Khalid Ashraf Chisti	Dr. Ishfaq Ahmad Thaku

Head of the Department



Department of Commerce
University of Kashmir, Srinagar, 190006
 (NAAC ACCREDITED GRADE 'A'')

No. F(DC-COM) KU/2024

Dated: _____

Minutes of the Department Committee (DC) meeting held on 06-04-2021 in the office chamber of the undersigned.

Following members were present

- | | |
|--------------------------------|----------------|
| 1. Prof. Mushtaq Ahmad Bhat | (In the Chair) |
| 2. Prof. Khursheed Ahmad Bhutt | (Member) |
| 3. Prof. Nazir Ahmad Nazir | (Member) |
| 4. Prof. Riyaz Ahmad Rainayee | (Member) |
| 5. ER. Kaisar Rasheed | (Member) |
| 6. Dr. Sabiya Mufti | (Member) |
| 7. Dr. Khalid Ashraf Chisti | (Member) |
| 8. Dr. Ishfaq Ahmad Thaku | (Member) |
| 9. Dr. Adil Amain Bhatt | (Member) |

Item No: 01 (Panel of resource persons for Distance Education)

Resolved and recommended following faculty members as resource persons for on-line contact classes for M.Com.3rd Semester.

S. No.	Course Title	Course Code	Name of the Faculty Member
1.	Indian Financial system	COM18301CR	Mr. Sartaj Hussain
2.	Marketing Management	COM18302CR	Prof. Mushtaq Ahmad Bhat
3.	Industrial Relations	Com18304CR	Dr. Sabiya Mufti
4.	Goods and Services taxes - I	Com18305DCE	Dr. Khalid Ashraf Chishti
5.	Production Management	COM18307DCE	Dr. Adil Amin Bhatt

Item No: 02 (Class Work for M.Com. 4th Semester; Batch: 2019)

Resolved that dual mode of teaching (online and offline) for M.Com. 4th semester, Batch, 2019 shall start from 12-04-2021.

Item No: 03 (Course Structure and Syllabus for B.Voc. in Accounting and Taxation)

Course Structure for B.Voc in Accounting & Taxation was approved. The already constituted committee will prepare syllabus accordingly to be discussed for approval in next DC meeting.

The meeting ended with the vote of thanks to the chair.

Prof. Khursheed Ahmad Bhutt	Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee
Er. Kaisar Rasheed	Dr. Sabiya Mufti	Dr. Khalid Ashraf Chisti
Dr. Ishfaq Ahmad Thaku	Dr. Adil. Amain Bhatt	Sartaj Hussain

Head of the Department



Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

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❖ **Item: 02**

B.Voc Syllabus

The worthy HOD Conveyed to all the members that the Syllabus for B.Voc Programme is excepting One Course. It was resolved that the Course 'Business Law -II' be replaced with another course which will be done after a due thought process. It was further resolved that B.Voc Programme for Accounting and Taxation be introduced in other colleges of the valley. However, such a process shall succeed after a Meeting is held with the Commerce teaching fraternity of the Undergraduate Level. It was decided that the syllabus will be again discussed in the next DC meeting.

❖ **Item: 03**

5-Day Week Timetable for 4th Semester, 2019 Batch

As per the Model Timetable issued by the CBCS Office for 5-Days Week Business which includes new Basket Timings for GE and OE Courses, a Timetable for 4th Semester has been calibrated accordingly. The same was placed before the members and after threadbare discussion suggestions were made and it was resolved that the same need to be reflected in the new Timetable.

❖ **Item: 04**

Regarding Choice of Subject in DCE Category:

It was resolved that no Choice in DCE Category be offered to the students of 4th Semester. The decision with regard offering Financial Risk Management (FRM) was taken in an erstwhile departmental committee meeting held about two (02) months before. The decision cannot be changed now. Mr.Sartaj Hussain is advised to take classes as per the new Timetable and has been advised to expedite the teaching learning processes.

The meeting ended with the vote of thanks to the chair

Head of the Department



Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar – 190006
NAAC Accredited Grade 'A+'
www.kashmiruniversity.net

No.F (DC-COMM) KU/21
Dated:28-05-2021

Minutes of the Departmental Committee conducted at Google Meet Platform held on 28-05-2021 (at 11:00 am)

Following members were present:

1. Prof. S M Shafi	(In the Chair)
2. Prof Khursheed Ahmad Butt	(Member)
3. Prof. Nazir Ahmad Nazir	(Member)
4. Prof Riyaz Ahmad Rainayee	(Member)
5. Prof. Mushtaq Ahmad Bhat	(Member)
6. Er. Kaiser Rashid	(Member)
7. Dr. Parvez Ahmad Shah	(Member)
8. Mr.Sartaj Hussain	(Member)
9. Dr. Sabiya Mufti	(Member)
10. Dr. Khalid A Chishti	(Member)
11. Dr. Ishfaq Ahmad Thaku	(Member)
12. Dr. Adil Amin Bhat	(Member)

❖ Item: 01

Question Paper Structure for Ist Semester Examination Batch 2020

Resolved that the question paper will be of blended mode and will be set as per the following Scheme:

Section A: MCQ Questions (50%)–20 MCQ Questions @ 2 Marks Per MCQ = 40 Marks

Section B: Short answer Type Questions (50%)– 08 questions of 10 Marks each to be set with 2 Questions from each Unit. The Candidates will be asked to attempt any 4 Questions across all Units.



Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

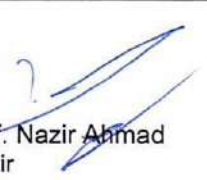

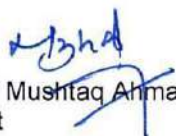
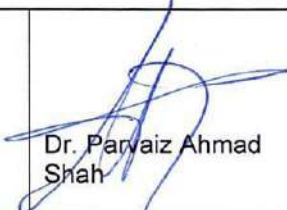
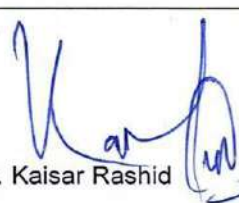
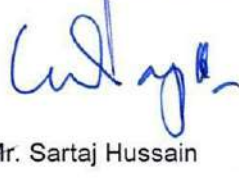


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No FC.Dc - Comm/KU/21.

Dated: 16-08-2021.

Item No 04: All the members unanimously resolved that post-facto sanction be accorded to the expenditures incurred on account of refreshment given to all Board Members during the day-long deliberation by the B.Voc programme in the board meeting held on 11-08-2021. In this regard the bill submitted by **Mughal Food Corner** for Rs. 16700/- will be paid for against bill No 652 by debit to "Misc" local fund for the year 2021-22.

 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayee	 Prof Mushtaq Ahmad Bhat	 Dr. Parvaiz Ahmad Shah
 Er. Kaisar Rashid	 Mr. Sartaj Hussain	 Dr. Khalid A. Chasti	 Dr. Ishfaq Ahmad
 Dr. Adil Amin			



(Prof. Mohammad Shafi)
Head of the Department



Department of Commerce

UNIVERSITY OF KASHMIR

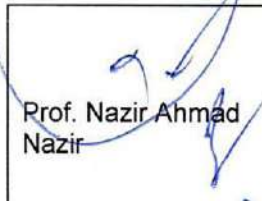
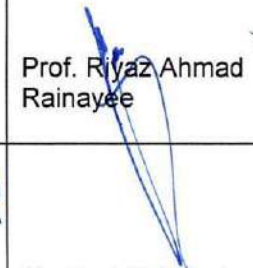
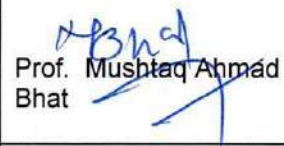
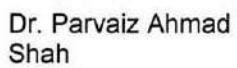
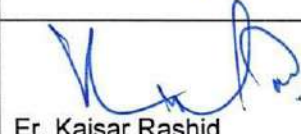

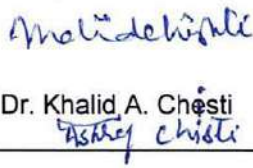


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No: _____

Dated: _____

 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayee	 Prof. Mushtaq Ahmad Bhat	 Dr. Parvaiz Ahmad Shah
 Er. Kaisar Rashid	 Mr. Sartaj Hussain	 Dr. Khalid A. Chisti	 Dr. Ishfaq Ahmad
 Dr. Adil Amin Bhatt			



(Prof. Mohammad Shafi)

Head of the Department



Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

NAAC Accredited Grade 'A+'

www.uok.edu.in

No. PCDC - Comm / 100 / 21.

Dated: 16.08.2021.

Minutes of the Departmental Committee (DC) meeting held on 16-08-2021 in the office chamber of the Head of the Department.

The following members were present:

1. Prof S.M.Shafi	(In the Chair)
2. Prof Nazir Ahmad Nazir	Member
3. Prof Riyaz Ahmad Rainayee	Member
4. Prof Mushtaq Ahmad Bhat	Member
5. Dr Parveez Ahmad Shah	Member
6. Er.Kaiser Rasheed	Member
7. Mr. Sartaj Hussain	Member
8. Dr Khalid Ashraf Chesti	Member
9. Dr. Ishfaq Ahmad Thaku	Member
10. Dr. Adil Amin	Member

All the three components of the sanctioned Budget for the year 2021-22 were discussed and each item was deliberated upon in detail.

Item No 1. Budget

Items shown against each budget will be spent accordingly. However, certain appropriation will be done after prior approval from the authorities. The purchase of Refrigerator and RTG (Micro wave Owen) will be done after obtaining rates. Two chairs will be purchased, one each for Er.Kaiser Rasheed and for Mr. Sartaj Hussain.

Item No 2. Rationilization of Departmental responsibilities/ positions

1. Dr Parvez Ahmad Shah Sr. Asstt. Professor will demit his responsibility as Academic Councillor and Mr Sartaj Hussain Asstt. Professor will assume as Academic Councillor for 3rd and 4th semesters.
2. Mr Sartaj Hussain Asstt. Professor will take charge as officer **Incharge Library Affairs and Development**. Consequent upon this, Dr. Sabiya Mufti, Sr. Asstt. Professor on her request is relieved from the charge.
3. Er. Kaiser Rashid Scientist B shall continue to dispense his duties as Nodal Officer DIQA & manage Website. Dr. Khalid Ashraf Chisti Asstt. Professor shall continue to work as Coordinator, Examinations.

Item No. 3: The Head of the Department made a proposal for starting a PG Diloma in Capital Markets and Investments. However the members didn't agree citing research work load as an impediment. Nevertheless, the Head of the Department was requested to make a presentation on NEP-2020 Policy so that the roadmap for Commerce education could be visualized well ahead.



Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

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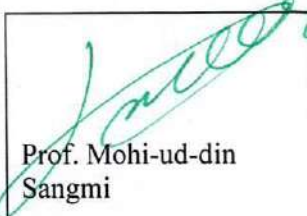

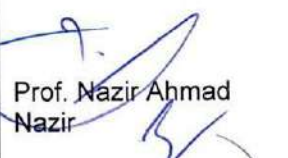
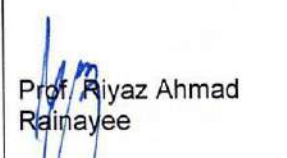
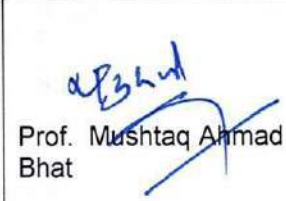


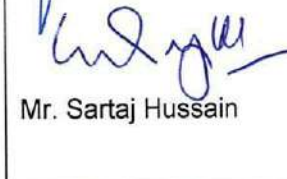
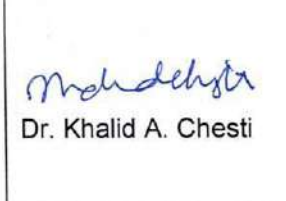
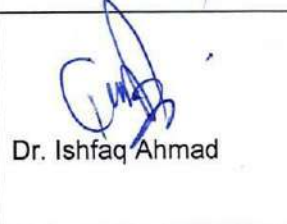
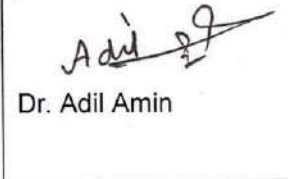
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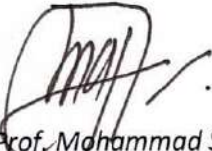
Dated: 31-00-2024

5. Library Automation :-

The HOD briefed the members that Alama Iqbal Library did not accede to provide the software (free of cost) for Automation of the Library. As such, the software cost will be borne by the Department out the Funds already identified in the budget.

 Prof. Mohi-ud-din Sangmi	 Prof. Khurshheed A. Butt	 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayee
 Prof. Mushtaq Ahmad Bhat	 Dr. Parvaiz Ahmad Shah	 Er. Kaisar Rashid	 Mr. Sartaj Hussain
 Dr. Khalid A. Chesti	 Dr. Ishfaq Ahmad	 Dr. Adil Amin	

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(Prof. Mohammad Shafi)

Head of the Department



Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

NAAC Accredited Grade 'A+'

www.uok.edu.in

No FCDC - (Comm)/20/21.

Dated: 31-08-2021.

Minutes of the Departmental Committee (DC) meeting held on 31-08-2021 in the office chamber of the Head of the Department.

The following members were present:

1. Prof S.M.Shafi	(In the Chair)
2. Prof. Mohi-ud-din Sangmi	Member
3. Prof. Khurshid A. Butt	Member
4. Prof. Nazir Ahmad Nazir	Member
5. Prof. Riyaz Ahmad Rainayee	Member
6. Prof. Mushtaq Ahmad Bhat	Member
7. Dr. Parveez Ahmad Shah	Member
8. Er. Kaiser Rasheed	Member
9. Mr. Sartaj Hussain	Member
10. Dr. Khalid Ashraf Chesti	Member
11. Dr. Ishfaq Ahmad Thaku	Member
12. Dr. Adil Amin	Member

Minutes of the Departmental Committee Meeting.

1. Research Methodology :-

The HOD at the outset stated the preparedness of the proposed workshop. The leaflet (Brochure) prepared by the coordinators of the Workshop was also discussed. It was resolved that the workshop should be conducted and the expenses to be incurred should be debited to the DIQA Fund. However, an amount of Rs 1000/- be charged to the Scholars for refreshment – folder & writing pad etc.

2. Awards to the Gold Medal Awardees :-

All the members resolved unanimously that no such function should be conducted.

3. Class work of 1st Semester :-

The HOD briefed the members about the ongoing Admission to the M.Com Programme. He also proposed that the Class Work for 1st Semester should start from 15th September, 2021 onwards which was agreed upon by all members.

4. Export Orientation Center :-

The HOD stated that Indian Institute of Foreign (IIFT) desires to have a Export Orientation Center in collaboration with Department of Commerce. The members suggested that the HOD should prepare a proposal and discuss the same with the members and then proceed forward accordingly.



Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

NAAC Accredited Grade 'A+'

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No: P (Departmental Committee -) 2021

Dated: 21/09/2021

Minutes of the Departmental Committee (DC) meeting held on 16-09-2021 in the office chamber of the Head of the Department.

The following members were present:

1 Prof S.M.Shafi	(In the Chair)
2 Prof. Nazir Ahmad Nazir	Member
3 Prof. Riyaz Ahmad Rainayee	Member
4 Prof. Mushtaq Ahmad Bhat	Member
5 Dr. Parveez Ahmad Shah	Member
6 Er. Kaiser Rasheed	Member
7 Mr. Sartaj Hussain	Member
8 Dr. Khalid Ashraf Chesti	Member
9 Dr. Ishfaq Ahmad Thaku	Member
10 Dr. Adil Amin	Member

Minutes of the Departmental Committee Meeting.

1. Offline Classes:

The HOD briefed the members that offline Classes for both the semesters i.e 1st Semester of Batch 2021 and 2nd Semester of Batch 2020 will take place in dual mode. For this the Department will have to prepare a set-up in the class rooms.

2. Nominating the Associate Editor:-

The members unanimously resolved that based on the seniority Dr. Pravaiz Ahmad Shah is nominated as Associate Editor for the journal "The Business Review".

3. Workshop Preparedness:-

The HOD apprised the members about the Workshop preparedness. In this regard, the HOD substantiated the need for having the LAN connection in the Scholars room. Further, in this Connection, it was resolved to have the Mike System & Speakers. The HOD Stated that Er. Kaiser Rashid is taken as Co-opted member for helping in IT Support System alongwith IT&SS Staff.

4. Finance Committee :

The HOD stated that the Finance committee is important to be created of the following members to look into Finance Part of the one workshop. There will be three members for finance Committee i, e. **HOD, Dr. Parvaiz Ahmad Shah and Er. Kaiser Rashid**. The HOD also agreed to the members request to by Cordless Mouse etc, for every faculty member. It was also resolved to install CCTV Cameras to buy ensure a vigil in the Corridors and also install CCTV Cameras in the Library of the Department to ensure security issue.

