



NAAC Accredited Grade 'A'

Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

www.uok.edu.in

Sangmird@uok.edu.in
Phone: 0194 2472207 2208



No. _____
Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 26-02-2024 at 2.30 p.m. Dated _____

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof. Molai ud Din Sangmi | (to the Chair) |
| 2. Prof. Khurshad Ahmad. Buti | Member |
| 3. Prof. Nazir Ahmad Nazir | Member |
| 4. Prof. Riyaz Ahmad Raniyee | Member |
| 5. Prof. Mushtaq Ahmad Bhat | Member |
| 6. Dr. Parvaiz Ahmad Shah | Member |
| 7. Dr. Sabiya Mufti | Member |
| 8. Fr. Kaiser Rasheed | Member |
| 9. Dr. Sartaj Hussain | Member |
| 10. Dr. Dr. Khalid A. Chishti | Member |

Agenda I: Registration for DCE Courses of M.Com 2nd & 4th Semester for the Academic Session 2024:

Resolved that the Registration shall take place for DCE Courses for 2nd and 4th semester on 27th to 29th Feb-2024 and 5th to 7th March-2024 respectively.

Agenda II: Class work for M.Com 2nd & 4th Semester for the Academic Session 2024:

Resolved that the Class work for M.Com 2nd & 4th Semester shall be held w. e. f. 4th March-2024 and 11th March 2024 respectively.

Agenda III: DCE/ OE-GE Courses for M.Com 2nd Semester for the Academic Session 2024:

Resolved that the following Courses shall be offered as DCE & OE/GE in addition to the core courses:-

DCE Course/s	OE/GE Courses
1. Research Methodology	1. Fundamental a& Tech Analysis
2. E-Governess	2. Human Resource Development
3. Corporate Banking	

Agenda IV: DCE/ OE-GE Courses for M.Com 4th Semester for the Academic Session 2024:

Resolved that the following Courses shall be offered as DCE & OE/GE in addition to the core course.

DCE Course/s	OE/GE Courses
1. GST 2 nd	1. Management Control System
2. Marketing Communication	2. E-Marketing
3. Service Marketing	
4. Financial Derivative	

Prof. Molai ud Din Sangmi	Prof. Khurshad Ahmad. Buti	Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Raniyee	Prof. Mushtaq Ahmad Bhat
Dr. Parvaiz Ahmad Shah	Dr. Sabiya Mufti	Fr. Kaiser Rasheed	Dr. Sartaj Hussain	Dr. Khalid A. Chishti

Head of the Department

S/o
File
27/2



NAAC Accredited Grade 'A+'

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Department of Commerce

UNIVERSITY OF KASHMIR
Hazratbal, Srinagar - 190006
www.uok.edu.in

No. _____

Dated: _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 07-12-2023 at 12 noon.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Nazir Ahmad Nazir | Member |
| 3. Prof. Riyaz Ahmad Rainayee | Member |
| 4. Prof. Mushtaq Ahmad Bhat | Member |
| 5. Dr. Parvaiz Ahmad Shah | Member |
| 6. Dr. Sabiya Mufti | Member |
| 7. Er. Kaisar Rashid | Member |
| 8. Dr. Sartaj Hussain | Member |
| 9. Dr. Dr. Khalid A. Chishti | Member |
| 10. Dr Adil Amin | Member |

Agenda I: Review of Ph.D Classes of course Work Batch 2023 :

In the review a matter of satisfaction was expressed for the ongoing Ph.D Classes which started from 16-11-2023. It was impressed upon all the concerned supervisors to take the portions of the Course "Research Methodology" for which they have interest. In this respect, Coordinator Research shall coordinate with concerned so that no repetition takes place and the course gets completed as per time table already issued w.e.f. 16-11-2023 for all the Courses of the Course work.

*Copy of file
Time Table may
be provided*

Agenda II: Re-design the Time Table for M.Com 1st and 3rd Semester:

Resolved that in view of completion of OE/GE Courses, the time table be re-designed so that regular classes shall continue for Thursday and Friday in the afternoon as well.

Agenda III: Upload the result of External/Internal for 4th, 3rd and 2nd Semesters :

It was resolved that all the Teachers be impressed upon to upload the results (External/Internal) by 15th Dec-2023 of M.Com 4th, 3rd and 2nd Semesters, so that no delay in the declaration of the result takes place.

*I may also
be provided
with Time
Table of Ph
course work.*

Agenda IV: Academic Counselor for 3rd and 4th Semester :

It was resolved that in view of increased workload as coordinator of NEW Generation Entrepreneurship centre, Dr Sartaj Hussain be relieved from the Counselor ship and the same be assigned to some other Teacher in the Department.

Not aware

Agenda V: Board of UG Studies and Refreshment thereof:

It was resolved that the Refreshment (Lunch) be arranged in the University Guest House on the eve of Board of Under graduate studies to be held on 12-12-2023.

*This was
not discuss
at all use is
resolved*

Agenda VI : Syllabi of UG under NEP-2020:

It was resolved that the respective Committees assigned to prepare the Curricula and Syllabi should complete the job and submit the syllabi by or before 8th Dec-2023 after noon so that these are placed in the Board of UG studies without any difficulty.

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Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190008

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No. _____

Dated _____

Agenda VII : Project Report of M.Com 3rd Semester:

It was resolved that Project Report of M.Com 3rd Semester be completed within the stipulated time. It was impressed upon all Supervisors/Guides of the Project Reports to expedite the matter so that the result of third semester will not suffer for want of project report.

Agenda VIII: Discussion and response on the Draft guidelines 2023 regarding P.G. programme issued by UGC.

It was resolved that present guidelines are o.k. and the members did not provide any suggestion on the same. However, they expressed that some initiative be taken to discuss the ensuing scheme for our P.G. Programme in future.

The meeting ended with a vote of thanks proposed to the Chair.

