



Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

NAAC Accredited Grade 'A+'

www.uok.edu.in

Dated _____

No _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 10-11-2022 at 3.00 p.m.

The following members were present:

1. Prof Mohi Din Sangmi
2. Prof. Khursheed Ahmad Butt
3. Prof. Nazir Ahmad Nazir
4. Prof. Riyaz Ahmad Rainayee
5. Prof. Mushtaq Ahmad Bhat
6. Dr. Parvaiz A. Shah
7. Dr. Sabiya Mufti
8. Er. Kaisar Rasheed
9. Dr. Khalid A. Chesthi

(In the Chair)

Member

Member

Member

Member

Member

Member

Member

Member

Agenda I: Review of 1st & 4th Semester Courses:

It was resolved that the syllabus and courses for the 1st and 4th semester must be completed by or before Nov 30-2022 so that the academic calendar of the University shall be followed.

Agenda II: Repair of Card for Stabilizer:

It was resolved that the Stabilizer / Transformer of Department must be repaired on priority basis. It was also resolved that the Extension Card 32 ampr be purchased from market and issued to the concerned on demand.

Agenda III: Xerox Machine:

It was resolved that the old Xerox Machine be repaired and process for purchasing new machine as already provided in the budget be started.

Agenda IV: Levatory Block / Wash Room for Girls:

It was resolved that common Levatory / Wash Room Block for girls, adjacent to Department Building be got constructed on priority basis.

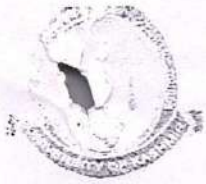
Agenda V: Class Room for Tourism Department

It was resolved that one class room for 3 weeks only be spared for Department of Tourism for class work.

Agenda VI: Class work in DDE:

It was resolved that for class work in DDE, a panel of Teachers be framed by the HOD and let the class work in near future be also started there.

Prof. Khursheed Ahmad Butt	Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat
Dr. Parvaiz A. Shah	Dr. Sabiya Mufti	Er. Kaisar Rasheed	Dr. Khalid Chesthi



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No F(DC on joint - Com/KU/22)

Dated 11-05-2022

Minutes of the Departmental Committee (DC) meeting held in the office chamber of the Head of the Department of Commerce on 10-05-2022 at 12.00 noon.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof. Mohi-ud-din Sangmi | (In the Chair) |
| 2. Prof. Khursheed Ahmad Butt | Member |
| 3. Prof. Riyaz Ahmad Rainayee | Member |
| 4. Dr. Parveez Ahmad Shah | Member |
| 5. Dr. Sabiya Mufti | Member |
| 6. Er. Kaiser Rasheed | Member |
| 7. Dr. Sartaj Hussain | Member |
| 8. Dr. Khalid Ashraf Chishti | Member |
| 9. Dr. Ishfaq Ahmad Thaku | Member |

1. Repairing of Washrooms :

It was resolved that the Washrooms need immediate repairs and the Construction Division should take immediate steps for starting the work of the same. The following shall supervise the execution of the work.

- I. Dr. Parvaiz Ahmad Shah
- II. Dr Sabiya Mufti
- III. Dr. Khalid Ashraf Chishti

2. Refresher Course for Faculty :

It was resolved that, the following faculty members be allowed to attend the refreshment course in Commerce and Management in HRDC University of Kashmir :-

- I. Dr. Parvaiz Ahmad Shah
- II. Dr Sabiya Mufti
- III. Mr. Sartaj Hussain
- IV. Dr. Khalid Ashraf Chishti

3. Conduct of V.C. shop :

It was resolved that the Workshop be conducted in the next few days in the Department under the aegis of Golden Jubilee celebrations. The following shall make necessary arrangements for the same:-

- I. Dr. Parvaiz Ahmad Shah
- II. Dr Sabiya Mufti
- III. Mr Sartaj Hussain
- IV. Dr. Khalid Ashraf Chishti

4. 2nd Semester award Roll submission :

It was resolved that to submit the award roll for 2nd Semester Examination, all Faculty members should do the needful by 20th May 2022.



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No _____

Dated _____

6. 4th Semester Result/Awards :

All faculty members were requested to upload the awards of 4th Semester examination immediately so that the results are declared on time.

7. Email Facility for Scholars :

The Scholars of the Department need to be provided an official Email. For this purposes, this issue shall be taken up with the Director IT&SS.

A meeting should be conducted with scholars of registering/preparing their Email -Account on the University official Website for Scholar students.

8. Library facility :

The Department Library has been fully prepared. The HOD informed the faculty to impress upon all the Scholars and Students to make use of facilities in the Library.

9. Interaction with Scholars:

The faculty members were requested to inform their registered Scholars to attend an interaction meeting with the HOD on 12th May, at 12 .00 noon in the Scholars Room. More-ever, all the Scholars were impressed upon to be regular and Punctual in the Department to register their attendance everyday.

10. Mouse pad :

It was resolved that mouse pads be purchased on need basis.

The meeting ended with a vote of thanks proposed to the chair.

 Prof. Khurshid Ahmad Butt	 Prof. Rivaan Ahmad Rainay	 Dr. Parvaiz Ahmad Shah	 Dr. Sabiha Mufti
 Er. Kaisar Rashid	 Dr Sartaj Hussain	 Dr. Khalid A. Chishti	 Dr. Ishfaq Akhtr
 Prof. A. Ahmad	 Prof. Muhammad Shah		

Though 9 were not present in the meeting.



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Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 28-03-2022 at 1.00 p.m. with regard to the following issues.

The following members were present:

1. Prof S.M.Shafi	(In the Chair)
2. Prof. Khurshid Ahmad Butt	Member
3. Prof. Nazir Ahmad Nazir	Member
4. Prof. Riyaz Ahmad Rainayee	Member
5. Prof. Mushtaq Ahmad Bhat	Member
6. Dr. Parveez Ahmad Shah	Member
7. Dr. Sabiya Mufti	Member
8. Er. Kaiser Rasheed	Member
9. Dr. Sartaj Hussain	Member
10. Dr. Khalid Ashraf Chesti	Member
11. Dr. Ishfaq Ahmad Thaku	Member

Agenda : Picnic Application from 3rd Semester Students of M.Com Programme.

