

Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

www.uok.edu.in

No _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 07-12-2023 at 12 noon.

The following members were present:

| | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Nazir Ahamd Nazir | Member |
| 3. Prof. Riyaz Ahmad Rainayee | Member |
| 4. Prof. Mushtaq Ahmad Bhat | Member |
| 5. Dr. Parvaiz Ahmad Shah | Member |
| 6. Dr. Sabiya Mufti | Member |
| 7. Er. Kaiser Rasheed | Member |
| 8. Dr. Sartaj Hussain | Member |
| 9. Dr. Dr. Khalid A. Chisthi | Member |
| 10. Dr Adil Amin | Member |

Agenda I: Review of Ph.D Classes of course Work Batch 2023 :

In the review a matter of satisfaction was expressed for the ongoing Ph.D Classes which started from 16-11-2023. It was impressed upon all the concerned supervisors to take the portions of the Course "Research Methodology" for which they have interest. In this respect, Coordinator Research shall coordinate with concerned so that no repetition takes place and the course gets completed as per time table already issued w.e.f. 16-11-2023 for all the Courses of the Course work.

*Copy of the
Time Table may
be provided*

Agenda II: Re-design the Time Table for M.Com 1st and 3rd Semester:

Resolved that in view of completion of OE/GE Courses, the time table be re-designed so that regular classes shall continue for Thursday and Friday in the afternoon as well.

Agenda III: Upload the result of External/Internal for 4th, 3rd and 2nd Semesters :

It was resolved that all the Teachers be impressed upon to upload the results (External/Internal) by 15th Dec-2023 of M.Com 4th, 3rd and 2nd Semesters, so that no delay in the declaration of the result takes place.

*I may also
be provided
with Time
Table of Ph
Course work.*

Agenda IV: Academic Counselor for 3rd and 4th Semester :

It was resolved that in view of increased workload as coordinator of NEW Generation Entrepreneurship centre, Dr Sartaj Hussain be relieved from the Counselor ship and the same be assigned to some other Teacher in the Department.

*NOT
aware*

Agenda V: Board of UG Studies and Refreshment thereof:

It was resolved that the Refreshment (Lunch) be arranged in the University Guest House on the eve of Board of Under graduate studies to be held on 12-12-2023.

*This was
not discuss
at all nor
resolve*

Agenda VI: Syllabi of UG under NEP-2020:

It was resolved that the respective Committees assigned to prepare the Curricula and Syllabi should complete the job and submit the syllabi by or before 8th Dec-2023 after noon so that these are placed in the Board of UG studies without any difficulty.

[Signature]

[Signature]

[Signature]



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Agenda VII : Project Report of M.Com 3rd Semester:

It was resolved that Project Report of M.Com 3rd Semester be completed within the stipulated time. It was impressed upon all Supervisors/Guides of the Project Reports to expedite the matter so that the result of third semester will not suffer for want of project report.

Agenda VIII: Discussion and response on the Draft guidelines 2023 regarding P.G. programme issued by UGC.

It was resolved that present guidelines are o.k. and the members did not provide any suggestion on the same. However, they expressed that some initiative be taken to discuss the ensuing scheme for our P.G. Programme in future.

The meeting ended with a vote of thanks proposed to the Chair.

Signatures

| | | | | |
|--------------------------|-------------------------|---------------------------|--------------------------|------------------------|
| | | | | |
| Prof. Mohi ud Din Sangmi | Prof. Nazir Ahmad Nazir | Prof. Reyaz Ahmad Raniyee | Prof. Mushtaq Ahmad Bhat | Dr. Parvaiz Ahmad Shah |
| | | | | |
| Dr. Sabriya Mufti | Er. Kasteer Rasheed | Dr. Sartaj Hussain | Dr. Khalid A. Chisthi | Dr. Adil Amin |

The time table for M. Com. 3rd semester provided by UGC needs to be

*The time table of plus course work may be provided. Further minutes may be corrected for Agenda Point no 4
15.12.2023*

Head of the Department



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Department of Commerce

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No _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 01-11-2023 at 2:30 p.m.