Signatures

 Prof. Mohi ud Din Sangmi	 Prof. Nazir Ahmad Nazir	 Prof. Reyaz Ahmad Raniyee	 Prof. Yousaf Ahmad Bhat	 Dr. Parvaz Ahmad Shah
 Dr. Sabiya Mufti	 Er. Kasim Rasheed	 Dr. Sartaj Hussain	 Dr. Khalid A. Chishti	 Dr. Adil Amin

*2nd Time table
Dr. M. D. Choudhury
may be
provided
as per
need of
the*

*The time table of plus
course work may be
provided. Further
minutes may be
corrected for
Agenda point no 4
15.12.2023*

Head of the Department



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Department of Commerce

UNIVERSITY OF KASHMIR

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No. _____

Date: _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 01-11-2023 at 2:30 p.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Nazir Ahmad Nazir | Member |
| 3. Prof. Riyaz Ahmad Raniayee | Member |
| 4. Prof. Mushtaq Ahmad Bhat | Member |
| 5. Dr. Parvaiz Ahmad Shah | Member |
| 6. Dr. Sabiya Mufli | Member |
| 7. Er. Kaiser Rasheed | Member |
| 8. Dr. Dr. Khalid A. Chishti | Member |
| 9. Dr Adil Amin | Member |

Agenda I: 3rd Semester Course Completion :

A review of the Course Completion was taken and it was found that almost all faculty members have completed above 60% till date. It was resolved that the whole syllabus should be completed by 10th of December 2023 so that end semester examination shall be held as per academic calendar

Agenda II: 1st Semester Course Completion :

A review of the Course Completion was taken and it was found that almost all faculty members have completed above 50% till date. It was resolved that the whole syllabus should be completed by 10th of December 2023 so that end semester examination shall be held as per academic calendar

Agenda III: UG B.Com Syllabi for NEP-2020 :

Resolved that the Syllabi and Course Curricula for B.Com (NEP-2020) be submitted to the HOD by 08-11-2023, and DC will review the same on 10-11-2023, so that the Board of studies meeting shall be held on 15th Nov, 2023.

The meeting is ended with vote of thanks by the Chair.

Signatures

Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Raniayee	Prof. Mushtaq Ahmad Bhat	Dr. Parvaiz Ahmad Shah	Dr. Sabiya Mufli
Er. Kaiser Rasheed	Dr. Khalid A. Chishti	Dr. Adil Amin		

Head of the Department



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Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

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No. _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 05-10-2023 at 3:00 p.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Khurshood Ahmad Butt | Member |
| 3. Prof Nazir Ahmad Nazir | Member |
| 4. Prof. Riyaz Ahmad Rainayee | Member |
| 5. Prof. Mushtaq Ahmad Bhat | Member |
| 6. Dr. Sartaj Hussain | Member |
| 7. Dr. Sabiya Mufti | Member |
| 8. Er. Kaiser Rasheed | Member |
| 9. Dr Adil Amin | Member |

Agenda I: Class work and Examination for 4th Semester Batch 2021:

After reviewing the progress of Course Completion, it was resolved that the examination for 4th Semester be held w. e. f. 30-10-2023. It was further resolved that Class work be completed by 13-10-2023 wherever it is not completed till date.

Agenda II: Internal Assessment for 4th Semester :

Resolved that all the Internal Assessment be completed and uploaded by or before 25-10-2023.

Agenda III: UG Syllabi for NEP-2020 :

Resolved that the Syllabi and Course Curricula for the three Verticals be submitted to the HOD by 16-10-2023, so that the Board of studies for the same shall be held in the last week of Oct,2023.

Agenda IV: Extension Lectures:

Resolved that the outsider Experts including Departmental Alumni who have achieved remarkable success in their careers be invited to the Department to have an interaction with the students.

Agenda V: Innovating some New Course/Program at P.G Level for NEP-2020:

Resolved that a broad based meeting be held in the month of Nov-2023 regarding the introduction some Innovative Course / Program at the P.G. Level in view of the NEP-2020.

The meeting is ended with vote of thanks by the Chair.

Signatures

Prof. Khurshood Ahmad Butt	Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat	Dr. Sabiya Mufti
Er. Kaiser Rasheed	Dr. Sartaj Hussain	Dr. Adil Amin		

Head of the Department



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Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190008

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No. _____

Date _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 12-09-2023 at 1:00 p.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof. Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Nazir Ahmad Nazir | Member |
| 3. Prof. Riyaz Ahmad Rainayee | Member |
| 4. Prof. Mushtaq Ahmad Bhat | Member |
| 5. Dr. Parvaiz Ahmad Shah | Member |
| 6. Dr. Sabiya Mufti | Member |
| 7. Er. Kaiser Rasheed | Member |
| 8. Dr. Sartaj Hussain | Member |
| 9. Dr. Khalid A. Cheshti | Member |
| 10. Dr. Ishfaq A. Thaku | Member |
| 11. Dr. Adil Amin | Member |

Agenda I: Shifting of Xerox Machine: It was resolved that one Xerox Machine be shifted to Girls common room and another be kept in the first floor near Library in the room vacated by Dr. Khalid A. Cheshti.

Agenda II: Shifting of Girls Common Room: It was resolved that the Girls common room be shifted to the room vacated by Prof. Riyaz A. Rainayee and batteries be also kept there.

Signatures

Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat	Dr. Parvaiz Ahmad Shah	Dr. Sabiya Mufti
Er. Kaiser Rasheed	Dr. Sartaj Hussain	Dr. Khalid A. Cheshti	Dr. Ishfaq A. Thaku	Dr. Adil Amin

Head of the Department

13/9/23



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Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006
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No. _____ Dated _____
Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 06-09-2023 at 03:30 p.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sungmi | (In the Chair) |
| 2. Prof. Nazir Ahmad Nazir | Member |
| 3. Prof. Riyaz Ahmad Rainayce | Member |
| 4. Prof. Mushtaq Ahmad Bhat | Member |
| 5. Dr. Parvaiz Ahmad Shah | Member |
| 6. Dr. Sabiya Mufti | Member |
| 7. Er. Kaiser Rasheed | Member |
| 8. Dr. Khalid A. Cheshti | Member |
| 9. Dr. Ishfaq A. Thaku | Member |

Agenda I: Purchase of Curtains: It was resolved to procure Blinders for the remaining rooms as per budget allocated.

