



UNIVERSITY OF KASHMIR, SRINAGAR

No:1. (OP-BGT) K/1/15
Dated:-1 February 2015

*Head Department
of Business & Finance St,
University of Kashmir, Sgr.*

Sub. :- Budget Estimates 2014-15.

Sir / Madam,

In continuation to our earlier 75% sanctioned funds under Budget Estimates 2014-15, sanction is accorded for the release of additional 25% of Budget Estimates 2014-15 making the total funds sanctioned as 100%. While operating upon the budget, following guidelines shall be adopted in addition to in vogue norms:

1. That the provision in the Budget is intended to cover all the charges including past liabilities, if any, as first charge.
2. That the expenditure in any case should be kept at minimum possible level and should not exceed the budgetary provisions whatsoever.
3. That the expenditure should be incurred only after following codal procedures.
4. That the Budget Head "Hot & Cold Weather Charges" shall be operated Centrally and no purchase by debit to this sub Head be made by any Department / Centre / Unit.

Yours faithfully,

Encl.:- As above

Abid Qadri
Assistant Registrar
(Budget)

Copy to:-

1. Special Secretary to Vice-Chancellor for kind information of the Vice-Chancellor;
2. P.S to Registrar for information of the Registrar;
3. Deputy Registrar (Accounts);
4. Master file;
5. File.

UNIVERSITY OF KASHMIR, SRINAGAR

Department: Business & Financial Studies

(Office Contingencies)

S.No	Head of Account	Estimates for 2014-15
1	Postage & Telegrams	₹ 9,000/-
2	Stationery	₹ 24,300/-
3	Hot & Cold weather charges	₹ 18,900/-
4	Repair to Furniture & Equipment	₹ 3,600/-
5	Miscellaneous	₹ 8,100/-
6	Books & Journals	₹ 1,60,200/-
7	Tolls	₹ 1,17,000/-
8	Furniture / Furnishing	₹ 18,000/-
	Total	₹ 3,51,000/-

[Signature]
24/1/15
Assistant Registrar
(Budget & Creation)

[Signature] *[Signature]*



UNIVERSITY OF KASHMIR, SRINAGAR

Head, University
of Kashmir, Srinagar
Chandigarh & others, J.K.

Sub: Budget & Finance

For: Attention

It is recommended that the University should operate under Budget & Finance. The University should be allowed to operate an additional 25% of Budget. The University should be allowed to operate an additional 100% of Budget. While operating under Budget & Finance, the University should be allowed to operate an additional 100% of Budget.

1. "The University should be allowed to operate all the charges including the University of Kashmir & others, J.K."
2. "The University should be allowed to operate all the charges including the University of Kashmir & others, J.K."
3. "The University should be allowed to operate all the charges including the University of Kashmir & others, J.K."
4. "The University should be allowed to operate all the charges including the University of Kashmir & others, J.K."

Encl: As above

Yours faithfully
Abid Qadir
Assistant Registrar
(Budget)

Copy to:-

1. Special Secretary to Vice-Chancellor for kind information of the Vice-Chancellor.
2. P & F Registrar for information of the Registrar.
3. Deputy Registrar (Accounts).
4. Memo File.
5. File.



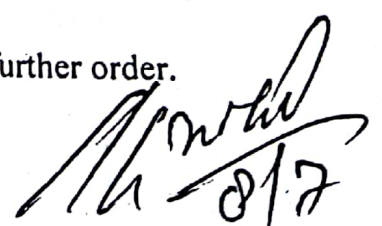
UNIVERSITY OF KASHMIR, SRINAGAR

Department:- Business & Financial Studies
(Office Contingencies).

S.No	Head of Account	Estimates for 2015-16
1.	Postage & Telegrams	₹ 1,000/-
2.	Stationary	₹ 27,000/-
3.	Hot & Cold weather charges	₹ 21,000/-
4.	Repair to Furniture & Equipment	₹ 4,000/-
5.	Miscellaneous	₹ 9,000/-
6.	Books & Journals	₹ 1,78,000/-
7.	Tours	₹ 1,30,000/-
8.	Furniture / Furnishing	₹ 20,000/-
	Total	₹ 3,90,000/-

While operating upon the sanctioned 50% Budget allocation, the following guidelines shall be followed:-

- That the expenditure shall be incurred only after obtaining requisite authorization followed by observance of codal procedures within the sanctioned funds only.
- That the Budget Head "Hot & Cold Weather Charges" shall be operated Centrally and shall in no case be operated upon.
- The expenditure shall be restricted to 50% of B.E. 2015-16 only till further order.