1. Picnic Application:

At the written request of the 3rd semester Students of M.Com Programme , the HOD called the Departmental Committee members.

The members unanimously resolved that the request for an excursion be granted and necessary preparation be made in this regard. The HOD while taking recourse to latest regulation in this regard said that the Transportation charges for ferrying the Students to & fro the destination would be borne by the students itself.

2. Regarding Re-imburement of Registration

The HOD narrated that an application was submitted by 13 students who had earlier gone to field visit to Eco-Village for Agro-Enterprenuership to Laar Ganderbal. The members unanimously agreed to the request of the students that the registration amount of Rs 500/- be re-imbursed to each student who participated in the programme. The amount be debited to DIQA (Student) Fund.

 Prof. Khurshid Ahmad Butt	 Prof. Nazir Ahmad Nazir	 Dr. Parvaiz Ahmad Shah	 Dr. Sabiya Mufti
 Er. Kaiser Rasheed	 Dr Sartaj Hussain	 Dr. Khalid A. Chesti	 Dr. Ishfaq Ahmad

officer



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No DC-meeting-comm/28/12/22

Dated 28-12-22

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 28-12-2022 at 11:15 a.m.

The following members were present:

1. Prof Mohi Din Sangmi	(In the Chair)
2. Prof. Nazir Ahmad Nazir	Member
3. Prof. Riyaz Ahmad Rainayee	Member
4. Prof. Mushtaq Ahmad Bhat	Member
5. Dr. Parvaiz A. Shah	Member
6. Dr. Sartaj Hussain	Member
7. Dr. Sabiya Mufti	Member
8. Er. Kaisar Rasheed	Member
9. Dr. Khalid A. Chisthi	Member
10. Dr. Ishfaq A. Thaku	Member
11. Dr Adil Amin	Member

Agenda I: 4th Semetser Internal-External Award:

It was resolved that the Internal Awards be uploaded by or before 31st Dec-2022 and the External Awards must be uploaded by 31st January, 2023

Agenda II: Project Report submission of 4th Semester Students:

It was Resolved that the Project report be submitted by or before 31st, January 2023 by those students of M.Com 4th Semester who opted for this Course.

Agenda III: Bombay Stock Exchange Examination :

It was Resolved that Bombay Stock Exchange Examination be conducted on 12-January, 2023 in the Department.

Agenda IV: Farewell Party by 4th Semester Students :

It was resolved that the Farewell Party be arranged in the Department after the winter break by the 4th Semester Students.

Agenda V: 1st Semester Internal-External Award.:

It was Resolved that the Internal Award be uploaded by or before 10th January, 2023. The External Award be uploaded by 28th Febuary, 2023

Agenda VI: Need for Contractual Lecturer and recommendations made thereof:

It was Resolved that the Contractual Lecturers for session 2023 be recommended by the Department as there are two vacancies of Prof. S. Fayaz Ahmad and Prof. S.M. Shafi.

Agenda VII: Purchase of Books for Library:

It was Resolved that the Book list from all the faculty members be prepared and submitted upto 31st Dec-2022 for purchase of Books for Departmental Library.

 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayee	 Prof. Mushtaq Ahmad Bhat	 Dr. Parvaiz A. Shah
 Dr. Sabiya Mufti	 Dr. Sartaj Hussain	 Er. Kaisar Rashid	 Dr. Khalid Chisthi
 Dr. Ishfaq A. Thaku	 Dr Adil Amin		

Head of the Department



Department of Commerce

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No DC-meeting-comm/ku/22

Dated 13-12-22

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 12-12-2022 at 11:15 a.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Khurshid Ahmad Butt | Member |
| 3. Prof. Nazir Ahmad Nazir | Member |
| 4. Prof. Riyaz Ahmad Rainayee | Member |
| 5. Prof. Mushtaq Ahmad Bhat | Member |
| 6. Dr. Parvaiz A. Shah | Member |
| 7. Dr. Sartaj Hussain | Member |
| 8. Dr. Sabiya Mufti | Member |
| 9. Er. Kaisar Rasheed | Member |
| 10. Dr. Khalid A. Chisthi | Member |
| 11. Dr. Ishfaq A. Thaku | Member |

Agenda I: Purchase of Books:

It was Resolved that all faculty members will submit the list of Books to be purchased for Departmental Library by or before 20th Dec-2022.

Agenda II: Purchase of two Patio Gas Bukhari:

It was Resolved that two patio gas Bukharis for class rooms be purchased on priority basis for smooth functioning of classes.

Agenda III: Purchase of Xerox Machine :

Resolved that one new Xerox machine be purchased through by-back offer from Xerox company on priority basis for smooth functioning of Departmental work.

Agenda IV: DDE Contact Class for M.Com 2nd Semester:

It was resolved that the HOD will prepare the list of faculty for DDE Contact Programme which shall be communicated to the concerned.

Agenda V: Change in Time Table of 3rd Semester :

It was resolved that Dr. Sartaj Hussain , Incharge Academic Counsellor shall contact the concerned faculty and redress grievances of the students in this regard.

 Prof. Khurshid Ahmad Butt	 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayee	 Prof. Mushtaq Ahmad Bhat
 Dr. Parvaiz A. Shah	 Dr. Sabiya Mufti	 Dr. Sartaj Hussain	 Er. Kaisar Rasheed
 Dr. Khalid Chisthi	 Dr. Ishfaq A. Thaku		

Head of the Department
13/12/22



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NoFC/Comm/Plan - Seminar/Com/16/2022

Dated: 13/09/2022

Order

In light of the decision taken in the Departmental Committee meeting held on 09/09/2022, the following committees have been constituted, and the conveners of which are requested to convene the meetings of their respective committees to make preparations for the seminar to be held on 20th October 2022.