Agenda II: Review of UG NEP-2020 Curricula : It was resolved that the curricula for the 3 Verticals for UG Program be prepared on the same pattern of M. Com. in the format giving details including :

1. Course description;
2. Course Objectives;
3. Course outcomes;
4. Skills to be developed through this course;
5. Learning Resources (Books journals, websites etc);
6. Detailed Syllabi.

Agenda III: Review of M.Com curricula : It was resolved that the Curricula prepared in 2022 be revisited, if any gap, Found, then fill up that as per directions of the University.

Agenda IV : Induction Program : It was resolved that for M.com 1st Semester , an induction programme be held in the Department on 12-09-2023 at 10:30 a.m..

Agenda-V : Picnic : It was resolved that the following committee shall make arrangements for the Picnic.

1. Dr. Parvaiz Ahmad Shah (Convener)
2. Dr Sartaj Hussain
3. Dr. Khalid A. Cheshti .

Signatures

Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayce	Prof. Mushtaq Ahmad Bhat	Dr. Parvaiz Ahmad Shah	Dr. Sabiya Mufti
Er. Kaiser Rasheed	Dr. Khalid A. Cheshti	Dr. Ishfaq A. Thaku		

Infact, it was resolved that HOD will place orders for total budget needed for the procurement of the blinds as per the amount of the blinds for necessary communication.

Prof. Sartaj Hussain

I do agree with Prof. Riyaz about the budget Allocation for the blinds.
Head of the Department

I do agree with Prof. Nazir about the budget to be earmarked for the purchase of blinds.

**Department of Commerce**

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

www.uok.edu.in

No. _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 06-09-2023 at 03:30 p.m.

The following members were present:

1. Prof Mohi Din Sangmi	(In the Chair)
2. Prof. Nazir Ahmad Nazir	Member
3. Prof. Riyaz Ahmad Rainayee	Member
4. Prof. Mushtaq Ahmad Bhat	Member
5. Dr. Parvaiz Ahmad Shah	Member
6. Dr. Sabiya Muflti	Member
7. Er. Kaiser Rasheed	Member
8. Dr. Khalid A. Cheshti	Member
9. Dr. Ishfaq A. Thaku	Member

Agenda I: Purchase of Curtains: It was resolved to procure ^{blinds} curtains for the remaining rooms as per budget allocated.

Agenda II: Review of UG NEP-2020 ^{Curricula} Syllabi: It was resolved that the curricula for the 3 Verticals for UG Program be prepared on the same pattern of M. Com. in the format giving details including :

1. Course description;
2. Course Objectives;
3. Course outcomes;
4. Skills to be developed through this course;
5. Learning Resources; (^{books, journals, case studies, websites, etc.})
6. Detailed Syllabi.

Agenda III: Review of M.Com curricula: It was resolved that ^{the curricula prepared in 2022 be revisitable and if any gap} to review the curricula as per directions of the University.

Agenda IV: Induction Program: It was resolved that M.com 1st Semester, an induction programme shall be held in the Dept. On 12-09-2023 ^{at 10:30 am.}

Agenda-V: Picnic: It was resolved that the following committee shall make arrangements for the Picnic.

1. Dr. Parvaiz Ahmad Shah (Convener)
2. Dr Sartaj Hussain
3. Dr. Khalid A. Cheshti.

Signatures

Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat	Dr. Parvaiz Ahmad Shah	Dr. Sabiya Muflti
Er. Kaiser Rasheed	Dr. Khalid A. Cheshti	Dr. Ishfaq A. Thaku		

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Head of the Department



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Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

www.uok.edu.in

No. _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 18-08-2013 at 11:00 a.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1) Prof. Mohi Din Sangmi | (In the Chair) |
| 2) Prof. Nazir Ahmad Nazir | Member |
| 3) Prof. Riyaz Ahmad Raniayee | Member |
| 4) Prof. Mushtaq Ahmad Bhat | Member |
| 5) Dr. Parvaiz Ahmad Shah | Member |
| 6) Dr. Sabiya Multi | Member |
| 7) Er. Kaiser Rasheed | Member |
| 8) Dr. Khalid A. Cheshti | Member |
| 9) Dr. Ishfaq A. Thaku | Member |

Agenda I: RUSA Notice: It was resolved that the Format of RUSA be completed with requirements like Computers, Smart Boards and other IT Items and be sent to the Dean SBS.

Agenda II: Establishment of Centre for Entrepreneurship Development:

It was resolved that the Centre for Entrepreneurship Development ~~is to be~~ be also reflected in the above format of RUSA.

Agenda III: Up-gradation of System of all Faculty members:

It was resolved that the all in one Computer Systems of all faculty members be upgraded by:

1. RAM 8 GB
2. SSD
3. Repair of Mother Board of Two Computer Systems of Dr. Parvaiz Ahmad Shah and Er. Kaiser Rasheed.

Signatures

 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Raniayee	 Prof. Mushtaq Ahmad Bhat	 Dr. Parvaiz Ahmad Shah	 Dr. Sabiya Multi
 Er. Kaiser Rasheed	 Dr. Khalid A. Cheshti	 Dr. Ishfaq A. Thaku		

Head of the Department

S.O
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24/8/13



NAAC Accredited Grade 'A'

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Department of Commerce

UNIVERSITY OF KASHMIR

Hazratba, Srinagar - 190006

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No. _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 18-08-2023 at 11:00 a.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1) Prof Mohi Din Sangmi | (In the Chair) |
| 2) Prof. Nazir Ahmad Nazir | Member |
| 3) Prof. Riyaz Ahmad Raniayee | Member |
| 4) Prof. Mushtaq Ahmad Bhat | Member |
| 5) Dr. Parvaiz Ahmad Shah | Member |
| 6) Dr. Sabiya Mufti | Member |
| 7) Er. Kaiser Rasheed | Member |
| 8) Dr. Khalid A. Cheshti | Member |
| 9) Dr. Ishfaq A. Thakur | Member |

Agenda I: RUSA Notice: It was resolved that the Format of RUSA be completed with requirements for Computers, Smart Boards and other IT Items and be sent to the Dean SBS.