Section Officer
(Budget & Creation)



UNIVERSITY OF KASHMIR, SRINAGAR

ORDER

Sub:- 50% operation on Budget Estimates 2015-16.

Ref:- Finance Committee meeting held on 29.06.2015.

The Vice-Chancellor has authorized sanction of additional 25% of Budget Estimates 2015-16 in favour of all Departments / Centres / Campuses / Units of the University for financial year 2015-16, making the total sanctioned Non-Plan Budget 2015-16 at 50% so far. The extract / copy of the Budget Estimates in respect of B.O.C. pertaining to the concerned units is enclosed as annexure to this order.

By Order,


07.7.2015
Joint Registrar
(Budget)

No:-F (operation-O.E)Bgt/KU/15

Dated:-July 07, 2015

Copy to:-

- ✓ Dean, Academic Affairs;
- ✓ Dean, College Development Council;
- ✓ Deans of all Faculties;
- ✓ Dean, Students welfare;
- ✓ Chairman Sheikh-ul-Alam Chair;
- ✓ Director, Directorate of Internal Quality Assurance / Directorate of Physical Education Sports / Directorate of distance Education;
- ✓ Directors of various Research Centres/Units/Institutes;
- ✓ Director, Institute of Kashmir Studies;
- ✓ Director, Convocation Complex;
- ✓ Director, North/ South / Zakura Campuses;
- ✓ Heads of all Teaching Departments;
- ✓ Controller of Examinations;
- ✓ Special Secretary to Vice-Chancellor;
- ✓ Librarian, Allama Iqbal Library;
- ✓ Principal, Institute of Music & Fine Arts;
- ✓ Provost/Chief Proctor/Chief Security Officer;
- ✓ All Wardens of the Hostels;
- ✓ Officer Incharge, U L D;
- ✓ Assistant Registrar, Sub Office Jammu;
- ✓ All Officers of the Registry / Examination Wing;
- ✓ Deputy Registrar, Accounts / E...

Annexure order No:-F (operation-O.E)Bgt/KU/16
Dated:- November 9 , 2016



UNIVERSITY OF KASHMIR, SRINAGAR

Department:- Company & Secretary Ship
(Office Contingencies)

S.No	Head of Account	Estimates for 2016-17
1.	Postage & Telegrams	₹ 1,000/-
2.	Stationary	₹ 8,000/-
3.	Hot & Cold weather charges	₹ 9,000/-
4.	Repair to Furniture	₹ 3,000/-
5.	Miscellaneous	₹ 6,000/-
	Total	₹ 27,000/-

While operating upon the sanctioned 100% Budget allocation, the following guidelines shall be followed:-

- That the expenditure shall be incurred only after obtaining requisite authorization followed by observance of codal procedures within the sanctioned funds only.
- That the Budget Head "Hot & Cold Weather Charges" shall be operated Centrally and shall in no case be operated upon.

Assistant Registrar
(Budget & Creation)

(73)



UNIVERSITY OF KASHMIR, SRINAGAR


ORDER

Sub:- 100% operation on Budget Estimates 2016-17.

Ref:- Finance Committee meeting held on 01.10.2016.

The Vice-Chancellor has authorized sanction of additional 75% of Budget Estimates 2016-17 under Office Contingency (O.C) / B.O.C in favour of all Departments / Centres / Campuses / Units of the University for Financial Year 2016-17 making the total sanctioned Non-Plan Budget 2016-17 for B.O.C at 100% so far. The extract / copy of the Budget Estimates 2016-17 for Office Contingency / B.O.C pertaining to the concerned Centre / Campus / Unit is also enclosed as annexure to this order.