The following members were present:

| | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (in the Chair) |
| 2. Prof. Nazir Ahmad Nazir | Member |
| 3. Prof. Riyaz Ahmad Rainayee | Member |
| 4. Prof. Mushtaq Ahmad Bhat | Member |
| 5. Dr. Parvaiz Ahmad Shah | Member |
| 6. Dr. Sabiya Mufti | Member |
| 7. Er. Kaisar Rasheed | Member |
| 8. Dr. Dr. Khalid A. Chisthi | Member |
| 9. Dr Adil Amin | Member |

Agenda I: 3rd Semester Course Completion :

A review of the Course Completion was taken and it was found that almost all faculty members have completed above 60% till date. It was resolved that the whole syllabus should be completed by 10th of December 2023 so that end semester examination shall be held as per academic calendar.

Agenda II: 1st Semester Course Completion :

A review of the Course Completion was taken and it was found that almost all faculty members have completed above 50% till date. It was resolved that the whole syllabus should be completed by 10th of December 2023 so that end semester examination shall be held as per academic calendar

Agenda III: UG B.Com Syllabi for NEP-2020 :

Resolved that the Syllabi and Course Curricula for B.Com (**NEP-2020**) be submitted to the HOD by 08-11-2023, and DC will review the same on 10-11-2023, so that the Board of studies meeting shall be held on 15th Nov, 2023.

The meeting is ended with vote of thanks by the Chair.

Signatures

| | | | | |
|-----------------------------|--------------------------------|------------------------------|----------------------------|----------------------|
| Prof. Nazir Ahmad Nazir | Prof. Riyaz Ahmad Rainayee | Prof. Mushtaq Ahmad Bhat | Dr. Parvaiz Ahmad Shah | Dr. Sabiya Mufti |
| Er. Kaisar Rasheed | Dr. Khalid A. Chisthi | Dr. Adil Amin | | |

Head of the Department



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Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

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No _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 05-10-2023 at 3:00 p.m.

The following members were present:

| | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Khursheed Ahmad Butt | Member |
| 3. Prof. Nazir Ahmad Nazir | Member |
| 4. Prof. Riyaz Ahmad Rainayee | Member |
| 5. Prof. Mushtaq Ahmad Bhat | Member |
| 6. Dr. Sartaj Hussain | Member |
| 7. Dr. Sabiya Mufti | Member |
| 8. Er. Kaiser Rasheed | Member |
| 9. Dr Adil Amin | Member |

Agenda I: Class work and Examination for 4th Semester Batch 2021:

After reviewing the progress of Course Completion, it was resolved that the examination for 4th Semester be held w. e. f. 30-10-2023. It was further resolved that Class work be completed by 13-10-2023 wherever it is not completed till date.

Agenda II: Internal Assessment for 4th Semester :

Resolved that all the Internal Assessment be completed and uploaded by or before 25-10-2023.

Agenda III: UG Syllabi for NEP-2020 :

Resolved that the Syllabi and Course Curricula for the three Verticals be submitted to the HOD by 16-10-2023, so that the Board of studies for the same shall be held in the last week of Oct,2023.

Agenda IV: Extension Lectures:

Resolved that the outsider Experts including Departmental Alumni who have achieved remarkable success in their careers be invited to the Department to have an interaction with the students.

Agenda V: Innovating some New Course/Program at P.G Level for NEP-2020:

Resolved that a broad based meeting be held in the month of Nov-2023 regarding the introduction some Innovative Course / Program at the P.G. Level in view of the NEP-2020.

The meeting is ended with vote of thanks by the Chair.

Signatures

| | | | | |
|----------------------------|-------------------------|----------------------------|--------------------------|------------------|
| | | | | |
| Prof. Khursheed Ahmad Butt | Prof. Nazir Ahmad Nazir | Prof. Riyaz Ahmad Raniayee | Prof. Mushtaq Ahmad Bhat | Dr. Sabiya Mufti |
| | | | | |
| Er. Kaiser Rasheed | Dr. Sartaj Hussain | Dr. Adil Amin | | |

Head of the Department



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Department of Commerce

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No _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 12-09-2023 at 1:00 p.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Nazir Ahmad Nazir | Member |
| 3. Prof. Riyaz Ahmad Rainayee | Member |
| 4. Prof. Mushtaq Ahmad Bhat | Member |
| 5. Dr. Parvaiz Ahmad Shah | Member |
| 6. Dr. Sabiya Mufti | Member |
| 7. Er. Kaiser Rasheed | Member |
| 8. Dr. Sartaj Hussain | Member |
| 9. Dr. Khalid A. Cheshti | Member |
| 10. Dr. Ishfaq A. Thaku | Member |
| 11. Dr. Adil Amin | Member |

Agenda I: Shifting of Xerox Machine: It was resolved that one Xerox Machine be shifted to Girls common room and another be kept in the first floor near Library in the room vacated by Dr. Khalid A. Cheshti .