4. In-House Evaluation:

It was resolved that in order to expedite the Evaluation process, In-house (in the Department) Evaluation will be done by all concerned faculty members. In this regard light refreshment will be provided.

5. Space Upstairs :

The HOD narrated the details of the meeting that was held under the chairmanship of Dean Academic affairs while the HOD of Management Studies and Coordinator of Tourism Department were present. In view of the space crunch for the newly created Department of Tourism , the under signed was requested to handover the CBCS room for the time being.

6. Proposed Board Meeting / Preparaty Meeting :

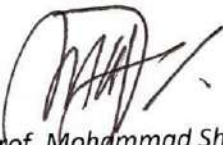
It was decided that the Item of Board meeting be put forth for next DC meeting.

7. Recruitment Drive :-

The HOD briefed the members that in view of BORS schedule on 3rd Nov, 2021, the recruitment drive will be held on 10th November, 2021 in the Gandhi Bhawan.

8. **BORS:** - The BORS meeting will be held on 3rd Nov, 2021

Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat	Dr. Parvaiz Ahmad Shah
Er. Kaisar Rasheed	Dr. Khalid A. Chesti	Dr. Ishfaq Ahmad	Dr. Adil Amin Bhatt


(Prof. Mohammad Shafi)

Head of the Department

Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

NAAC Accredited Grade 'A+'

www.uok.edu.in

No: _____

Dated: _____

Minutes of the Departmental Committee (DC) meeting held on 28-10-2021 in the office chamber of the Head of the Department.

The following members were present:

1	Prof S.M.Shafi	(In the Chair)
2	Prof. Riyaz Ahmad Rainayee	Member
3	Prof. Mushtaq Ahmad Bhat	Member
4	Dr. Parveez Ahmad Shah	Member
5	Er. Kaiser Rasheed	Member
6	Dr. Khalid Ashraf Chesti	Member
7	Dr. Ishfaq Ahmad Thaku	Member
8	Dr. Adil Amin	Member

Minutes of the Departmental Committee Meeting.

1. Purchase:

The HOD briefed the members about the purchases that are happening through GeM Portal. He apprised that sanction has been received for All- In-One Desktop **HP Computer / HP LaserJet Printer** for office purposes and Electric Bukhari / Gas Bukhari for Class rooms will be purchased.

2. Case of Mohit Kumar :

The HOD briefed the members about an applicant for Ph.D. Programme. He said that the Candidate namely Mr. Mohit Kumar had applied through online mode whileas the instructions were clear that the hardcopy should be deposited in the department. The candidate had failed to deposit the hardcopy. It was resolved that proper documentation be showed to the candidate as well to authorities he has approached or may be approached.

3. Farewell :-

With regard to the application from 2018 batch students, it was resolved that the farewell party for batch 2018 students will be given along with batch 2019 students. In this regard Dr. Adil Amin will be the Coordinator and Dr. Ishfaq will be assisting.



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No F (Committee - edu- Challenges) conv. 2021

Dated: 02/11/21

2-Day Workshop

Pursuant to the Departmental Committee decision, the following Committees have been constituted for the Workshop "Commerce Education Challenges and opportunities under NEP-2021" to be held in 2nd week of December. The Committee conveners are requested to convene meetings at the earliest and to ensure successful conduct of the 2-days workshop.

Media and Publicity Committee

1. Prof. Khursheed Ahmad Butt (Convener)
2. Prof. Riyaz Ahmad Rainayee
3. Dr. Sabiya Mufti
4. Er. Kaisar Rashid
5. Dr. Adil Amin
6. Dr. Ishfaq Ahmad Thaku
7. Mr. Ibrahim Ahmad

Organizations Committee

1. Dr. Parvaiz Ahmad Shah (Convener)
2. Dr. Sabiya Mufti
3. Mr. Sartaj Hussian
4. Dr. Adil Amin
5. Dr. Ishfaq Ahmad Thaku
6. Mr. Tanveer Ahmad Wani
7. Mr. Umer Rashid

Finance Committee

1. Prof. Mushtaq Ahmad Bhat (Convener)
2. Mr. Sartaj Hussian
3. Dr. Khalid Ashraf Chisti
4. Mr. Abdul Rehman Pala


2/11/21
Head of the Department

Copy to:-

All conveners and members for information and necessary action.



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No: _____

Dated: _____

provided to ensure smooth & efficient transformation of knowledge to students clientele. The members re-iterated that the Laptops provided 15 years before have already rendered in-serviceable and have been deposited back. The members further stressed that if Laptops as a teaching aid is being provided to other faculty members in the sister Departments " why can't we have for us", the members asked. It was resolved that the HOD should write to authorities and obtain authorization as well as financial support for the purpose.

5. Reduction of Seats :

As M.Com Programme is now being offered in many other Universities and affiliated Colleges of our University, therefore, there should be curtailment of seats so that teaching-learning process become more fruitful. Further , the Research profile of the Department increased manifold, therefore great focus needs to be placed for research. It was resolved that the intake capacity be only 50 seats +30% of Payment Seats i.e. total 65 seats,would be ideal for effective teaching learning processes

6. UPS replacement

The HOD briefed the members about the maintenances of Batteries of UPS on urgent basis.It was resolved that batteries which have completed exhausted should be replaced.

 Prof. Khurshid Ahmad Butt	 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayee	 Prof. Mushtaq Ahmad Bhat
 Dr. Parvaiz Ahmad Shah	 Dr. Sabiya Mufti	 Er. Kaisar Rashid	 Dr Sartaj Hussain
 Dr. Khalid A. Chesti	 Dr. Ishfaq Ahmad	 Dr. Adil Amin Bhatt	

(Prof. Mohammad Shafi)

Head of the Department



Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

NAAC Accredited Grade 'A+'

www.uok.edu.in

No: _____

Dated: _____

Minutes of the Departmental Committee (DC) meeting held on 12-11-2021 in the office chamber of the Head of the Department.