Agenda II: Establishment of Centre for Entrepreneurship Development: It was resolved that the Centre for Entrepreneurship Development ~~is also~~ be also reflected in the above format of RUSA.

Agenda III: Up-gradation of System of all Faculty members: It was resolved that the all in one Computer Systems of all faculty members be upgraded by:

1. RAM 8 GB
2. SSD
3. Repair of Mother Board of Two Computer Systems of Dr. Parvaiz Ahmad Shah and Er. Kaiser Rasheed.

Signatures

 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Raniayee	 Prof. Mushtaq Ahmad Bhat	 Dr. Parvaiz Ahmad Shah	 Dr. Sabiya Mufti
 Er. Kaiser Rasheed	 Dr. Khalid A. Cheshti	 Dr. Ishfaq A. Thakur		

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Head of the Department

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24/8



Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 180006

www.uok.edu.in

No _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 08-08-2023 at 11:30 a.m.

The following members were present:

1. Prof Mohi Din Sangmi	(In the Chair)
2. Prof. Nazir Ahmad Nazir	Member
3. Prof. Riyaz Ahmad Rainayee	Member
4. Prof. Mushtaq Ahmad Bhat	Member
5. Dr. Parvaiz Ahmad Shah	Member
6. Dr. Sabiya Mufti	Member
7. Er. Kaiser Rasheed	Member
8. Dr. Sartaj Hussain	Member
9. Dr. Khalid A. Cheshti	Member
10. Dr. Ishfaq A. Thaku	Member
11. Dr Adil Amin	Member

Agenda I: Time Table and Class work for M.Com 1st Semester (Batch 2023) and 3rd Semester (Batch 2022): Resolved that the class work shall be started for 1st & 3rd semesters w. e. f. 10-08-2023 and 11-08-2023 respectively.

Agenda II: Project Report for 3rd Semester batch 2022:

It was resolved that the students would be given an option for the subject in which they would like to prepare the project report.

Agenda III: Course Completion of 4th Semester batch 2021:

It was resolved by all faculty members that the course work / class work of M.Com 4th Semester of Batch 2021 shall be completed by 30th Sept. 2023 and the Examination will be fixed accordingly in the month of October -2023. The members expressed their concern that this batch has been running behind the schedule from 1st semester onwards and now needs to realize that non seriousness on the part of students needs to be corrected with immediate effect. In fact, the examination date for 4th semester was fixed on 25th July, 2023 as per Academic calendar issued by the University.

Agenda -IV : Workshop in HRDC : Resolved that the following two faculty members shall be nominated by the HOD to attend 5 days workshop in the HRDC.

1. Dr. Parvaiz Ahmad Shah;
2. Dr. Sabiya Mufti .

Agenda -V : UG Syllabi under NEP- Resolved that an in-house meeting shall be held on 21 - August-2023 to review the preparation of Syllabi and curricula for under graduate programme in Commerce.

Signatures

Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat	Dr. Parvaiz Ahmad Shah	Dr. Sabiya Mufti
Er. Kaiser Rasheed	Dr. Sartaj Hussain	Dr. Khalid A. Cheshti	Dr. Ishfaq A. Thaku	Dr Adil Amin

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Head of the Department



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Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

www.uok.edu.in

No. _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 19-07-2023 at 3:00 p.m.

The following members were present:

1. Prof Mohi Din Sangmi	(In the Chair)
2. Prof. Nazir Ahmad Nazir	Member
3. Prof. Riyaz Ahmad Rainayee	Member
4. Prof Mushtaq Ahmad Bhat	Member
5. Dr. Sabiya Mufti	Member
6. Er. Kaiser Rasheed	Member
7. Dr. Khalid A. Cheshti	Member
8. Dr. Ishfaq A. Thaku	Member
9. Dr Adil Amin	Member

Agenda I: Recommendation for Financial Assistance :

It was resolved that the case of financial assistance in favour of Mr. Hafiz Lateef Bhat and Raqaya Akber student of M.com 2nd semester batch 2022 under roll No. 22034111033 & 22034111022 be recommended for financial assistance by the Dean Academic Affairs office.

Agenda II: Battery Bank :

It was resolved that the replacement of Battery Bank and installation of wire from UPS to main board for uninterrupted power supply to various computers installed in the respective rooms in the Department be made at an earliest.

Agenda III: Courses for 1st and 3rd semesters:

It was resolved that the following DCE courses shall be offered for 1st & 3rd Semester.

1st semester:

01. International Business	(Dr. Ishfaq Ahmad Thaku)
02. E-Commerce	(Er. Kaiser Rasheed)
03. Personal Finance Planning	(Dr Sartaj Hussain)

3rd Semester:

01. SHRM	(Dr. Parvaiz Ahmad Shah)
02. ERP	(Er. Kaiser Rashid)
03. GST-I	(Dr. Adil Amin)
04. Project Dissertation	

Agenda -IV Composite Time Table for 1st, 3rd & 4th Semesters:

It was resolved that the following committee shall frame time table for the 1st, 3rd & 4th Semesters.