Agenda II: Shifting of Girls Common Room: It was resolved that the Girls common room be shifted to the room vacated by Prof. Riyaz A. Rainayee and batteries be also kept there.

Signatures

| | | | | |
|-----------------------------|--------------------------------|------------------------------|----------------------------|----------------------|
| Prof. Nazir Ahmad Nazir | Prof. Riyaz Ahmad Rainayee | Prof. Mushtaq Ahmad Bhat | Dr. Parvaiz Ahmad Shah | Dr. Sabiya Mufti |
| Er. Kaiser Rasheed | Dr. Sartaj Hussain | Dr. Khalid A. Cheshti | Dr. Ishfaq A. Thaku | Dr. Adil Amin |

Head of the Department

13/9/23



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Department of Commerce

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Dated _____

No _____
Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 06-09-2023 at 03:30 p.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Nazir Ahmad Nazir | Member |
| 3. Prof. Riyaz Ahmad Rainayee | Member |
| 4. Prof. Mushtaq Ahmad Bhat | Member |
| 5. Dr. Parvaiz Ahmad Shah | Member |
| 6. Dr. Sabiya Mufti | Member |
| 7. Er. Kaiser Rasheed | Member |
| 8. Dr. Khalid A. Cheshti | Member |
| 9. Dr. Ishfaq A. Thaku | Member |

Agenda I: Purchase of Curtains: It was resolved to procure Blinders for the remaining rooms as per budget allocated.

Agenda II: Review of UG NEP-2020 Curricula : It was resolved that the curricula for the 3 Verticals for UG Program be prepared on the same pattern of M. Com. in the format giving details including :

1. Course description;
2. Course Objectives;
3. Course outcomes;
4. Skills to be developed through this course;
5. Learning Resources (Books journals, websites etc);
6. Detailed Syllabi.

Agenda III:: Review of M.Com curricula : It was resolved that the Curricula prepared in 2022 be revisited, if any gap, Found, then fill up that as per directions of the University.

Agenda IV : Induction Program : It was resolved that for M.com 1st Semester , an induction programme be held in the Department on 12-09-2023 at 10:30 a.m..

Agenda-V : Picnic : It was resolved that the following committee shall make arrangements for the Picnic.

1. Dr. Parvaiz Ahmad Shah (Convener)
2. Dr Sartaj Hussain
3. Dr. Khalid A. Cheshti .

Signatures

| | | | | |
|-------------------------|----------------------------|--------------------------|------------------------|------------------|
| Prof. Nazir Ahmad Nazir | Prof. Reyaz Ahmad Raniayee | Prof. Mushtaq Ahmad Bhat | Dr. Parvaiz Ahmad Shah | Dr. Sabiya Mufti |
| Er. Kaiser Rasheed | Dr. Khalid A. Cheshti | Dr. Ishfaq A. Thaku | | |

Input, it was resolved that HOD will prepare the local budget if needed for the procurement of the blinds. Hence returned for necessary creation. H.

HOD, Dr. Sartaj Hussain

I also agree with agreement of Prof. Nazir Sir about the budget Allocation for the blinds. Head of the Department

I do agree with Prof Nazir Sir about the budget to be earmarked for the purchase of blinds



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No _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 18-08-2023 at 11:00 a.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1) Prof Mohi Din Sangmi | (In the Chair) |
| 2) Prof. Nazir Ahmad Nazir | Member |
| 3) Prof. Riyaz Ahmad Rainayee | Member |
| 4) Prof. Mushtaq Ahmad Bhat | Member |
| 5) Dr. Parvaiz Ahmad Shah | Member |
| 6) Dr. Sabiya Mufti | Member |
| 7) Er. Kaiser Rasheed | Member |
| 8) Dr. Khalid A. Cheshti | Member |
| 9) Dr. Ishfaq A. Thaku | Member |

Agenda I: RUSA Notice: It was resolved that the Format of RUSA be completed with requirements like Computers, Smart Boards and other IT Items and be sent to the Dean SBS.