Committees.

- I. Invitation/Printing Stationary/Venue Management /Seating Arrangement Committee :
 1. Prof. S. M. Shafi (Convener)
 2. Dr. Khalid A. Cheshti
 3. Dr. Ishfaq A. Thaku
 4. Mr. Ibrahim Abdullah
- II. Registration / Certificates /Arrangement of Buquet Committee
 1. Dr. Sabiya Mufti (Convener)
 2. Dr. Ishfaq A. Thaku
 3. Tanveer Ahmad
- III. Hospitality / Protocol Committee :
 1. Dr. Parvaiz A. Shah (Convener)
 2. Mr Sartaj Hussain
 3. Seerat-un Nisa (SO)
- IV. Media & Publicity / IT Committee :
 1. Prof. Mushaq A. Bhat (Convener)
 2. Er. Kaiser Rasheed
 3. Rifat Ara
 4. Tanveer Ahmad



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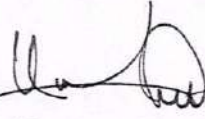
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No _____

Dated: _____

V) **Transport Committee**

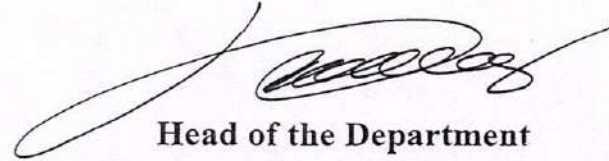
1. Er. Kaiser Rasheed
2. Dr. Ishfaq A. Thaku
3. Seerat-un Nisa (SO)
4. Manzoor Ahmad


(Convener)

Vi) **Finance Committee**

1. Prof. Riyaz Ahmad Rainayee
2. Mr. Sartaj Hussian
3. Dr. Khalid A. Chisti

(Convener)


Head of the Department



Department of Commerce

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No FLDC - Meeting Com/KC-2022

Dated 1-9-2022

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 01-09-2022 at 4.00 p.m.

The following members were present:

1. Prof Mohi Din Sangmi
2. Prof. Khursheed Ahmad Butt
3. Prof. Nazir Ahmad Nazir
4. Prof. Riyaz Ahmad Rainayee
5. Prof. Mushtaq Ahmad Bhat
6. Prof. S. M. Shafi
7. Dr. Parvaiz A. Shah
8. Dr. Sabiya Mufti
9. Er. Kaiser Rasheed
10. Mr. Sartaj Hussain
11. Dr. Ishfaq Ahmad Thaku

(In the Chair)
Member
Member
Member
Member
Member
Member
Member
Member
Member
Member

Agenda I: LCD Screen & Speakers for Class room :

Resolved that the LCD screen and Mic System for Class Room be purchased on priority basis and computer speakers which will be attached with Laptop for class purposes. One Laptop Adopter may also be purchased.

Agenda II : Purchase of White Boards for Class Rooms :

Resolved that three white boards for class rooms may also be purchased for class purposes and installed as soon as possible.

Agenda III: Course Review / Examination for 2nd semester :

Resolved that all faculty members shall complete their Syllabi within 2 weeks and the Term end Examination shall be held on 22-09-2022 onwards.

Agenda IV: Curtains for Faculty/Class Rooms:

Resolved that the curtains be purchased for class rooms as well as faculty rooms where ever required.

This job shall be looked after by a committee of the following:

1. Dr. Parvaiz A. Shah
2. Dr. Sabiya Mufti
3. S.O

Agenda V: Seminar for Commerce Education :

Resolved that a Seminar on "Commerce Education in the NEP Scenario" shall be held on 18th Oct , 2022. Moreover an alumni meet shall also take place on the same day.



Sangmi@uok.edu.in
Phone: 0194-2272207 2208

Department of Commerce

UNIVERSITY OF KASHMIR

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No DC-ministry-Comm.

Dated 1-9-2022.

For this purposes, an organization committee of the following shall do the needful:-

1. Prof. Khursheed A Butt (Convener)
2. Prof. Nazir Ahmad Nazir
3. Prof. Riyaz Ahmad Rainayee
4. Prof. Mushtaq Ahmad Bhat
5. Prof. S. M. Shafi (Coordinator)

 Prof. Khursheed A Butt	 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayee	 Prof. Mushtaq Ahmad Bhat
 Prof. S. M. Shafi	 Dr. Parvaiz A. Shah	 Dr. Sabiya Mufti	 Er. Kaisar Rashid
 Mr Sartaj Hussain	 Dr. Ishfaq Ahmad		

Head of the Department



Department of Commerce

UNIVERSITY OF KASHMIR

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No. (DC-meeting common/1CV/22)

Dated 11-11-2022

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 10-11-2022 at 3.00 p.m.

The following members were present:

- | | |
|--------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Khurshheed Ahmad Butt | Member |
| 3. Prof. Nazir Ahmad Nazir | Member |
| 4. Prof. Riyaz Ahmad Rainayee | Member |
| 5. Prof. Mushtaq Ahmad Bhat | Member |
| 6. Dr. Parvaiz A. Shah | Member |
| 7. Dr. Sabiya Mufti | Member |
| 8. Er. Kaisar Rasheed | Member |
| 9. Dr. Khalid A. Chesthi | Member |

Agenda I: Review of 1st & 4th Semester Courses : I & IV

It was resolved that the syllabus and courses for the 1st and 4th semester must be completed by or before Nov 30-2022 so that the academic calendar of the University shall be followed.

Agenda II: Repair of Card for Stabilizer:

It was resolved that the Stabilizer / Transformer of Department must be repaired on priority basis. It was also resolved that the Extension Card 32 ampr be purchased from market and issued to the concerned on demand.

Agenda III: Xerox Machine:

It was resolved that the old Xerox Machine be repaired and process for purchasing new machine as already provided in the budget be started.