1. Dr Sabiya Mufti
2. Dr Sartaj Hussain
3. Dr Ishfaq Ahmad
4. Dr Adil Amin

P.T.O



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Department of Commerce

UNIVERSITY OF KASHMIR






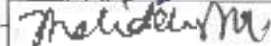


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No. _____

Dated _____

Signatures

 Prof. Nazir Ahmad Nazir	 Prof. Reyaz Ahmad Raniyee	 Prof. Mushtaq A. Bhat	 Dr. Sabiyu Mufti	 En. Kasim Raza
 Dr. Khalid A. Cheshi	 Dr. Ishfaq A. Thaku	 Dr Adil Amin		



Head of the Department



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No. _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 03-07-2023 at 3:00 p.m.

The following members were present:

1. Prof Mohi Din Sangmi	(In the Chair)
2. Prof. Nazir Ahmad Nazir	Member
3. Prof. Riyaz Ahmad Raniyee	Member
4. Prof Mushtaq Ahmad Bhat	Member
5. Dr. Parvaiz A. Shah	Member
6. Dr. Sabiya Mufii	Member
7. Er. Kaiser Rasheed	Member
8. Dr. Sartaj Hussain	Member
9. Dr. Khalid A. Cheshti	Member
10. Dr. Ishfaq A. Thaku	Member
11. Dr Adil Amin	Member

Agenda I: Time Table for 4th Semester:

It was resolved that the new time table discussed in the meeting shall be followed w.e.f 06-07-2023.

Agenda II: Allot Room of Prof. Mohammad Shafi :

It was resolved that the room vacated by Prof. Mohammad Shafi be allotted to Dr. Khalid A. Cheshti with immediate effect.

Signatures

 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Raniyee	 Prof. Mushtaq A. Bhat	 Dr. Parvaiz A. Shah	 Dr. Sabiya Mufii
 Er. Kaiser Rasheed	 Dr. Sartaj Hussain	 Dr. Khalid A. Cheshti	 Dr. Ishfaq A. Thaku	 Dr. Adil Amin

Head of the Department



NAAC Accredited Grade 'A'



Sangri@uok.edu.in
Phone: 0194 227287 2208

Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

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No _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 22-05-2023 at 3:00 p.m.

The following members were present:

- | | |
|------------------------------|----------------|
| 1. Prof Mohi Din Sangri | (In the Chair) |
| 2. Prof. Riyaz Ahmad Raniyee | Member |
| 3. Prof Mushtaq Ahmad Bhat | Member |
| 4. Dr. Parvaiz A. Shah | Member |
| 5. Dr. Sabiya Mufti | Member |
| 6. Er. Kaiser Rasheed | Member |
| 7. Dr. Sartaj Hussain | Member |
| 8. Dr. Khalid A. Cheshti | Member |
| 9. Dr. Ishfaq A. Thaku | Member |
| 9. Dr Adil Amin | Member |

Agenda I: Prof. Habib-Ur-Rehman Memorial Lecture:

It was resolved that a Lecture shall be organized by the Department in memory of Prof. Habib-Ur-Rehman (Ex-Head) of the Department. The Lecture shall be delivered by Prof. Khurshid Ali and the same shall be presided over by Hon'ble Vice-Chancellor on 31-05-2023 at 10:30 a.m. in EMMRC Auditorium.

Agenda II: Arrangements for the Event: It was resolved that the following Committees shall make necessary arrangements for the Event.

A. Stage related Committee :

1. Dr Parvaiz Ahmad Shah shall be Stage Incharge.
2. Dr Sartaj Hussain shall procure the Shawl to be presented to the Speaker.
3. Dr. Adil Amin shall procure Memento.

B. Refreshment Committee : This Committee shall make arrangements for Refreshment.

1. Dr. Sabiya Mufti ;
2. Dr. Ishfaq Ahmad ;
3. Dr. Adil Amin;
4. Seerat-ul-Nisa (SO).

C. Invitation Committee: This Committee shall prepare and distribute Cards and prepare Banners for the Event.

1. Prof. Riyaz Ahmad Raniyee;
2. Dr. Khalid A. Cheshti;
3. Dr. Ishfaq Ahmad ;
4. Mr. Ibrahim (Assistant Programmer)

D. Publicity Committee: This Committee shall make arrangements for Publicity and recording of the proceedings of the Event.

1. Er. Kaiser Rasheed;
2. Dr. Sartaj Hussain;
3. Mr. Manzoor Ahmad (S.A)

Prof. Riyaz Ahmad Raniyee	Prof. Mushtaq A. Bhat	Dr. Parvaiz A. Shah	Dr. Sabiya Mufti	Er. Kaiser Rasheed
Dr. Sartaj Hussain	Dr. Khalid A. Cheshti	Dr. Ishfaq A. Thaku	Dr Adil Amin	

Head of the Department



Department of Commerce

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No. FD/Com/Meeting/Comm/126/2023

Dated 06/04/2023

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 06-04-2023 at 12:15 p.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Riyaz Ahmad Rainayee | Member |
| 3. Dr Parvaiz A. Shah | Member |
| 4. Dr. Sabiya Mufti | Member |
| 5. Er. Kaiser Rasheed | Member |
| 6. Dr. Sartaj Hussain | Member |
| 7. Dr. Khalid A. Cheshti | Member |
| 8. Dr. Ishfaq A. Thaku | Member |
| 9. Dr Adil Amin | Member |

Agenda I: OE and GE Courses for 4th Semester:

It was resolved that the following courses shall be offered for the ensuing 4th semester:

Open Elective (OE)

1. E-Marketing

Er. Kaiser Rasheed

General Elective (GE)

2. Management Control System

Dr. Adil Amin

DCE Course

1. Goods & Service Tax-II
2. Marketing Communication
3. Financial Risk Management
4. Service Marketing

Dr. Khalid A. Cheshti
Dr. Sabiya Mufti
Dr. Sartaj Hussain
Prof. Mushtaq Ahmad Ali

Agenda II: Inter-face programme

It was resolved that a inter-face programme shall be arranged in the Department next week. For this, Dr Parvaiz Ahmad Shah shall Coordinate the programme.