By Order,


Assistant Registrar
(Budget & Creation)

No:-F (operation-O.E)Bgt/KU/16
Dated:-November 9, 2016

Copy to:-

- ✓ Dean, Academic Affairs;
- ✓ Dean, College Development Council;
- ✓ Deans of all Faculties;
- ✓ Dean, Students welfare;
- ✓ Chairman Sheikh-ul-Alam Chair,
- ✓ Director, Directorate of Internal Quality Assurance / Directorate of Physical Education Sports / Directorate of distance Education;
- ✓ Directors of various Research Centres/Units/Institutes;
- ✓ Director, Institute of Kashmir Studies;
- ✓ Director, Convocation Complex;
- ✓ Director, North/ South / Zakura Campuses;
- ✓ Heads of all Teaching Departments;
- ✓ Controller of Examinations;
- ✓ Special Secretary to Vice-Chancellor;
- ✓ Librarian, Allama Iqbal Library;
- ✓ Principal, Institute of Music & Fine Arts;
- ✓ Provost/Chief Proctor/Chief Security Officer;
- ✓ All Wardens of the Hostels;
- ✓ Officer Incharge, U L D,
- ✓ Assistant Registrar, Sub Office Jammu;
- ✓ All Officers of the Registry / Examination Wing;
- ✓ Deputy Registrar, Accounts / Examination Accounts;
- ✓ P.S to Registrar;
- ✓ A R, Public Relation,
- ✓ File;
- ✓ Master File.



Amendment No. 2 (Amendment) Bgt. E.C. 1/16
Dated: November 9, 2016

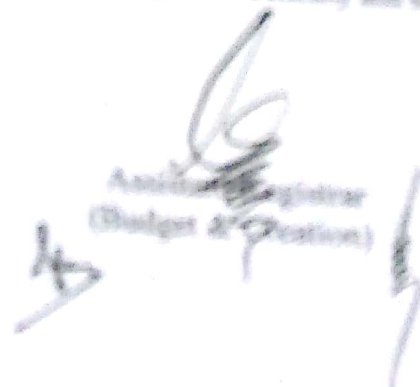
UNIVERSITY OF KASHMIR, SRINAGAR

Department:- Business & Financial Studies
(Office Contingencies)

S.No	Head of Account	Estimates for 2016-17
1.	Postage & Telegrams	₹ 1,000/-
2.	Stationery	₹ 27,000/-
3.	Hot & Cold weather charges	₹ 20,000/-
4.	Repair to Furniture & Equipment	₹ 4,000/-
5.	Miscellaneous	₹ 9,000/-
6.	Books & Journals	₹ 1,78,000/-
7.	Travels	₹ 1,30,000/-
8.	Furniture / Furnishing	₹ 20,000/-
	Total	₹ 3,90,000/-

While operating upon the sanctioned 100% Budget allocation, the following guidelines shall be followed:-

1. That the expenditures shall be incurred only after obtaining requisite authorization followed by observance of usual procedure within the sanctioned limits only.
2. That the Budget Head "Hot & Cold Weather Charges" shall be operated Centrally and shall in no case be operated upon.


Assistant Registrar
(Budget & Accounts)



UNIVERSITY OF KASHMIR, SRINAGAR

ORDER

Subj: 100% operation on Budget Estimates 2016-17

Ref: Finance Committee meeting held on 01.10.2016

The Vice-Chancellor has authorized sanction of additional 75% of Budget Estimates 2016-17 under Office Contingency (O.C.) / B.O.C in favour of all Departments / Centres / Campuses / Units of the University for Financial Year 2016-17 making the total sanctioned Non-Plan Budget 2016-17 for B.O.C at 100% so far. The extract / copy of the Budget Estimates 2016-17 for Office Contingency / B.O.C pertaining to the concerned Centre / Campus / Unit is also enclosed as annexure to this order.

By Order,

Assistant Registrar
(Budget & Creation)

Sl. No. F. (Finance-III) Dgt KU/16

Dated: Srinagar 7, 2016

Copies to:-

- ✓ Vice-Chancellor's Office
- ✓ Dean, College Development/Coordination
- ✓ Dean of all Faculties
- ✓ Dean, Academic Building
- ✓ Director, Centre of Higher Education
- ✓ Director, Directorate of Technical Quality Assurance / Directorate of Technical Education (DTE) - Directorate of Technical Education
- ✓ Director of Higher Education (Technical/Non-Technical)
- ✓ Director, Institute of Distance Education
- ✓ Director, Information Technology
- ✓ Director, Health Centre - Technical/Non-Technical
- ✓ Dean of all Teaching Departments
- ✓ Controller of Examinations
- ✓ Officer, Accounts & Finance - Headquarters
- ✓ Controller, Office of the Vice-Chancellor
- ✓ Director, Institute of Health & Physiotherapy
- ✓ Director, Health Centre - Technical/Non-Technical
- ✓ All Offices of the University
- ✓ Office of the Registrar
- ✓ Assistant Registrar, Sub-Office Srinagar
- ✓ All Offices of the Registrar / Commissioner of Police
- ✓ Deputy Registrar, Srinagar / Commissioner of Police