Agenda IV: Levatory Block / Wash Room for Girls:

It was resolved that common Levatory / Wash Room Block for girls, adjacent to Department Building be got constructed on priority basis.

Agenda V: Class Room for Tourism Department

It was resolved that one class room for 3 weeks only be spared for Department of Tourism for class work.

Agenda VI: Class work in DDE:

It was resolved that for class work in DDE , a panel of Teachers be framed by the HOD and let the class work in near future be also started there.

Prof. Khurshheed Ahmad Butt	Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat
Dr. Parvaiz A. Shah	Dr. Sabiya Mufti	Er. Kaisar Rashid	Dr. Khalid Chesthi

Head of the Department 11/11/22



Department of Commerce

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No DC-meeting Comm/DCU/22

Dated 25/11/22

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 21-10-2022 at 3.00 p.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Nazir Ahmad Nazir | Member |
| 3. Prof. Riyaz Ahmad Rainayee | Member |
| 4. Prof. Mushtaq Ahmad Bhat | Member |
| 5. Dr. Parvaiz A. Shah | Member |
| 6. Mr. Sartaj Hussain | Member |
| 7. Er. Kaiser Rasheed | Member |
| 8. Dr. Khalid A. Chesthi | Member |

Agenda I: Class work for 3rd Semester:

Resolved that the class work for M.Com 3rd Semester be held w.e.f. 28-Oct-2022, Dr. Sartaj Hussain will prepare the time table for 3rd semester by or before 26th Oct, 2022.

Agenda II: Course completion for 1st & IV Semester:

The course completion of various semesters was reviewed. It was resolved that by the 30th of Nov, 2022, the course of both the semesters should be completed so that by 1st week of Dec, 2022, exams should be started.

Agenda III: Farewell Party in Honour of Prof. S.M. Shafi :

Resolved that on attaining the superannuation by Prof. S.M. Shafi, a farewell party shall be organized by the Department on 31st -Oct-2022 at 3.p.m. For making arrangements of the same, the four member committee has been constituted:

- | | |
|------------------------|----------|
| 1. Dr. Parvaiz A. Shah | Convenor |
| 2. Mr Sartaj Hussain | Member |
| 3. Er. Kaiser Rashed | Member |
| 4. Section Office | Member |

Agenda IV: Re-presentation of Prof. S.M. Shafi :

Resolved that Six months time period, in first instance be given to Prof. S.M. Shafi to keep his official chamber for guiding the Ph.D. Research Scholars. It was further resolved that the Tab issued to him be returned to the Department, as the University does not have any policy to price the gadgets which can be purchased by the faculty or to be gifted to any employee.

Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat	Dr. Parvaiz A. Shah
Mr Sartaj Hussain	Er. Kaiser Rashid	Dr. Khalid Chesthi	

Head of the Department



Department of Commerce

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No F(DC-meeting)/com/KU-2022

Dated 28/8/2022

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 24-08-2022 at 3.00 p.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Khursheed Ahmad Butt | Member |
| 3. Prof. Riyaz Ahmad Rainayee | Member |
| 4. Prof. Mushtaq Ahmad Bhat | Member |
| 5. Prof. S. M. Shafi | Member |
| 6. Dr. Sabiya Mufti | Member |
| 7. Er. Kaiser Rasheed | Member |
| 8. Dr. Khalid A. Cheshti | Member |
| 9. Dr. Ishfaq Ahmad Thaku | Member |

Agenda I: Examination Duty

Resolved that all the Faculty members would attend the Examination Duty of all Examinations to be held in the Department.

Agenda II : Seminar

Resolved that a Seminar would be held in October, 2022. For this purpose all the issues shall be discussed in the next Departmental committee meeting.

Agenda III: Books for Library:

Resolved that all the faculty members shall visit Library and find out the deficiency of Books in their respective subjects and submit the list of Books to be procured for the library with respect to their courses. However, the courses launched recently shall get preference of books to be procured.

Agenda IV: Curtains for Rooms:

Resolved that in the next D.C meeting , an assessment shall be done of the rooms which need curtains and accordingly action shall be taken.

 Prof. Khursheed A Butt	 Prof. Riyaz Ahmad Rainayee	 Prof. Mushtaq Ahmad Bhat	 Prof. S. M. Shafi
 Prof Mohi Din Sangmi	 Dr. Sabiya Mufti	 Er. Kaiser Rashid	 Dr. Khalid A. Cheshti
 Dr. Ishfaq Ahmad			

Head of the Department

S.O
File
16/8



Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

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No _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 03-08-2022 at 3.00 p.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Khursheed Ahmad Butt | Member |
| 3. Prof. Riyaz Ahmad Rainayee | Member |
| 4. Prof. Mushtaq Ahmad Bhat | Member |
| 5. Prof. S. M. Shafi | Member |
| 6. Dr. Parveez Ahmad Shah | Member |
| 7. Dr. Sabiya Mufti | Member |
| 8. Er. Kaiser Rasheed | Member |
| 9. Mr. Sartaj Hussain | Member |
| 10. Dr. Ishfaq Ahmad Thaku | Member |

Agenda I: Date for start of class work for M. Com 1st Semester:


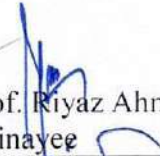
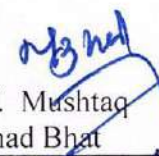
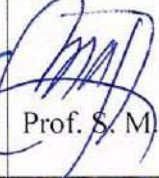

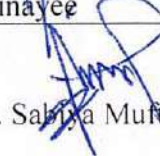



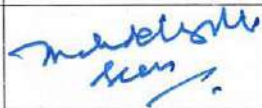
Resolved that an induction programme for newly admitted students shall be held on 8th August, 2022 and regular class work shall be held on the same day as per time table notified by the H.O.D.

Agenda II : Date for start of class work for M.com 4th Semester.

Resolved that after completion of 3rd semester examination, the class work shall be held immediately w.e.f 17/08/2022.