Agenda II: Establishment of Centre for Entrepreneurship Development:

It was resolved that the Centre for Entrepreneurship Development ~~is to be~~ be also reflected in the above format of RUSA.

Agenda III: Up-gradation of System of all Faculty members:

It was resolved that the all in one Computer Systems of all faculty members be upgraded by:

1. RAM 8 GB
2. SSD
3. Repair of Mother Board of Two Computer Systems of Dr. Parvaiz Ahmad Shah and Er. Kaiser Rasheed.

Signatures

| | | | | |
|-------------------------|----------------------------|--------------------------|------------------------|------------------|
| Prof. Nazir Ahmad Nazir | Prof. Riyaz Ahmad Raniayee | Prof. Mushtaq Ahmad Bhat | Dr. Parvaiz Ahmad Shah | Dr. Sabiya Mufti |
| Er. Kaiser Rasheed | Dr. Khalid A. Cheshti | Dr. Ishfaq A. Thaku | | |

Head of the Department

S.O
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24/8



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Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 18-08-2023 at 11:00 a.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1) Prof Mohi Din Sangmi | (In the Chair) |
| 2) Prof. Nazir Ahmad Nazir | Member |
| 3) Prof. Riyaz Ahmad Rainayee | Member |
| 4) Prof. Mushtaq Ahmad Bhat | Member |
| 5) Dr. Parvaiz Ahmad Shah | Member |
| 6) Dr. Sabiya Mufti | Member |
| 7) Er. Kaiser Rasheed | Member |
| 8) Dr. Khalid A. Cheshti | Member |
| 9) Dr. Ishfaq A. Thaku | Member |

Agenda I: RUSA Notice: It was resolved that the Format of RUSA be completed with requirements, *lik* Computers, Smart Boards and other IT Items and be sent to the Dean SBS.

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Agenda III: Up-gradation of System of all Faculty members:

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1. RAM 8 GB
2. SSD
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Signatures

| | | | | |
|-----------------------------|--------------------------------|------------------------------|----------------------------|----------------------|
| Prof. Nazir Ahmad Nazir | Prof. Riyaz Ahmad Raniayee | Prof. Mushtaq Ahmad Bhat | Dr. Parvaiz Ahmad Shah | Dr. Sabiya Mufti |
| Er. Kaiser Rasheed | Dr. Khalid A. Cheshti | Dr. Ishfaq A. Thaku | | |

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Head of the Department

S.O
File

24/8/23



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Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

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No _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 08-08-2023 at 11:30 a.m.

The following members were present:

| | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Nazir Ahmad Nazir | Member |
| 3. Prof. Riyaz Ahmad Rainayee | Member |
| 4. Prof. Mushtaq Ahmad Bhat | Member |
| 5. Dr. Parvaiz Ahmad Shah | Member |
| 6. Dr. Sabiya Mufti | Member |
| 7. Er. Kaiser Rasheed | Member |
| 8. Dr. Sartaj Hussain | Member |
| 9. Dr. Khalid A. Cheshti | Member |
| 10. Dr. Ishfaq A. Thaku | Member |
| 11. Dr Adil Amin | Member |

Agenda I: Time Table and Class work for M. Com 1st Semester (Batch 2023) and 3rd Semester (Batch 2022): Resolved that the class work shall be started for 1st & 3rd semesters w. e. f. 10-08-2023 and 11-08-2023 respectively.

Agenda II: Project Report for 3rd Semester batch 2022 :

It was resolved that the students would be given an option for the subject in which they would like to prepare the project report.

Agenda III: Course Completion of 4th Semester batch 2021:

It was resolved by all faculty members that the course work / class work of M.Com 4th Semester of Batch 2021 shall be completed by 30th Sept, 2023 and the Examination will be fixed accordingly in the month of October -2023. The members expressed their concern that this batch has been running behind the schedule from 1st semester onwards and now needs to realize that non seriousness on the part of students needs to be corrected with immediate effect. In fact, the examination date fro 4th semester was fixed on 25th July , 2023 as per Academic calendar issued by the University.

Agenda -IV : Workshop in HRDC : Resolved that the following two faculty members shall be nominated by the HOD to attend 5 days workshop in the HRDC.