 Prof. Riyaz Ahmad Rainayee	 Dr. Parvaiz A. Shah	 Dr. Sabiya Mufti	 Er. Kaiser Rasheed
 Dr. Sartaj Hussain	 Dr. Khalid A. Cheshti	 Dr. Ishfaq A. Thaku	 Dr. Adil Amin

Head of the Department



Department of Commerce

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NO _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 29-03-2023 at 3:00 p.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Saigmi | (In the Chair) |
| 2. Prof. Khurshid A. Butt | Member |
| 3. Prof. NAZIR Ahmad Nazir | Member |
| 4. Prof. Niyaz Ahmad Ranjavee | Member |
| 5. Prof. Mushtaq Ahmad Bhat | Member |
| 6. Dr. Parvaiz A. Shah | Member |
| 7. Dr. Sabiya Mufti | Member |
| 8. Er. Kaiser Rasheed | Member |
| 9. Dr. Sartaj Hussain | Member |
| 10. Dr. Ishfaq A. Thaku | Member |
| 11. Dr Adil Amin | Member |

Agenda I: Syllabus Completion for 3rd Semester :

It was resolved that the Syllabi for 3rd semester should be completed by or before 13th April-2023.

Agenda II: Result Declaration for 1st and 2nd Semester :

It was resolved that all faculty members should complete Evaluation and upload their awards by or before 8th April-2023 .

Agenda III: Power Bank:

It was resolved that the New 8 batteries of Power Bank be purchased ~~a fresh~~ for the UPS Battery Power System.

Agenda IV : Prof. Habibur Rehman Memorial Lecture:

It was resolved that a maiden Lecture in honour of the memory of Professor Habibur Rehman shall be held after end of Ramdhan.

 Prof. Khurshid A. Butt	 Prof. NAZIR Ahmad Nazir	 Prof. Niyaz Ahmad Ranjavee	 Prof. Mushtaq Ahmad Bhat
 Dr. Parvaiz A. Shah	 Dr. Sabiya Mufti	 Er. Kaiser Rasheed	 Dr. Sartaj Hussain
 Dr. Ishfaq A. Thaku	 Dr. Adil Amin		

Head of the Department 3/A/23



Department of Commerce

UNIVERSITY OF KASHMIR

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No _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 14-03-2023.

The following members were present:

- | | |
|--------------------------------|----------------|
| 1. Prof Mohi Din Saigmi | (In the Chair) |
| 2. Prof. Khurshheed Ahmad Butt | Member |
| 3. Prof. Reyaz Ahmad Rainayee | Member |
| 4. Prof. Mushtaq Ahmad Bhat | Member |
| 5. Dr. Parvaiz A. Shah | Member |
| 6. Dr. Sabiya Mufti | Member |
| 7. Er. Kaisar Rasheed | Member |
| 8. Dr. Khalid Ashraf Chisti | Member |
| 9. Dr. Ishfaq A. Thaku | Member |
| 10. Dr Adil Amin | Member |

Agenda I: Award and result of M.com 4th semester

It was resolved that the awards for M.com 4th semester batch 2020 shall be uploaded by or before 16th March 2023 so that result is declared.

Agenda II: Award of M.com 2nd and 1st semesters

It was resolved that the awards for M.com 1st & 2nd semester shall be uploaded by or before 20th March 2023.

Agenda III: Buy back of Xerox Machine:

It was resolved that the following committee shall arrange to purchase Xerox machine under buy back mode as approved by the HVC.

1. Prof. Reyaz Ahmad Rainayee
2. Dr. Parvaiz Ahmad Shah
3. Er. Kaisar Rasheed
4. Section Officer

Prof. Khurshheed A Butt	Prof. Reyaz A. Rainayee	Prof. Mushtaq Ahmad Bhat	Dr. Parvaiz A. Shah
Dr. Sabiya Mufti	Er. Kaisar Rasheed	Dr. Khalid A. Chisti	Dr. Ishfaq A. Thaku
Dr Adil Amin			

Head of the Department



Department of Commerce

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No. _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 16-02-2023 at 11:00 a.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangani | (In the Chair) |
| 2. Prof Khurshid Ahmad Butt | Member |
| 3. Prof. Riyaz Ahmad Rainayee | Member |
| 4. Prof. Mushtaq Ahmad Bhat | Member |
| 5. Dr. Parvaiz A. Shah | Member |
| 6. Dr. Sabiya Muffi | Member |
| 7. Dr. Sartaj Hussain | Member |
| 8. Dr. Khalid A. Chesthi | Member |
| 9. Dr. Ishfaq A. Thaku | Member |
| 10. Dr Adil Amin | Member |

Agenda I: Class work of 2nd and 3rd Semester:

It was resolved that class work for 3rd and 2nd Semester shall be held w.e.f 16-02-2023 at 10:00 a.m. For this, the time tables shall be prepared by the respective academic counselors on 16-02-2023 only.

Agenda II: Result of M. Com 4th, 2nd & 1st Semester:

It was resolved by all faculty members that they will upload their internal/external awards to declare the result of all Semester Examinations within a week.

Agenda III: Girls Common Room :

It was resolved that Room No 15 shall be designated as Girls Common Room to provide certain facilities to the females in the Department. For this purpose, a committee of the following shall arrange to put in place necessary items for the room.

1. Dr Sabiya Muffi;
2. Mrs. Secrat un Nisa
3. Mrs Zecnat un Nisa

Prof. Khurshid Ahmad Butt	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat	Dr. Parvaiz A. Shah
Dr. Sabiya Muffi	Dr. Sartaj Hussain	Dr. Khalid Chesthi	Dr. Ishfaq A. Thaku
Dr Adil Amin			

Head of the Department

It was decided for the class work of 2nd & 3rd semester to be held on 16-02-2023 at 10:00 a.m. The time tables shall be prepared by the respective academic counselors on 16-02-2023 only.