A. Revenue [Erstwhile Non-Plan] Budget 2017-18

S.No	Budget Head	Funds already Sanctioned (₹)	Funds already Sanctioned (₹)	Total sanctioned Funds 2017-18 (₹)
1.	Postage	1500	1500	2000
2.	Stationary	36500	36500	50000
3.	(i) Furniture	33000	33000	17500
	(ii) Equipment			17500
4.	Books & Journals	11000	11000	200000
5.	Tours	65000	65000	0
6.	Furniture / Furnishing	10000	10000	0
7.	Hot & Cold weather charges	109500	109500	120000
8.	Miscellaneous	15500	15500	20000
	Total	1,95,000	1,95,000	4,27,000

(Rupees four lakhs & twenty seven thousand only)

No. F (B&C Budget) Bgt/KU/17
 Dated:- November 07, 2017

Joint Registrar
 (Budget & Creation)

- ✓ Director, North/ South / Zakara Campuses,
- ✓ Heads of all Teaching Departments,
- ✓ Controller of Examinations,
- ✓ Special Secretary to Vice-Chancellor,
- ✓ Librarian, Allama Iqbal Library,
- ✓ Principal, Institute of Music & Fine Arts,
- ✓ Provost/ Chief Provost/ Chief Security Officer,
- ✓ All Wardens of the Hostels,
- ✓ Officer Incharge, U. I. D.
- ✓ Assistant Registrar, Sub Office Jammu,
- ✓ All Officers of the Registry / Examination Wing,
- ✓ Deputy Registrar, Accounts / Examination Accounts,
- ✓ P. S. B. Jammu



UNIVERSITY OF KASHMIR

Subject: Sanction of 100% Revenue [erstwhile Non-Plan] Budget 2017-18, Local Fund & Self-Financed share in favour of Department of Business & Financial Studies (erstwhile Commerce)

Reference: i. Budget Assessment and Approval Committee (BAAC) recommendations.
ii. Approval of the Vice-Chancellor for sanction of 100% Budget Estimates 2017-18

University Order No: 160 of 2017
Dated 07.11.2017

Sanction is hereby accorded to the allotment / sanction of following funds in favour of the Department of Business & Financial Studies (erstwhile Commerce):

- i. ₹4,27,000/- (Rupees four lac & twenty-seven thousand only) under Revenue [erstwhile Non-Plan] Budget Estimates 2017-18 as per detailed breakup reflected in enclosed Annexure-I.
- ii. ₹6,00,000/- (Rupees six lac only) under Local Fund Account 2017-18 as per detailed breakup reflected in the enclosed Annexure-II.
- iii. ₹7,60,000/- (Rupees seven lac & sixty thousand only) under Self Finance Account 2017-18 as per detailed breakup reflected in the enclosed Annexure-II.

While operating upon the above sanctioned funds, relevant pre-requisites as required under rules and codal procedures shall be adhered to by the Department of Business & Financial Studies (erstwhile Commerce).

By Order

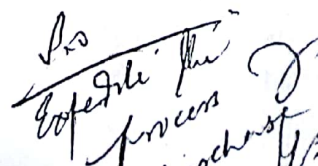

7.11.2017
Joint Registrar
(Budget & Creation)

No. F(Operation-O.E) Bgt/Ku/17
Dated: November 07, 2017

Copy to:

1. Head, Department Business & Financial Studies;
2. Deputy Registrar (Accounts) for information;
3. P.S. to Registrar for kind information of the Registrar;
4. PRO to Vice-Chancellor for kind information of the Vice-Chancellor;
5. Offices file with 02 Scs.