1. Dr. Parvaiz Ahmad Shah;
2. Dr. Sabiya Mufti .

Agenda -V : UG Syllabi under NEP- Resolved that an in-house meeting shall be held on 21 - August-2023 to review the preparation of Syllabi and curricula for under graduate programme in Commerce.

Signatures

| | | | | |
|-------------------------|----------------------------|--------------------------|------------------------|------------------|
| Prof. Nazir Ahmad Nazir | Prof. Riyaz Ahmad Raniayee | Prof. Mushtaq Ahmad Bhat | Dr. Parvaiz Ahmad Shah | Dr. Sabiya Mufti |
| Er. Kaiser Rasheed | Dr. Sartaj Hussain | Dr. Khalid A. Cheshti | Dr. Ishfaq A. Thaku | Dr Adil Amin |

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[Signature]
Head of the Department



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Department of Commerce

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No. _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 19-07-2023 at 3:00 p.m.

The following members were present:

| | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Nazir Ahmad Nazir | Member |
| 3. Prof. Riyaz Ahmad Rainayee | Member |
| 4. Prof Mushtaq Ahmad Bhat | Member |
| 5. Dr. Sabiya Mufti | Member |
| 6. Er. Kaiser Rasheed | Member |
| 7. Dr. Khalid A. Cheshti | Member |
| 8. Dr. Ishfaq A. Thaku | Member |
| 9. Dr Adil Amin | Member |

Agenda I: Recommendation for Financial Assistance :

It was resolved that the case of financial assistance in favour of Mr. Hafiz Lateef Bhat and Raqaya Akber student of M.com 2nd semester batch 2022 under roll No. 22034111033 & 22034111022 be recommended for financial assistance by the Dean Academic Affairs office.

Agenda II: Battery Bank :

It was resolved that the replacement of Battery Bank and installation of wire from UPS to main board for uninterrupted power supply to various computers installed in the respective rooms in the Department be made at an earliest.

Agenda III: Courses for 1st and 3rd semesters:

It was resolved that the following DCE courses shall be offered for 1st & 3rd Semester.

1st semester:

| | |
|-------------------------------|--------------------------|
| 01. International Business | (Dr. Ishfaq Ahmad Thaku) |
| 02. E-Commerce | (Er. Kaiser Rasheed) |
| 03. Personal Finance Planning | (Dr Sartaj Hussain) |

3rd Semester:

| | |
|--------------------------|--------------------------|
| 01. SHRM | (Dr. Parvaiz Ahmad Shah) |
| 02. ERP | (Er. Kaiser Rashid) |
| 03. GST-I | (Dr. Adil Amin) |
| 04. Project Dissertation | |

Agenda -IV Composite Time Table for 1st, 3rd & 4th Semesters:

It was resolved that the following committee shall frame time table for the 1st, 3rd & 4th Semesters.

1. Dr Sabiya Mufti
2. Dr Sartaj Hussain
3. Dr Ishfaq Ahmad
4. Dr Adil Amin

P.T.O.



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Department of Commerce

UNIVERSITY OF KASHMIR

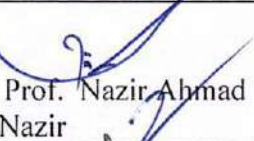

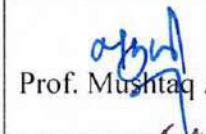
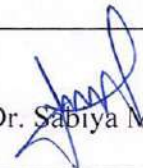
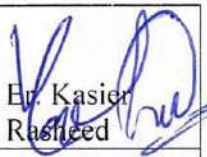
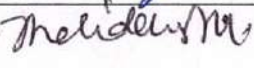

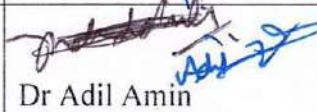
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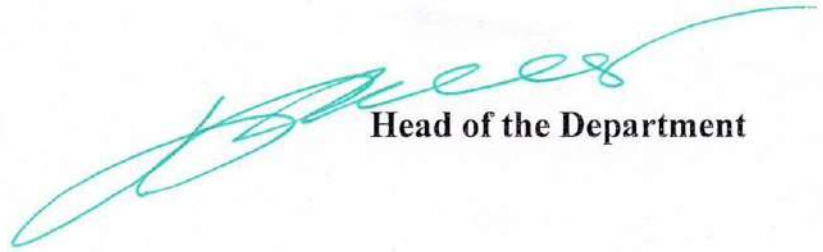
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No _____

Dated _____

Signatures

| | | | | |
|---|--|--|---|---|
|  Prof. Nazir Ahmad Nazir |  Prof. Reyaz Ahmad Raniayee |  Prof. Mushtaq A. Bhat |  Dr. Sabiya Mufti |  Dr. Kasim Rasheed |
|  Dr. Khalid A. Cheshti |  Dr. Ishfaq A. Thaku |  Dr Adil Amin | | |



Head of the Department



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No _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 03-07-2023 at 3:00 p.m.