Department of Commerce

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No. DC-meeting-Comm/10/22

Dated 28-12-22

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 28-12-2022 at 11:15 a.m.

The following members were present

- | | |
|-------------------------------|----------------|
| 1. Prof. Molji Din Sangmi | (In the Chair) |
| 2. Prof. Nazir Ahmad Nazir | Member |
| 3. Prof. Riyaz Ahmad Rainayee | Member |
| 4. Prof. Mushtaq Ahmad Bhat | Member |
| 5. Dr. Parvaiz A. Shah | Member |
| 6. Dr. Sartaj Hussain | Member |
| 7. Dr. Sahiya Mufti | Member |
| 8. Er. Kaiser Rashid | Member |
| 9. Dr. Khalid A. Chishti | Member |
| 10. Dr. Ishtiaq A. Thaku | Member |
| 11. Dr. Adil Amin | Member |

Agenda I: 4th Semester Internal-External Award:

It was resolved that the Internal Awards be uploaded by or before 31st Dec-2022 and the External Awards must be uploaded by 31st January, 2023

Agenda II: Project Report submission of 4th Semester Students:

It was Resolved that the Project report be submitted by or before 31st January 2023 by those students of M.Com 4th Semester who opted for this Course.

Agenda III: Bombay Stock Exchange Examination :

It was Resolved that Bombay Stock Exchange Examination be conducted on 12-January, 2023 in the Department.

Agenda IV: Farewell Party by 4th Semester Students :

It was resolved that the Farewell Party be arranged in the Department after the winter break by the 4th Semester Students.

Agenda V: 1st Semester Internal-External Award.:

It was Resolved that the Internal Award be uploaded by or before 10th January, 2023. The External Award be uploaded by 28th February, 2023

Agenda VI: Need for Contractual Lecturer and recommendations made thereof:

It was Resolved that the Contractual Lecturers for session 2023 be recommended by the Department as there are two vacancies of Prof. S. Fayaz Ahmad and Prof. S.M. Shafi.

Agenda VII: Purchase of Books for Library:

It was Resolved that the Book list from all the faculty members be prepared and submitted upto 31st Dec-2022 for purchase of Books for Departmental Library.

 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayee	 Prof. Mushtaq Ahmad Bhat	 Dr. Parvaiz A. Shah
 Dr. Sahiya Mufti	 Dr. Sartaj Hussain	 Er. Kaiser Rashid	 Dr. Khalid Chishti
 Dr. Ishtiaq A. Thaku	 Dr. Adil Amin		

Head of the Department



Department of Commerce

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No. DC-meeting-comm/13/22

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Dated 13-12-22

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 12-12-2022 at 11:15 a.m.

The following members were present:

1. Prof. Mohi Din Saighi	(In the Chair)
2. Prof. Khurshid Ahmad Butt	Member
3. Prof. Nazir Ahmad Nazir	Member
4. Prof. Riyaz Ahmad Rainayee	Member
5. Prof. Mushaq Ahmad Bhat	Member
6. Dr. Parvaiz A. Shah	Member
7. Dr. Sartaj Hussain	Member
8. Dr. Sabiya Mufti	Member
9. Er. Kaiser Rasheed	Member
10. Dr. Khalid A. Chishti	Member
11. Dr. Ishfaq A. Thaku	Member

Agenda I: Purchase of Books:

It was Resolved that all faculty members will submit the list of Books to be purchased for Departmental Library by or before 20th Dec-2022.

Agenda II: Purchase of two Patio Gas Bukharis:

It was Resolved that two patio gas Bukharis for class rooms be purchased on priority basis for smooth functioning of classes.

Agenda III: Purchase of Xerox Machine :

Resolved that one new Xerox machine be purchased through by-back offer from Xerox company on priority basis for smooth functioning of Departmental work.

Agenda IV: DDE Contact Class for M.Com 2nd Semester:

It was resolved that the HOD will prepare the list of faculty for DDE Contact Programme which shall be communicated to the concerned.

Agenda V: Change in Time Table of 3rd Semester :

It was resolved that Dr. Sartaj Hussain, Incharge Academic Counsellor shall contact the concerned faculty and redress grievances of the students in this regard.

 Prof. Khurshid Ahmad Butt	 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayee	 Prof. Mushaq Ahmad Bhat
 Dr. Parvaiz A. Shah	 Dr. Sabiya Mufti	 Dr. Sartaj Hussain	 Er. Kaiser Rasheed
 Dr. Khalid A. Chishti	 Dr. Ishfaq A. Thaku		

Head of the Department

13/12/22



Department of Commerce

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NoFC/Comm/Regd - Seminar on 10/10/2022

Dated: 13/09/2022

Order

In light of the decision taken in the Departmental Committee meeting held on 09/09/2022, the following committees have been constituted, and the conveners of which are requested to convene the meetings of their respective committees to make preparations for the seminar to be held on 20th October 2022.

Committees.

- I. Invitation/Printing Stationary/Venue Management /Seating Arrangement Committee :
 1. Prof. S. M. Shafi (Convener)
 2. Dr. Khalid A. Cheshti
 3. Dr. Ishfaq A. Thaku
 4. Mr. Ibrahim Abdullah
- II. Registration / Certificates / Arrangement of Bouquet Committee
 1. Dr. Sabiya Mufti (Convener)
 2. Dr. Ishfaq A. Thaku
 3. Tanveer Ahmad
- III. Hospitality / Protocol Committee :
 1. Dr. Parvaiz A. Shah (Convener)
 2. Mr Sartaj Hussain
 3. Seerat-un Nisa (SO)
- IV. Media & Publicity / IT Committee :
 1. Prof. Mashaq A. Bhal (Convener)
 2. Er. Kaiser Rashced
 3. Rifat Ara
 4. Tanveer Ahmad



Department of Commerce

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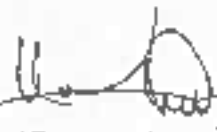
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No. _____

Dated: _____

V) Transport Committee

1. Er. Kaiser Rashood
2. Dr. Ishfaq A. Thaku
3. Secrat-un Nisa (SO)
4. Mianzoor Ahmad



(Convener)

VI) Finance Committee

1. Prof. Riyaz Ahmad Rainayce
2. Mr. Sartaj Hussain
3. Dr. Khalid A. Chisti



(Convener)



Head of the Department



Department of Commerce

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No. FDc - Meeting Computer-2022

Dated 1-9-2022

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 01-09-2022 at 4.00 p.m.