The following members were present:

1 Prof S.M.Shafi	(In the Chair)
2 Prof. Khurshid Ahmad Butt	Member
3 Prof. Nazir Ahmad Nazir	Member
4 Prof. Riyaz Ahmad Rainayee	Member
5 Prof. Mushtaq Ahmad Bhat	Member
6 Dr. Parveez Ahmad Shah	Member
7 Dr. Sabiya Mufti	Member
8 Er. Kaiser Rasheed	Member
9 Dr. Sartaj Hussain	Member
10 Dr. Khalid Ashraf Chesti	Member
11 Dr. Ishfaq Ahmad Thaku	Member
12 Dr. Adil Amin	Member

Minutes of the Departmental Committee Meeting.

1. Follow-up Preparatory Meeting of PG Board

After taking a stock of the review of similar title courses at UG-PG level, the members reiterated that there is no need to change the title of Courses. However, similarity will be removed to the extend possible. The final Preparatory Meeting will be held soon before the P.G. Board is scheduled.

2. Follow-up NEP-2020 Workshop :

The HOD briefed the members about the importance of conducting of seminar on Commerce Education. The members raised concern about the construct of the Seminar. In order to have a fruitful outcome of the deliberations, the HOD re-iterated, that he will come up with a proper mechanism.

3. 2nd Semester Syllabus completion status:

After obtaining the status of completion of Syllabus from concerned faculty members of 2nd Semester, the HOD impressed upon the members to expedite the Syllabus completion process So that exams are held in time and we should be in line with University Academic Calendar.

4. Teaching Gadgets :

In view of the fact that teaching aids need to be provided to the faculty for efficient conduct of classes, it was unanimously resolved by all faculty members that Laptops should be



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 Dr. Khalid A. Chesti	 Dr. Ishfaq Ahmad	 Dr. Adil Amin Bhatt	

(Prof. Mohammad Shafi)
Head of the Department



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No: *F(De-unity) memo 2021*

Dated: *13/11/2021*

Minutes of the Departmental Committee (DC) meeting held on 12-11-2021 in the office chamber of the Head of the Department.

The following members were present:

1 Prof S.M.Shafi	(In the Chair)
2 Prof. Khurshid Ahmad Butt	Member
3 Prof. Nazir Ahmad Nazir	Member
4 Prof. Riyaz Ahmad Rainayee	Member
5 Prof. Mushtaq Ahmad Bhat	Member
6 Dr. Parveez Ahmad Shah	Member
7 Dr. Sabiya Mufti	Member
8 Er. Kaiser Rasheed	Member
9 Dr. Sartaj Hussain	Member
10 Dr. Khalid Ashraf Chesti	Member
11 Dr. Ishfaq Ahmad Thaku	Member
12 Dr. Adil Amin	Member

Minutes of the Departmental Committee Meeting.

1. Follow-up Preparatory Meeting of PG Board

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3. Status of other Items :

The HOD also gave the status of the following Items

1. Seat Reduction: He narrated that the proposal for seat reduction has been already sent to Dean, School of Business Studies.
2. Heaters for Class Room have been purchased.
3. Buy Back of Photostate Machine : It was resolved that the Buy Back will be effected once fresh funds are available.
4. Library Racks purchased and the supplier has delivered them.
5. Auction of Unservicealbe items was done and the proceeds were realised in Cash from the Vendor (Rs 40,000).

4. Regarding the use Library By MTTM Students :

It was resolved that a letter should be written by HOD to Administration conveying categorically that no library facility would be extended to the students of MTTM programme for the reasons like huge number of in-house students (175), **90 schelors** , space shortage inconviene in handling extra burden etc.

 Prof. Khurshid Ahmad Butt	 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayee	 Prof. Mushtaq Ahmad Bhat
 Dr. Parvaiz Ahmad Shah	 Dr. Sabiya Mufti	 Er. Kaisar Rashid	 Dr Sartaj Hussain
 Dr. Khalid A. Chesti	 Dr. Ishfaq Ahmad	 Dr. Adil Amin Bhatt	

S.O

(Prof. Mahammad Shafi)
Head of the Department



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Minutes of the Departmental Committee (DC) meeting held on 07-12-2021 in the office chamber of the Head of the Department.

The following members were present:

1 Prof S.M.Shafi	(In the Chair)
2 Prof. Khurshid Ahmad Butt	Member
3 Prof. Nazir Ahmad Nazir	Member
4 Prof. Riyaz Ahmad Rainayee	Member
5 Prof. Mushtaq Ahmad Bhat	Member
6 Dr. Parveez Ahmad Shah	Member
7 Dr. Sabiya Mufti	Member
8 Er. Kaiser Rasheed	Member
9 Dr. Sartaj Hussain	Member
10 Dr. Khalid Ashraf Chesti	Member
11 Dr. Ishfaq Ahmad Thaku	Member
12 Dr. Adil Amin	Member

Minutes of the Departmental Committee Meeting.

1. Follow-up Preparatory Meeting of PG Board

It was resolved that the following Courses in DCE category will be included additionally :

1. Personally Finance Planning.
2. Mutual Funds.
3. Behaviour Finance.
4. Financial Derivatives.

The Following Courses as suggested were not accepted by the members :

1. Alternative investments.
2. Climate Finance & Finance Architecture.
3. Technical Analysis
4. Bitcoin & Block Chain

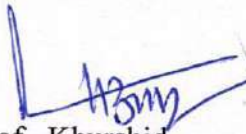
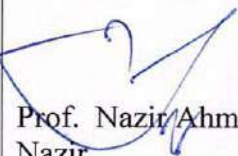

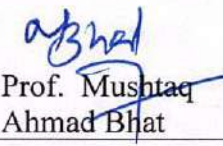
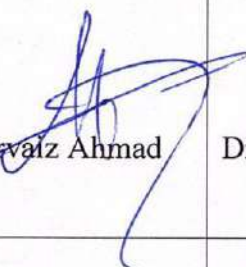
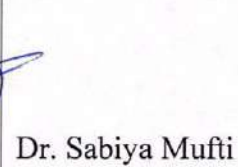


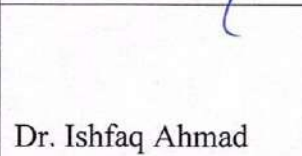
The other Changes with respect to the placement of Course was also agreed upon.