Agenda III: To finalize the time table for M.com 1st and 4th semester

Resolved that the time table finalized in the Departmental Committee Meeting be notified by the Head of the Department.

 Prof. Khursheed A Butt	 Prof. Riyaz Ahmad Rainayee	 Prof. Mushtaq Ahmad Bhat	 Prof. S. M. Shafi
 Dr. Parvaiz Ahmad Shah	 Dr. Sabiya Mufti	 Er. Kaiser Rasheed	 Mr. Sartaj Hussain
 Dr. Ishfaq Ahmad	 Dr. Ishfaq Ahmad		

Head of the Department



Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

NAAC Accredited Grade 'A+'

www.uok.edu.in

No F(DC-Comm)/CU/22

Dated 18/7/22

Minutes of the Departmental Committee (DC) meeting held in the office chamber of the Head of the Department of Commerce on 18-07-2022 at 2.30 p.m.

The following members were present:

1. Prof. Mohi-ud-din Sangmi	(In the Chair)
2. Prof. Khursheed Ahmad Butt	Member
3. Prof. Nazir Ahmad Nazir	Member
4. Prof. Riyaz Ahmad Rainayee	Member
5. Prof Mushtaq Ahmad Bhat	Member
6. Dr. S. M. Shafi	Member
7. Dr. Parvez Ahmad Shah	Member
8. Er. Kaiser Rasheed	Member
9. Dr. Sabiya Mufti	Member
10. Dr. Sartaj Hussain	Member
11. Dr. Khalid A. Cheshti	Member
12. Dr. Ishfaq Ahmad Thaku	Member

Item No 1: To decide about the D.C.E Courses and OE/GE Courses for the 4th Semester batch 2020.

Resolved that the following Courses shall be offered in the forth coming 4th Semeseter w.e.f. from August, 2022.

A. D.C.E. Courses:

1. Services Marketing .
2. Marketing Communication .
3. Financial Risk Mangement .

B. OE/GE Courses :

1. Basic Financial Econometrics .
2. E-Marketing.

Item No 2: To decide about the D.C.E Courses and OE/GE Courses for the 1st Semester batch 2022.

Resolved that the following Courses shall be offered in the 1st Semeseter Batch-2022.

A. D.C.E. Courses:

1. International Business .
2. E-Commerce .
3. Personal Financial Planning .

B. OE/GE Courses :

1. Understanding Capital Marketing .
2. Fundamentals of Accounting. →



Department of Commerce

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Hazratbal, Srinagar - 190006

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No F/DC-Comm/150/22

Dated 18/7/22

The meeting ended with a vote of thanks proposed to the chair.

Prof. Khursheed Ahmad Butt	Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat
Dr. S. M. Shafi	Dr. Parvez Ahmad Shah	Dr. Sabiya Mufti	Er. Kaisar Rashid
Mr Sartaj Hussain	Dr. Khalid Ar Cheshti	Dr. Ishfaq Ahmad Thaku	


Head of the Department



Department of Commerce

UNIVERSITY OF KASHMIR

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No FLDC-Minutes-Com/KU/22

Dated 24/6/2022

Minutes of the Departmental Committee (DC) meeting held in the office chamber of the Head of the Department of Commerce on 24-06-2022 at 11.00 a.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof. Mohi-ud-din Sangmi | (In the Chair) |
| 2. Prof. Khursheed Ahmad Butt | Member |
| 3. Prof. Riyaz Ahmad Rainayee | Member |
| 4. Prof Mushtaq Ahmad Bhat | Member |
| 5. Dr. S. M. Shafi | Member |
| 6. Dr. Parvez Ahmad Shah | Member |
| 7. Er. Kaiser Rasheed | Member |
| 8. Dr. Sartaj Hussain | Member |
| 9. Dr. Khalid A. Cheshti | Member |

1. Class Work Completion of 3rd Semester:

It was resolved that the class work and Syllabus of 3rd semester should be completed within a week.

2. Examination of 3rd Semester :

The Examination of 3rd Semester will be conducted on 14th -15th, July 2022 .

3.) Repair/Construction work of Department:

It was resolved that the repair work of Porch Gate pernal, Wash room office and other Construction work of Department should be done on urgent basis by the Engineering Department Ku.

4). NEP-2020 Syllabus :

It was resolved that the three members committee be constituted to complete/ design the NEP-2020 Syllabus for Under-Graduate Level by or before 28th June , 2022. The committees are as under:

S. No	Name of Subject	Name of Faculty member
1.	Finance	1. Prof. Khursheed Ahmad Butt 2. Mr Sartaj Hussain 3. Dr. Ishfaq Ahmad
2.	Human Resource Management	1. Prof. Nazir Ahmad Nazir 2. Prof. Riyaz Ahmad Rainayee 3. Prof Mushtaq Ahmad Bhat
3.	Accounts & Taxation	1. Prof. Mohi-ud-din Sangmi 2. Dr. S. M. Shafi 3. Dr. Khalid Ashraf Cheshti



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Hazratbal, Srinagar - 190006

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No. DC minutes - Comm/ku/22

Dated 24/6/2022

The meeting ended with a vote of thanks proposed to the chair.