DEPT. OF B.F.S.
UNIVERSITY OF KASHMIR
JALBAL, SRINAGAR


7.11.2017

Department : Business & Financial Studies

A. Revenue [Erstwhile Non-Plan] Budget 2018-19

Annexure I to Order No 161 of 2018
Dated: 6th November 2018

S.No	Budget Head	₹ in lacs
		Funds Sanctioned/ Allotted for the financial year 2018-19 (₹)
1.	Postage	
2.	Stationary	
3.	(i) Furniture (ii) Equipment	0.025 0.70
4.	Books & Journals	0.25
5.	Hot & Cold weather charges	0.25
6.	Miscellaneous	2.80
		1.20
	Total	0.25
		₹ 5.475 lacs

(Rupees five lacs forty-seven thousand and five hundred only)

There shall be an overall cut of 10% only on above allotted Sub-Heads under Revenue (Non-Plan) 2018-19 allocations.

No. F (BAAC-Budget)Bgt/KU/18
Dated:-November 06, 2018

Joint Registrar
(Budget & Creation)

Department : Business & Financial Studies

C. Self Financed Share


Annexure II to Order No 161 of 2018
Dated: 6th November, 2018

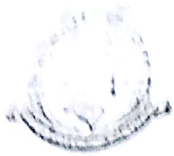
S.No	Activity	Funds sanctioned/ allotted for the financial year 2018-19 (₹)	₹ in lacs
1.	Repairs / Purchase of ACs		
2.	Open book system equipment/ customized book racks, tables, chairs etc		7.60
Total			₹ 7.60 lacs

(Rupees seven lacs and sixty thousand only)

Allotment made under Self-Financed Share is subject to the condition that the Department has filled all the Self-Financed seats during the current year, otherwise the allotment shall proportionally be reduced. A certificate to this effect duly endorsed by the Director Admissions shall have to be produced immediately after admission is completed.

No. F (BAAC-Budget)Bgt/KU/18
Dated:-November 06, 2018


Joint Registrar
(Budget & Creation)



UNIVERSITY OF KASHMIR

Subject: Sanction of Revenue [erstwhile Non-Plan] Budget 2018-19 and Self-Finance share in favour of Department of Business & Financial Studies

Reference: i. Budget discussions held w.e.f 28.08.2018 to 11.09.2018.

ii. Approval of the Vice Chancellor for sanction of Budget Estimates 2018-19.

University Order No: 161 of 2018
Dated 06.11.2018

Sanction is hereby accorded to the allotment of the following funds, including already sanctioned funds w.e.f 01.04.2018, in favour of the Head, Department of Business & Financial Studies for the Financial Year 2018-19:

- i. ₹5.475 lacs (Rupees five lacs forty-seven thousand and five hundred only) under Revenue [erstwhile Non-Plan] Budget Estimates 2018-19 as per detailed breakup reflected in enclosed **Annexure-I**.
- ii. ₹7.60 lacs (Rupees seven lacs and sixty thousand only) under Self-Financed share 2018-19 as per the detailed breakup reflected in the enclosed **Annexure-II**.

Terms and Conditions

1. The above sanctioned/allotted funds, including already sanctioned funds, shall be utilized after fulfilling requisite codal procedures. The sanctioned funds shall have validity upto 31st March, 2019.
2. Previous liability, if any, created by the Department/Centre/Unit etc. against proper allotment order of 2017-18, shall be **charged first** to current year's allocation under relevant Head/Sub-head of Revenue/Local Fund/Self-Financed as the case may be.
3. 30% of Funds allotted/sanctioned under 'Books' Head shall be utilized by the Department through Allama Iqbal Library towards "e-books".
4. There shall be an overall cut of 10% only on each allotted Sub-Head under **Revenue (Non-Plan) 2018-19 allocations**.
5. No re-appropriation, whatsoever, from one Sub-Head to another shall be undertaken by the HOD /Director/Unit Head concerned.
6. Re-appropriation proposal, if any, shall be processed through Budget Office.
7. Purchases, if any, shall be carried on and through University approved Dealers wherever applicable. Otherwise normal tendering/procedures shall have to be followed.

By Order

Join Registrar
(Budget & Creation)

No. F(Operation-O.F) Rgt/Ku/18
Dated: November 06, 2018

Copy to:

1. Head, Department of Business & Financial Studies;
2. Special Secretary to Vice-Chancellor for kind information of the Vice-Chancellor;
3. Director, Finance for information and necessary action. It is requested to maintain proper Control Registers for the purpose so that in no way the allotment exceeds;
4. P.S. to Registrar for kind information of the Registrar;
5. Offices file with 02 Scs.