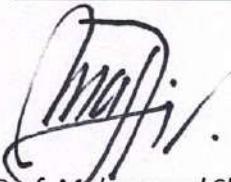
2. Battery Banks :

The case of Battery Banks was placed before the members. It was resolved that Fresh Battery Banks have to be purchased for hassle free backup and smooth functioning of the Academic, Research and Administrative affairs of the Department. The HOD narrated that Battery backups Were technically verified by the expert and found completely useless. The new Battery Backups are costing around 2,40,000/- . The Exchange offer is estimated to be worth Rs 40,000 and Rs 2,00,000, the Department should write to the Administration for Budget.

4. Dress Code for M.com 1st Semester:

Dr. Parvez Ahmad Shah, Dr. Sabiya Mufti and H.O.D will determine the dress code in consultation with the students. Further they will also see to it that a single vendor will be identified for the purpose.

 Prof. Khurshid Ahmad Butt	 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayee	 Prof. Mushtaq Ahmad Bhat
 Dr. Parvaiz Ahmad Shah	 Dr. Sabiya Mufti	 Er. Kaisar Rashid	 Dr. Khalid A. Chesti
 Dr. Ishfaq Ahmad	 Dr. Adil Amin Bhatt	 Mr. Sartaj Hussain	



(Prof. Mohammad Shafi)

Head of the Department



Department of Commerce

U N I V E R S I T Y O F K A S H M I R

Hazratbal, Srinagar - 190006

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No: _____

Dated: _____

Minutes of the Departmental Committee (DC) meeting held on 15-12-2021 in the office chamber of the Head of the Department.

The following members were present:

1 Prof S.M.Shafi	(In the Chair)
2 Prof. Khurshid Ahmad Butt	Member
3 Prof. Nazir Ahmad Nazir	Member
4 Prof. Riyaz Ahmad Rainayee	Member
5 Prof. Mushtaq Ahmad Bhat	Member
6 Dr. Parveez Ahmad Shah	Member
7 Dr. Sabiya Mufti	Member
8 Er. Kaiser Rasheed	Member
9 Dr. Khalid Ashraf Chesti	Member
10 Dr. Ishfaq Ahmad Thaku	Member
11 Dr. Adil Amin	Member

Minutes of the Departmental Committee Meeting.

1. Selection of DCE Courses for 3rd Semester

It was resolved that following (04) Four DCE courses will be offered for 3rd semester with open choice.

1. Goods & Service Tax-1 (COM 18405DCE)
2. Production Management (COM 18407DCE)
3. Strategic Human Resource Management (COM 18408DCE)
4. Enterprise Resource Management (COM 18410DCE)

2. Career Counselling Cell:

It is resolved that career counselling cell will comprises of the following.

1. Dr. Parvez Ahmad Shah (Career Counsellor)
2. Dr. Sabiya Mufti (Member)
3. Mr. Sartaj Hussain (Member)
4. Two CR's of each semester (1st & 2nd)

The cell will conduct career counselling sessions with the students and will also work on Placements.

3. Picnic:

The H.O.D briefed the members about an application put up by M.com 1st semester students for an excursion. The members resolved that till permission for undertaking such activity is not available no excursion be held.

Q.S.O

Department of Commerce

UNIVERSITY OF KASHMIR

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Minutes of the Departmental Committee (DC) meeting held on 29-12-2021 in the office chamber of the Head of the Department.

The following members were present:

1 Prof S.M.Shafi	(In the Chair)
2 Prof. Riyaz Ahmad Rainayee	Member
3 Prof. Mushtaq Ahmad Bhat	Member
4 Dr. Parveez Ahmad Shah	Member
5 Dr. Sabiya Mufti	Member
6 Er. Kaiser Rasheed	Member
7 Dr. Khalid Ashraf Chesti	Member
8 Dr. Ishfaq Ahmad Thaku	Member
9 Dr. Adil Amin	Member

Minutes of the Departmental Committee Meeting.

1. Engagement of Contractual Lecturers for Academic Session 2022

The committee resolved that engagement of two contractual lecturers, with specializations in Accounting & Finance, International Business & Business Economics, is required for the academic session 2022.

2. Seminar On National Education Policy 2020

The members agreed upon that due to shortage of time, due to winter break, the proposed seminar on 31st Dec 2021 may be kept in abeyance.

3. 1st Semester Syllabus completion status:

HOD obtained syllabus completion report of 1st semester from the faculty members. It is learnt so far about 55% syllabus has been completed.

4. Workshop on Stock Market Operations

The members agreed upon that Workshop on Stock Market Operations may be held in 2nd week of February 2022.

Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat	Dr. Parveez Ahmad Shah	Dr. Sabiya Mufti
Er. Kaiser Rasheed	Dr. Khalid A. Chesti	Dr. Ishfaq Ahmad	Dr. Adil Amin Bhatt

(Prof. Mohammad Shafi)

Head of the Department



Department of Commerce

U N I V E R S I T Y O F K A S H M I R

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Dated: 10th June 2021

Minutes of the Departmental Committee meeting conducted via Google Meet Platform on 10th June, 2021.