 Prof. Khurshheed Ahmad Butt	 Prof. Riyaz Ahmad Rainayee	 Prof Mushtaq Ahmad Bhat	 Dr. S. M. Shafi
 Dr. Parvez Ahmad Shah	 Er. Kaisar Rashid	 Mr Sartaj Hussain	 Dr. Khalid A. Cheshti

Head of the Department



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UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

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No _____

Dated _____

Minutes of the Departmental Committee (DC) meeting held in the office chamber of the Head of the Department of Commerce on 09-06-2022 at 12.00 noon.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof. Mohi-ud-din Sangmi | (In the Chair) |
| 2. Prof. Khursheed Ahmad Butt | Member |
| 3. Prof. Nazir Ahmad Nazir | Member |
| 4. Prof. Riyaz Ahmad Rainayee | Member |
| 5. Prof Mushtaq Ahmad Bhat | Member |
| 6. Dr. S. M. Shafi | Member |
| 7. Dr. Parvez Ahmad Shah | Member |
| 8. Er. Kaiser Rasheed | Member |
| 9. Dr. Sartaj Hussain | Member |
| 10. Dr. Ishfaq Ahmad Thaku | Member |

1. Picnic of 2nd Semester :

It was resolved that the request of the students of 2nd semester for going to picnic be agreed to, However, the students have to bear the Transport and other expenses for the same as per rules of the University. The following committee has been constituted to help the students to make arrangement for picnic :

- i. Dr. Parvaiz Ahmad shah
- ii. Mr. Sartaj Hussain

2. Admission Committee :

The Admission is in process and the following committee is constituted for admission purposes:-

1. Prof Mushtaq Ahmad Bhat
2. Dr. Ishfaq Ahmad
3. Ms Seerat ut Nisa (SO)
4. Mr. Manzoor Ahmad (DA)

3.) DCE Subject/Course :

The request of the students to change their DCE Course has not been agreed to.

The meeting ended with a vote of thanks proposed to the chair.

 Prof. Khursheed Ahmad Butt	 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayee	 Prof. Mushtaq Ahmad Bhat
 Dr. S. M. Shafi	 Dr. Parvez Ahmad Shah	 Er. Kaiser Rashid	 Dr. Sartaj Hussain
 Dr. Ishfaq Ahmad			

The request of the M.Com 2nd Sem students (number 1000) for change of DCE was discussed threadbare and was found ^{not} maintainable. Head of the Department

that their request is not maintainable. Head of the Department

meanwhile, that resolution may also be reflected in the DC minutes. 9.9



Department of Commerce

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Dated _____

Minutes of the Departmental Committee (DC) meeting held in the office chamber of the Head of the Department of Commerce on 25-05-2022 at 12.30 p.m.

The following members were present:

1. Prof. Mohi-ud-din Sangmi	(In the Chair)
2. Prof. Nazir Ahmad Nazir	Member
3. Prof. Riyaz Ahmad Rainayee	Member
4. Prof Mushtaq Ahmad Bhat	Member
5. Dr. Parvez Ahmad Shah	Member
6. Dr. Sabiya Mufti	Member
7. Er. Kaiser Rasheed	Member
8. Dr. Sartaj Hussain	Member
9. Dr. Khalid Ashraf Chishti	Member
10. Dr. Ishfaq Ahmad Thaku	Member

1. V.Cs' Message :

At the first instance, the HOD Conveyed the concerns of the Hon'ble Vice-Chancellor about punctuality of the faculty and the non-teaching staff, addressing the grievances of the students and Scholars and ensuring the regular class work.

2. Sports Activities:

It was resolved that the following sports items be purchased for the students from DIQA Fund:

- i). Cricket Bats 2 No ii). Hand Glows 2 Pair iii) Abdomen Guard 3 No iv). Inner Guard 3 No v). Helmet 2 No vi). Arm Guard 2 No vii). Keeping Glows 2 No viii). Balls 4 No ix). Uniform 3 No.

3. Glass Item:

It was resolved that the Window Glass (large size) available in the Department be auctioned and the following faculty members will take necessary action in this regard :

1. Prof. Mohammad Shafi
2. Dr. Parvaiz Ahmad Shah

4. Table Fixing in Library :

It was resolved that a table be adjusted against the vacant space in the Library and accordingly a table be adjusted or a fresh table be purchased for the same.

5. Attendance of Student :

It was resolved that the attendance of the students of all Semesters should be done and month wise statement be issued by the faculty. The Notice be issued to students for their punctuality and regular attendance in the Class.

6. Purchase of printer for Office:

It was resolved that one Printer for office purposes be purchased from Department Local Fund.

7. Repair of Cycle :

It was resolved that the cycle be repaired for the Department. The bill of repair work for the cycle may be debited to the "Local Fund".



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Dated _____

The meeting ended with a vote of thanks proposed to the chair.

 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayee	 Prof Mushtaq Ahmad Bhat	 Dr. Parvez Ahmad Shah
 Dr. Sabiya Mufti	 Er. Kaisar Rashid	 Dr Sartaj Hussain	 Dr. Khalid A. Chishti
 Dr. Ishfaq Ahmad	 Prof. Muhammad Saigal		

Head of the Department



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Dated _____

Minutes of the Departmental Committee (DC) meeting held in the office chamber of the Head of the Department of Commerce on 20-05-2022 at 3.00 p.m.
The following members were present:

1. Prof. Mohi-ud-din Sangmi	(In the Chair)
2. Prof. Khursheed Ahmad Butt	Member
3. Prof. Nazir Ahmad Nazir	Member
4. Prof. Riyaz Ahmad Rainayee	Member
5. Dr. Parvez Ahmad Shah	Member
6. Dr. Sabiya Mufti	Member
7. Er. Kaiser Rasheed	Member
8. Dr. Sartaj Hussain	Member
9. Dr. Khalid Ashraf Chishti	Member
10. Dr. Ishfaq Ahmad Thaku	Member

1. Syllabus Completion of 3rd Semester. :

It was resolved that the Syllbus of 3rd semester be completed by 23, June 2022.

2. External Examination of 3rd Semester

It was resolved to start the 3rd Semester Term end Examamination from 27 June , 2022.

3. Submission of Awards :

It was resolved to submit the 4th Semester backklog (Special Examination) Awards by 27th May, 2022.