The following members were present:

| | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Nazir Ahmad Nazir | Member |
| 3. Prof. Riyaz Ahmad Rainayee | Member |
| 4. Prof Mushtaq Ahmad Bhat | Member |
| 5. Dr. Parvaiz A. Shah | Member |
| 6. Dr. Sabiya Mufti | Member |
| 7. Er. Kaiser Rasheed | Member |
| 8. Dr.Sartaj Hussain | Member |
| 9. Dr. Khalid A. Cheshti | Member |
| 10. Dr. Ishfaq A. Thaku | Member |
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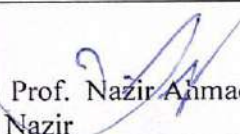

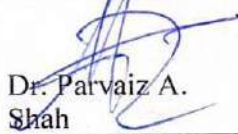
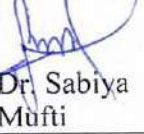
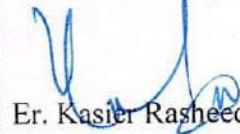
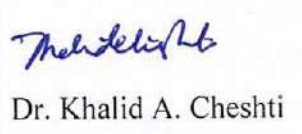

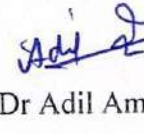
Agenda I: Time Table for 4th Semester:

It was resolved that the new time table discussed in the meeting shall be followed w.e.f 06-07-2023.

Agenda II: Allot Room of Prof. Mohammad Shafi :

It was resolved that the room vacated by Prof. Mohammad Shafi be allotted to Dr. Khalid A. Cheshti with immediate effect.

Signatures

| | | | | |
|--|----------------------------|---|--|---|
|  Prof. Nazir Ahmad Nazir | Prof. Reyaz Ahmad Raniayee |  Prof. Mushtaq A. Bhat |  Dr. Parvaiz A. Shah |  Dr. Sabiya Mufti |
|  Er. Kaiser Rasheed | Dr. Sartaj Hussain |  Dr. Khalid A. Cheshti |  Dr. Ishfaq A. Thaku |  Dr Adil Amin |


Head of the Department



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Phone: 0194-2272207 2208

Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

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No _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 22-05-2023 at 3:00 p.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Riyaz Ahmad Rainayee | Member |
| 3. Prof Mushtaq Ahmad Bhat | Member |
| 4. Dr. Parvaiz A. Shah | Member |
| 5. Dr. Sabiya Mufti | Member |
| 6. Er. Kaiser Rasheed | Member |
| 7. Dr. Sartaj Hussain | Member |
| 8. Dr. Khalid A. Cheshti | Member |
| 9. Dr. Ishfaq A. Thaku | Member |
| 9. Dr Adil Amin | Member |

Agenda I: Prof. Habib-Ur-Rehman Memorial Lectur:

It was resolved that a Lectur shall be organized by the Department in memory of Prof. Habib-Ur-Rehman (Ex-Head) of the Department. The Lectur shall be delivered by Prof. Khrushid Ali and the same shall be presided over by Hon'ble Vice-Chancellor on 31-05-2023 at 10:30 a.m. in **EMMRC Auditorium**.

Agenda II: Arrangements for the Event: It was resolved that the following Committees shall make necessary arrangements for the Event.

A. Stage related Committee :

1. Dr Parvaiz Ahmad Shah shall be Stage Incharge.
2. Dr Sartaj Hussain shall procure the Shawl to be presented to the Speaker.
3. Dr. Adil Amin shall procure Memento.