Following members were present:

1. Prof. S. M. Shafi	(In the Chair)
2. Prof. Khursheed Ahmad Butt	(Member)
3. Prof. NazirAhamdNazir	(Member)
4. Prof. Riyaz Ahmad Rainayee	(Member)
5. Prof. Mushtaq Ahmad Bhat	(Member)
6. Er. KaisarRasheed	(Member)
7. Dr. Parveez Ahmad Shah	(Member)
8. Mr. SartajHussain	(Member)
9. Dr. Sabiya Mufti	(Member)
10. Dr. Khalid Ashraf Chishti	(Member)
11. Dr.Ishfaq Ahmad Thaku	(Member)
12. Dr. Adil Amin Bhatt	(Member)

Item 01

Preparations Regarding Forthcoming Examination of M.Com 1st Semester, 2020.

At the outset the HOD apprised members about the experience and outcomes of various online Mock-Tests conducted by the Departmental examination committee via in-house software in connection with the forthcoming examination of M.Com 1st Semester, Batch, 2020. The HOD conveyed to all members that students faced many technical issues while uploading descriptive portion of the question papers. Moreover, examination committee also faced hurdles while downloading and printing the descriptive portion of the question papers. Though, examination committee took up all the issues with ITSS section, but still many issues remained unresolved, perhaps, due to infancy-development stage of the in-house software.

Consequently, all members expressed their concern and strongly emphasized that, given the prevailing dire situation due COVID-19, students shall not be compelled to go through stressful situation during examination and, thus, examination shall be conducted in student friendly manner. Therefore, DC decided that the descriptive portion of the question paper, decided in earlier DC meeting, shall be discarded; and examination shall be conducted via Google-form that is more convenient and hassle-free. However, to maintain the sanctity of the examination and to adhere to the guidelines of blended-mode question paper issued by office of the Dean Academic Affairs, the DC decided that apart from multiple choice questions students will be required to appear in online Viva-Voce. The proportions of multiple choice questions and viva-voice are given in the table below:

The meeting ended with the vote of thanks.



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Question Paper Structure of Term End Examination for 1stSemester, 2020

S.No.	Description	No. of Questions	Questions to be attempted	Maximum Marks	Appearance	Time
1.	MCQs	32 (8 questions from each unit 8X4= 32 Questions)	All 32 questions	64 marks (2 marks for each question) (32X2)	One Question at a time. The students can flip over to any question during the Exam time	48minutes 1.50 minutes per Question Time Allotted will be One Hour. It shall cover Registration Tim
2	Viva Voce (online)	To be conducted after the Exams	All Concerned Teachers will take the Viva-Voce in several meetings taking 40 Students Per Meeting. Each student on his/her turn will open Video for Viva Voce.	16 marks	Each Student would appear before the Panel of Teachers through Video	123 Students (Main Campus= GWC, Nawakada 40)
	Total	32 Questions & Viva Voce	32	80		One Hour for MCQs & Separata time for Viva Voce

Head of the Department



Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar – 190006

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No.F (DC-COMM) KU/21
Dated:28-05-2021

Minutes of the Departmental Committee conducted at Google Meet Platform held on 28-05-2021 (at 11:00 am)

Following members were present:

1. Prof. S M Shafi	(In the Chair)
2. Prof Khursheed Ahmad Butt	(Member)
3. Prof. Nazir Ahmad Nazir	(Member)
4. Prof Riyaz Ahmad Rainayee	(Member)
5. Prof. Mushtaq Ahmad Bhat	(Member)
6. Er. Kaiser Rashid	(Member)
7. Dr. Parvez Ahmad Shah	(Member)
8. Mr.Sartaj Hussain	(Member)
9. Dr. Sabiya Mufti	(Member)
10. Dr. Khalid A Chishti	(Member)
11. Dr. Ishfaq Ahmad Thaku	(Member)
12. Dr. Adil Amin Bhat	(Member)

❖ Item: 01

Question Paper Structure for Ist Semester Examination Batch 2020

Resolved that the question paper will be of blended mode and will be set as per the following Scheme:

Section A: MCQ Questions (50%)–20 MCQ Questions @ 2 Marks Per MCQ = 40 Marks

Section B: Short answer Type Questions (50%)– 08 questions of 10 Marks each to be set with 2 Questions from each Unit. The Candidates will be asked to attempt any 4 Questions across all Units.



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❖ **Item: 02**

B.Voc Syllabus

The worthy HOD Conveyed to all the members that the Syllabus for B.Voc Programme is excepting One Course. It was resolved that the Course 'Business Law -II' be replaced with another course which will be done after a due thought process. It was further resolved that B.Voc Programme for Accounting and Taxation be introduced in other colleges of the valley. However, such a process shall succeed after a Meeting is held with the Commerce teaching fraternity of the Undergraduate Level. It was decided that the syllabus will be again discussed in the next DC meeting.

❖ **Item: 03**

5-Day Week Timetable for 4th Semester, 2019 Batch

As per the Model Timetable issued by the CBCS Office for 5-Days Week Business which includes new Basket Timings for GE and OE Courses, a Timetable for 4th Semester has been calibrated accordingly. The same was placed before the members and after threadbare discussion suggestions were made and it was resolved that the same need to be reflected in the new Timetable.

❖ **Item: 04**

Regarding Choice of Subject in DCE Category:

It was resolved that no Choice in DCE Category be offered to the students of 4th Semester. The decision with regard offering Financial Risk Management (FRM) was taken in an erstwhile departmental committee meeting held about two (02) months before. The decision cannot be changed now. Mr.Sartaj Hussain is advised to take classes as per the new Timetable and has been advised to expedite the teaching learning processes.

The meeting ended with the vote of thanks to the chair

Head of the Department



Department of Commerce

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No PCDC - Comm / 100 / 21.

Dated: 16.08.2021.

Minutes of the Departmental Committee (DC) meeting held on 16-08-2021 in the office chamber of the Head of the Department.