4. 2nd Semester subject wise detail for faculty: It was resolved that the class work of Second Semester be started w.e.f 25-05-2022 and the allocation of the subjects has been resolved as under :

i) Human Resource Mangement	Dr. Sabiya
ii). Accounting for Managerial Control	Dr. Khalid Ashraf Cheshti
iii). Business Economics	Dr. Ishfaq Ahmad
iv). Research Methodology	Prof. Reyaz Ahmad
v). Corporate Governance	Dr. Parvaiz Ahmad
vi) E-commerce	Er. Kaiser Rashid
<u>OE/GE</u>	
i). Fundamental & Technical Analysis	Prof. Mohammad Shafi
ii). Mutual & other Funds	Dr. Ishfaq Ahmad
iii). Fundamentals of Corporate Tax	Dr. Khalid Ashraf Cheshti



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Dated _____

5. M.Com 1st Semester (DDE Contact Program) : It was resolved that for the M.com contact programme of (DDE) , following faculty be engaged :-

- | | |
|------------------------|--------------------------|
| i. OB | Prof. Nazir Ahmad Nazir |
| ii QT | Prof. Reyaz Ahmad |
| iii Corporate Tax | Dr. Khalid Ahmad Cheshti |
| iv. Consumer Behaviour | Dr. Ishfaq Ahmad |
| v. E-commerce | Er. Kaiser Rashid |

6. Contractual Lecturer Post :

It was resolved that clarification be sought from the Administration regarding letter of Contractual Lecturer.

The meeting ended with a vote of thanks proposed to the chair.

Prof. Khurshid Ahmad Butt	Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee	Dr. Parvez Ahmad Shah
Dr. Sabiya Mufti	Er. Kaiser Rashid	Dr Sartaj Hussain	Dr. Khalid A. Chishti
Dr. Ishfaq Ahmad			

Prof. Muhammad Shafi

Prof. Khurshid Ahmad Butt

Head of the Department

(Handwritten signature in green)



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No F(DC minit - Com/KU/22)

Dated 11-05-2022

Minutes of the Departmental Committee (DC) meeting held in the office chamber of the Head of the Department of Commerce on 10-05-2022 at 12.00 noon.

The following members were present:

1. Prof. Mohi-ud-din Sangmi	(In the Chair)
2. Prof. Khursheed Ahmad Butt	Member
3. Prof. Riyaz Ahmad Rainayee	Member
4. Dr. Parveez Ahmad Shah	Member
5. Dr. Sabiya Mufti	Member
6. Er. Kaiser Rasheed	Member
7. Dr. Sartaj Hussain	Member
8. Dr. Khalid Ashraf Chishti	Member
9. Dr. Ishfaq Ahmad Thaku	Member

1. Repairing of Washrooms :

It was resolved that the Washrooms need immediate repairs and the Construction Division should take immediate steps for starting the work of the same. The following shall supervise the execution of the work.

- I. Dr. Parvaiz Ahmad Shah
- II. Dr. Sabiya Mufti
- III. Dr. Khalid Ashraf Chishti

2. Refresher Course for Faculty :

It was resolved that, the following faculty members be allowed to attend the refreshment course in Commerce and Management in HRDC University of Kashmir :-

- I. Dr. Parvaiz Ahmad Shah
- II. Dr. Sabiya Mufti
- III. Mr. Sartaj Hussain
- IV. Dr. Khalid Ashraf Chishti

3. Conduct of Workshop :

It was resolved that the Workshop be conducted in the next few days in the Department under the aegis of Golden Jubilee celebrations. The following shall make necessary arrangements for the same:-

- I. Dr. Parvaiz Ahmad Shah
- II. Dr. Sabiya Mufti
- III. Mr. Sartaj Hussain
- IV. Dr. Khalid Ashraf Chishti

4. 2nd Semester award Roll submission :

It was resolved that to submit the award roll for 2nd Semester Examination, all Faculty members should do the needful by 20th May 2022.

5. Understanding the Capital Market Paper:

To address the issue of this paper it was resolved that Prof. Khurshid A Butt, Prof. Mohammad Shafi and Dr. Khalid Ashraf Chishti shall find a solution to this issue.



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6. 4th Semester Result/Awards :

All faculty members were requested to upload the awards of 4th Semester examination immediately so that the results are declared on time.

7. Email Facility for Scholars :

The Scholars of the Department need to be provided an official Email. For this purposes, this issue shall be taken up with the Director IT&SS.

A meeting should be conducted with scholars of registering/preparing their Email -Account on the University official Website for Scholar students.

8. Library facility :

The Department Library has been fully prepared. The HOD informed the faculty to impress upon all the Scholars and Students to make use of facilities in the Library.

9. Interaction with Scholars:

The faculty members were requested to inform their registered Scholars to attend an interaction meeting with the HOD on 12th May, at 12 .00 noon in the Scholars Room. More-ever, all the Scholars were impressed upon to be regular and Punctual in the Department to register their attendance everyday.

10. Mouse pad :

It was resolved that mouse pads be purchased on need basis.

The meeting ended with a vote of thanks proposed to the chair.

 Prof. Khurshed Ahmad Butt	 Prof. Riyaz Ahmad Rainayaz	 Dr. Parvaiz Ahmad Shah	 Dr. Sabiya Mufti
 Er. Kaisar Rashid	 Dr Sartaj Hussain	 Dr. Khalid A. Chishti	 Dr. Ishfaq Ahmad
 Prof. Muhammad A. Butt			

Though good but not present in the meeting. Prof. Muhammad A. Butt but I agree with all points stated above.

Head of the Department



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Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 18-04-2022 at 11.30 a.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof S.M.Shafi | (In the Chair) |
| 2. Prof. Mohi-ud-din Sangmi | Member |
| 3. Prof. Khursheed Ahmad Butt | Member |
| 4. Prof. Riyaz Ahmad Rainayee | Member |
| 5. Prof. Mushtaq Ahmad Bhat | Member |
| 6. Dr. Parveez Ahmad Shah | Member |
| 7. Dr. Sabiya Mufti | Member |
| 8. Er. Kaiser Rasheed | Member |
| 9. Dr. Sartaj Hussain | Member |
| 10. Dr. Khalid Ashraf Chishti | Member |
| 11. Dr. Ishfaq Ahmad Thaku | Member |

1. Golden Jubilee Celebration :

Taking recourse to the previous meeting in which it was decided that Prof. A. R. Mattoo, the Founder Head of Department would have an interactive session with the faculty and the Scholars of the Department, the HOD sought the assent of the members w.r.t conduct of the programme. All the members resolved that the programme should be conducted and it would be first activity under the aegis of Golden Jubilee Celebrations.