B. Refreshment Committee : This Committee shall make arrangements for Refreshment.

1. Dr. Sabiya Mufti ;
2. Dr. Ishfaq Ahmad ;
3. Dr. Adil Amin;
4. Seerat-ul-Nisa (SO).

C. Invitation Committee: This Committee shall prepare and distribute Cards and prepare Banners for the Event.

1. Prof. Reyaz Ahmad Raniayee;
2. Dr. Khalid A. Cheshti;
3. Dr. Ishfaq Ahamd ;
4. Mr. Ibrahim (Assitant Programmer)

D. Publicity Committee: This Committee shall make arrangements for Publicity and recording of the proceedings of the Event.

1. Er. Kaiser Rasheed;
2. Dr. Sartaj Hussain;
3. Mr. Manzoor Ahmad (S.A)

| | | | | |
|----------------------------|-----------------------|---------------------|------------------|--------------------|
| Prof. Reyaz Ahmad Raniayee | Prof. Mushtaq A. Bhat | Dr. Parvaiz A. Shah | Dr. Sabiya Mufti | Er. Kaiser Rasheed |
| Dr. Sartaj Hussain | Dr. Khalid A. Cheshti | Dr. Ishfaq A. Thaku | Dr Adil Amin | |

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No F(DC-minutes-meeting) Com/161/2023

Dated 06/04/2023

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 06-04-2023 at 12:15 p.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Riyaz Ahmad Rainayee | Member |
| 3. Dr. Parvaiz A. Shah | Member |
| 4. Dr. Sabiya Mufti | Member |
| 5. Er. Kaiser Rasheed | Member |
| 6. Dr. Sartaj Hussain | Member |
| 7. Dr. Khalid A. Cheshti | Member |
| 8. Dr. Ishfaq A. Thaku | Member |
| 9. Dr Adil Amin | Member |

////

Agenda I: OE and GE Courses for 4th Semester:

It was resolved that the following courses shall be offered for the ensuing 4th semester:

Open Elcetive (OE)

- | | |
|----------------|--------------------|
| 1. E-Marketing | Er. Kaiser Rasheed |
|----------------|--------------------|

Genral Elective (GE)

- | | |
|------------------------------|---------------|
| 2. Management Control System | Dr. Adil Amin |
|------------------------------|---------------|

DCE Course

- | | |
|------------------------------|--------------------------|
| 1. Goods & Service Tax-II | Dr. Khalid A. Cheshti |
| 2. Marketing Communication | Dr. Sabiya Mufti |
| 3. Financial Risk Management | Dr. Sartaj Hussain |
| 4. Service Marketing | Prof. Mushtaq Ahmad Bhat |

Agenda II: Inter-face programme

It was resolved that a interface programme shall be arranged in the Department next week. For this, Dr Parvaiz Ahmad Shah shall Coordinate the programme.

| | | | |
|--------------------------------|---------------------------|-------------------------|------------------------|
| Prof. Riyaz Ahmad Raniayee | Dr. Parvaiz A. Shah | Dr. Sabiya Mufti | Er. Kaiser Rasheed |
| Dr. Sartaj Hussain | Dr. Khalid A. Cheshti | Dr. Ishfaq A. Thaku | Dr Adil Amin |

Head of the Department



Department of Commerce

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Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 29-03-2023 at 3:00 p.m.

The following members were present:

1. Prof Mohi Din Sangmi
2. Prof. Khurshid A. Butt
3. Prof. NAzir Ahmad Nazir
4. Prof. Riyaz Ahmad Rainayee
5. Prof. Mushtaq Ahmad Bhat
6. Dr. Parvaiz A. Shah
7. Dr. Sabiya Mufti
8. Er. Kaiser Rasheed
9. Dr. Sartaj Hussain
10. Dr. Ishfaq A. Thaku
11. Dr Adil Amin

- (In the Chair)
- Member
 - Member
 - Member
 - Member
 - Member
 - Member
 - Member
 - Member
 - Member
 - Member
 - Member

Agenda I: Syllabus Completion for 3rd Semester :

It was resolved that the Syllabi for 3rd semester should be completed by or before 13th April-2023.

Agenda II: Result Declaration for 1st and 2nd Semester :

It was resolved that all faculty members should complete Evaluation and upload their awards by or before 8th April-2023 .

Agenda III:: Power Bank:

It was resolved that the New 8 batteries of Power Bank be purchased ~~a fresh~~ for the UPS Battery Power System.