The following members were present:

1. Prof S.M.Shafi	(In the Chair)
2. Prof Nazir Ahmad Nazir	Member
3. Prof Riyaz Ahmad Rainayee	Member
4. Prof Mushtaq Ahmad Bhat	Member
5. Dr Parveez Ahmad Shah	Member
6. Er.Kaiser Rasheed	Member
7. Mr. Sartaj Hussain	Member
8. Dr Khalid Ashraf Chesti	Member
9. Dr. Ishfaq Ahmad Thaku	Member
10. Dr. Adil Amin	Member

All the three components of the sanctioned Budget for the year 2021-22 were discussed and each item was deliberated upon in detail.

Item No 1. Budget

Items shown against each budget will be spent accordingly. However, certain appropriation will be done after prior approval from the authorities. The purchase of Refrigerator and RTG (Micro wave Owen) will be done after obtaining rates. Two chairs will be purchased, one each for Er.Kaiser Rasheed and for Mr. Sartaj Hussain.

Item No 2. Rationilization of Departmental responsibilities/ positions

1. Dr Parvez Ahmad Shah Sr. Asstt. Professor will demit his responsibility as Academic Councillor and Mr Sartaj Hussain Asstt. Professor will assume as Academic Councillor for 3rd and 4th semesters.
2. Mr Sartaj Hussain Asstt. Professor will take charge as officer **Incharge Library Affairs and Development**. Consequent upon this, Dr. Sabiya Mufti, Sr. Asstt. Professor on her request is relieved from the charge.
3. Er. Kaiser Rashid Scientist B shall continue to dispense his duties as Nodal Officer DIQA & manage Website. Dr. Khalid Ashraf Chisti Asstt. Professor shall continue to work as Coordinator, Examinations.

Item No. 3: The Head of the Department made a proposal for starting a PG Diloma in Capital Markets and Investments. However the members didn't agree citing research work load as an impediment. Nevertheless, the Head of the Department was requested to make a presentation on NEP-2020 Policy so that the roadmap for Commerce education could be visualized well ahead.



Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

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No FC.Dc - Comm/KU/21-

Dated: 16-08-2021.

Item No 04: All the members unanimously resolved that post-facto sanction be accorded to the expenditures incurred on account of refreshment given to all Board Members during the day-long deliberation by the B.Voc programme in the board meeting held on 11-08-2021. In this regard the bill submitted by **Mughal Food Corner** for Rs. 16700/- will be paid for against bill No 652 by debit to "Misc" local fund for the year 2021-22.

 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayee	 Prof Mushtaq Ahmad Bhat	 Dr. Parvaiz Ahmad Shah
 Er. Kaisar Rashid	 Mr. Sartaj Hussain	 Dr. Khalid A. Chasti	 Dr. Ishfaq Ahmad
 Dr. Adil Amin			

(Prof. Mohammad Shafi)
Head of the Department



Department of Commerce

U N I V E R S I T Y O F K A S H M I R

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Dated: 3rd June 2021

Minutes of the Departmental Committee meeting conducted via Google Meet Platform on 3rd June, 2021.

Following members were present:

1. Prof. S. M. Shafi	(In the Chair)
2. Prof. Khursheed Ahmad Butt	(Member)
3. Prof. Nazir Ahmad Nazir	(Member)
4. Prof. Riyaz Ahmad Rainayee	(Member)
5. Er. Kaisar Rasheed	(Member)
6. Dr. Parveez Ahmad Shah	(Member)
7. Mr. Sartaj Hussain	(Member)
8. Dr. Sabiya Mufti	(Member)
9. Dr. Khalid Ashraf Chishti	(Member)
10. Dr. Ishfaq Ahmad Thaku	(Member)
11. Dr. Adil Amin Bhatt	(Member)

Item 01

Revised Time Table for 4th Semester, Batch 2019

The worthy HOD apprised all the members that students of 4th semester, batch 2019 conveyed to him that they are facing difficulties in attending five online-classes per day. Consequently, keeping in the view that the required number of teaching hours per week shouldn't get affected, it was resolved that three online-classes of 80 minutes each class shall be held per day from 7th June 2021, for 5-Days Week Business (Monday to Friday) ; and Dr. Khalid Ashraf Chishti will prepare revised timetable in line with the new model already presented before the members.

Item 02

Examination Preparedness Status of 1st semester, Batch 2020

The worthy HOD made all the members acquainted with the ongoing preparations regarding conducting the Term End exams of 1st semester, Batch 2020. The HOD apprised the members that a meeting with all students of M.Com 1st Semester was held a few days before. The meeting was attended by all Members of the Examination Committee and the students of University PG Department and Students and Staff of GWC. Moreover, the proposed date sheet, beginning from 16th June 2021, was also shared with all the members and students for their comments and suggestions; subsequently, it was resolved that exams shall begin from 16th June 2021.



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Dated: 3rd June 2021

Item 03

Teaching Request from DDE for M.Com 1st, 2020

In response to the teaching assignment request from Directorate of Distance Education (DDE), it was resolved that the worthy HOD would seek consent from concerned faculty members by Saturday, June 5, 2021.

Item 04

Renovation of Rooms

The estimated cost of renovation of all rooms of the Department amounts to approximately Rs. Four Lacs, as ascertained by The Executive Engineer, The Construction Division of The University of Kashmir. However, before debiting the amount to the relevant account and getting approval from the appropriate authorities for the same, it was resolved that the worthy HOD would first get necessary information from the office of the Department and Prof. Mushtaq Ahmad Bhat regarding the availability of funds.

Item 05

Modalities of On the Job Training of B.VoC

Modalities of On the Job Training of B.Voc course was discussed and deliberated upon, and it was resolved that the HOD would arrange a meeting with the authorities of concerned college to discuss modalities and subsequently, same will be discussed in the DC meeting.

The meeting ended with the vote of thanks.

Sd-
Head of the Department