2. Seminar for Ph.D Scholars :

The HOD apprised that Prof. Sanjay Sehgal, Professor of Delhi University, a prolific scholar in finance area will be delivering a session. The members resolved that the extension lecture (online) arranged by HOD should be conducted and the initiative (action taken) by the HOD stands ratified by the DC members. The session will be conducted on 26th April 2022 at 11.00 a.m.

3. Budget :

The HOD apprised members about the details of various budget heads that were utilized. The members opinion about various expenditures that need to be incurred in the Department in the FY-2022-23 were collected. Based on the ideas and opinions collected, the HOD will make a presentation before the members.

4. Reconstitution of Purchase Committee:

It was resolved that the following will be the members of the Purchase Committee.

1. Prof. Nazir Ahmad Nazir
2. Dr. Parvaiz Ahmad Shah
3. Dr. Khalid A. Chisti
4. Mr Sartaj Ahmad
5. Section Officer (SO).

Reconstitution of purchasing committee at this point of DC - needs to be justified in
of Shah
21/04/22



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Dated _____

5. Complaint of Seerat-un-Nisa (SO) :

It was resolved that a two member committee comprising the following will enquire into the Complaint.

1. Prof. Khurshid Ahmad Butt
2. Dr. Sabiya Mufti.

6. Inviting Director Industries:

It was resolved that there will be an extension Lecture by Director Industries and Commerce for the 3rd semester Students.

Prof. Mohi-ud-din Sangmi	Prof. Khurshid Ahmad Butt	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat
Dr. Parvaiz Ahmad Shah	Dr. Sabiya Mufti	Er. Kaisar Rashid	Dr Sartaj Hussain
Dr. Khalid A. Chishti	Dr. Ishfaq Ahmad		

Head of the Department

Signature

I agree upto S.No 3 however, I have no knowledge about items from S.No. 4 to S.No. 6

Signature



Department of Commerce

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Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 28-03-2022 at 1.00 p.m. with regard to the following issues.

The following members were present:

1. Prof S.M.Shafi	(In the Chair)
2. Prof. Khurshid Ahmad Butt	Member
3. Prof. Nazir Ahmad Nazir	Member
4. Prof. Riyaz Ahmad Rainayee	Member
5. Prof. Mushtaq Ahmad Bhat	Member
6. Dr. Parveez Ahmad Shah	Member
7. Dr. Sabiya Mufti	Member
8. Er. Kaiser Rasheed	Member
9. Dr. Sartaj Hussain	Member
10. Dr. Khalid Ashraf Chesti	Member
11. Dr. Ishfaq Ahmad Thaku	Member

Agenda : Picnic Application from 3rd Semester Students of M.Com Programme.

1. Picnic Application:

At the written request of the 3rd semester Students of M.Com Programme , the HOD called the Departmental Committee members.

The members unanimously resolved that the request for an excursion be granted and necessary preparation be made in this regard. The HOD while taking recourse to latest regulation in this regard said that the Transportation charges for ferrying the Students to & fro the destination would be borne by the students itself.

2. Regarding Re-imbusement of Registration

The HOD narrated that an application was submitted by 13 students who had earlier gone to field visit to Eco-Village for Agro-Enterpreunureship to Laar Ganderbal. The members unanimously agreed to the request of the students that the registration amount of Rs 500/- be re-imbursed to each student who participated in the programme. The amount be debited to DIQA (Student) Fund.

 Prof. Khurshid Ahmad Butt	 Prof. Nazir Ahmad Nazir	 Dr. Parvaiz Ahmad Shah	 Dr. Sabiya Mufti
 Er. Kaiser Rashid	 Dr Sartaj Hussain	 Dr. Khalid A. Chesti	 Dr. Ishfaq Ahmad

office
5



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Minutes of the meeting of the Departmental Committee (DC) held in the Committee Room of the Department of Commerce on 15-03-2022 at 1.00 p.m:-

The following members were present:

1 Prof. Mohi-ud-din Sangmi	Member
2 Prof. Khurshid Ahmad Butt	Member
3 Prof. Nazir Ahmad Nazir	Member
4 Prof. Riyaz Ahmad Rainayee	Member
5 Prof. Mushtaq Ahmad Bhat	Member
6 Dr. Parveez Ahmad Shah	Member
7 Er. Kaisar Rasheed	Member
8 Mr. Sartaj Hussain	Member
9 Dr. Sabiya Mufti	Member
10 Dr. Khalid Ashraf Chesti	Member

1. Re-employment of Prof. Mohammad Shafi:

The Departmental Committee met under the chairmanship of a senior faculty member of the Department to discuss the re-employment of Prof. Mohammad Shafi who is superannuating on April 30, 2022. It is pertinent to mention it here that Prof. Mohammad Shafi is teaching and supervising research in the area of international trade, which is one of the important areas of study in the discipline of commerce. Besides, the said subject is of a very technical nature, which requires rich expertise. It is also that Dr. Shafi happens to be the only teacher in the Department dealing with this important branch of knowledge. His continuation for some more time will certainly help the Department to create the resource base required to teach and carry out the research in this branch of knowledge. Above all his performance has remained quit satisfactory.

In view of the facts stated above, the Departmental Committee resolved to recommend the re-employment of Prof. Mohammad Shafi after following the due process.

 Prof. Mohi-ud-din Sangmi	 Prof. Khurshid Ahmad Butt	 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayee
 Prof. Mushtaq Ahmad Bhat	 Dr. Parvaiz Ahmad Shah	 Er. Kaisar Rasheed	 Mr. Sartaj Hussain
 Dr. Sabiya Mufti	 Dr. Khalid Ashraf Chishti		