Agenda IV : Prof. Habibur Rehman Memorial Lecture:

It was resolved that a maiden Lecture in honour of the memory of Professor Habibur Rehman shall be held after end of Ramdhan.

| | | | |
|----------------------------|-----------------------------|--------------------------------|------------------------------|
| Prof. Khurshid A. Butt | Prof. NAzir Ahmad Nazir | Prof. Riyaz Ahmad Raniayee | Prof. Mushtaq Ahmad Bhat |
| Dr. Parvaiz A. Shah | Dr. Sabiya Mufti | Er. Kaiser Rasheed | Dr. Sartaj Hussain |
| Dr. Ishfaq A. Thaku | Dr Adil Amin | | |

Head of the Department 3/A/23



Department of Commerce

UNIVERSITY OF KASHMIR

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Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 14-03-2023.

The following members were present:

| | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Khurshed Ahmad Butt | Member |
| 3. Prof. Reyaz Ahmad Rainayee | Member |
| 4. Prof. Mushtaq Ahmad Bhat | Member |
| 5. Dr. Parvaiz A. Shah | Member |
| 6. Dr. Sabiya Mufti | Member |
| 7. Er. Kaisar Rasheed | Member |
| 8. Dr. Khalid Ashraf Chisti | Member |
| 9. Dr. Ishfaq A. Thaku | Member |
| 10. Dr Adil Amin | Member |

Agenda I: Award and result of M.com 4th semester

It was resolved that the awards for M.com 4th semester batch 2020 shall be uploaded by or before 16th March 2023 so that result is declared.

Agenda II: Award of M.com 2nd and 1st semesters

It was resolved that the awards for M.com 1st & 2nd semester shall be uploaded by or before 20th March 2023.

Agenda III: Buy back of Xerox Machine:

It was resolved that the following committee shall arrange to purchase Xerox machine under buy back mode as approved by the HVC.

1. Prof. Reyaz Ahmad Rainayee
2. Dr. Parvaiz Ahmad Shah
3. Er. Kaisar Rasheed
4. Section Officer

| | | | |
|-----------------------|-------------------------|--------------------------|---------------------|
| Prof. Khurshed A Butt | Prof. Reyaz A. Rainayee | Prof. Mushtaq Ahmad Bhat | Dr. Parvaiz A. Shah |
| Dr. Sabiya Mufti | Er. Kaisar Rasheed | Dr. Khalid A. Chisti | Dr. Ishfaq A. Thaku |
| Dr Adil Amin | | | |


Head of the Department



Department of Commerce

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Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 16-02-2023 at 11:00 a.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Khurshid Ahmad Butt | Member |
| 3. Prof. Riyaz Ahmad Rainayee | Member |
| 4. Prof. Mushtaq Ahmad Bhat | Member |
| 5. Dr. Parvaiz A. Shah | Member |
| 6. Dr. Sabiya Mufti | Member |
| 7. Dr. Sartaj Hussain | Member |
| 8. Dr. Khalid A. Chisthi | Member |
| 9. Dr. Ishfaq A. Thaku | Member |
| 10. Dr Adil Amin | Member |

Agenda I: Class work of 2nd and 3rd Semester:

It was resolved that class work for 3rd and 2nd Semester shall be held w.e.f 16-02-2023 at 10:00 a.m. For this, the time tables shall be prepared by the respective academic counselors on 16-02-2023 only.

Agenda II: Result of M. Com 4th, 2nd & 1st Semester:

It was resolved by all faculty members that they will upload their internal/external awards to declare the result of all Semester Examinations within a week.

Agenda III: Girls Common Room :

It was resolved that Room No 15 shall be designated as Girls Common Room to provide certain facilities to the females in the Department. For this purpose, a committee of the following shall arrange to put in place necessary items for the room.

1. Dr Sabiya Mufti;
2. Mrs. Seerat un Nisa
3. Mrs Zeenat un Nisa .

| | | | |
|---------------------------|----------------------------|--------------------------|---------------------|
| Prof. Khurshid Ahmad Butt | Prof. Riyaz Ahmad Rainayee | Prof. Mushtaq Ahmad Bhat | Dr. Parvaiz A/ Shah |
| Dr. Sabiya Mufti | Dr. Sartaj Hussain | Dr. Khalid Chesthi | Dr. Ishfaq A. Thaku |
| Dr Adil Amin | | | |

Head of the Department

It was decided for M. Com 4th & 2nd sem the hours for M. Com 1st sem the deadline was extended