The following members were present:

1. Prof Muhi Din Sangmi	(In the Chair)
2. Prof. Khurshood Ahmad Butt	Member
3. Prof. Nazir Ahmad Nazir	Member
4. Prof. Riyaz Ahmad Rainayee	Member
5. Prof. Mushaq Ahmad Bhat	Member
6. Prof. S. M. Shafi	Member
7. Dr. Parvaiz A. Shah	Member
8. Dr. Sabiya Mufti	Member
9. Er. Kaiser Rasheed	Member
10. Mr. Sartuj Hussain	Member
11. Dr. Ishtiaq Ahmad Thaku	Member

Agenda I: LCD Screen & Speakers for Class room :

Resolved that the LCD screen and Mic System for Class Room be purchased on priority basis and computer speakers which will be attached with Laptop for class purposes. One Laptop Adopter may also be purchased.

Agenda II : Purchase of White Boards for Class Rooms :

Resolved that three white boards for class rooms may also be purchased for class purposes and installed as soon as possible.

Agenda III: Course Review / Examination for 2nd semester :

Resolved that all faculty members shall complete their Syllabi within 2 weeks and the Term end Examination shall be held on 22-09-2022 onwards.

Agenda IV: Curtains for Faculty/Class Rooms:

Resolved that the curtains be purchased for class rooms as well as faculty rooms where ever required. This job shall be looked after by a committee of the following:

1. Dr. Parvaiz A. Shah
2. Dr. Sabiya Mufti
3. S.O

Agenda V: Seminar for Commerce Education :

Resolved that a Seminar on "Commerce Education in the NEP Scenario" shall be held on 18th Oct , 2022. Moreover an alumni meet shall also take place on the same day.



Department of Commerce

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Hazratbal, Srinagar - 190006

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No. DC-ministry-Comm.

www.uok.edu.in

Dated 1-9-2022

For this purposes, an organization committee of the following shall do the needful:-

1. Prof. Khurshed A Butt (Convener)
2. Prof. Nazir Ahmad Nazir
3. Prof. Riyaz Ahmad Rainayee
4. Prof. Mushtaq Ahmad Bhat
5. Prof. S. M. Shafi (Coordinator)

 Prof. Khurshed A Butt	 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayee	 Prof. Mushtaq Ahmad Bhat
 Prof. S. M. Shafi	 Dr. Parveen A Shah	 Dr. Sabiya Mufti	 Dr. Kaiser Raza
 Mr Sartaj Hussain	 Dr. Ishaq Ahmad		

Head of the Department



Department of Commerce

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No. DC-meeting comm/10/11/22

Dated 11-11-2022

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 10-11-2022 at 3.00 p.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof. Mahi Din Sangmi | (In the Chair) |
| 2. Prof. Khurshood Ahmad Butt | Member |
| 3. Prof. Nazir Ahmad Nazir | Member |
| 4. Prof. Riyaz Ahmad Rainayee | Member |
| 5. Prof. Mushtaq Ahmad Bhat | Member |
| 6. Dr. Parvaiz A. Shah | Member |
| 7. Dr. Sabiya Multi | Member |
| 8. Er. Kaiser Rasheed | Member |
| 9. Dr. Khalid A. Chesthi | Member |

Agenda I: Review of 1st & 4th Semester Courses: *I & IV*

It was resolved that the syllabus and courses for the ~~1st~~ and 4th semester must be completed by or before Nov 30-2022 so that the academic calendar of the University shall be followed.

Agenda II: Repair of Card for Stabilizer:

It was resolved that the Stabilizer / Transformer of Department must be repaired on priority basis. It was also resolved that the Extension Card 32 amp be purchased from market and issued to the concerned on demand.

Agenda III: Xerox Machine:

It was resolved that the old Xerox Machine be repaired and process for purchasing new machine as already provided in the budget be started.

Agenda IV: Lavatory Block / Wash Room for Girls:

It was resolved that common Lavatory / Wash Room Block for girls, adjacent to Department Building be got constructed on priority basis.

Agenda V: Class Room for Tourism Department

It was resolved that one class room for 3 weeks only be spared for Department of Tourism for class work.

Agenda VI: Class work in DDE:

It was resolved that for class work in DDE, a panel of Teachers be framed by the HOD and let the class work in near future be also started there.

Prof. Khurshood Ahmad Butt	Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat
Dr. Parvaiz A. Shah	Dr. Sabiya Multi	Er. Kaiser Rasheed	Dr. Khalid Chesthi

Head of the Department 11/11/22



Department of Commerce

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No DC-Meeting Comm/20/22

Dated 25/11/22

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 21-10-2022 at 3.00 p.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof Mohi Uin Sangmi | (In the Chair) |
| 2. Prof. Nazir Ahmad Nazir | Member |
| 3. Prof. Riyaz Ahmad Rainayee | Member |
| 4. Prof. Mushtaq Ahmad Bhat | Member |
| 5. Dr. Parvaiz A. Shah | Member |
| 6. Mr. Sartaj Hussain | Member |
| 7. Er. Kaiser Rasheed | Member |
| 8. Dr. Khalid A. Chesthi | Member |

Agenda I: Class work for 3rd Semester:

Resolved that the class work for M.Com 3rd Semester be held w.e.f. 28-Oct-2022, Dr. Sartaj Hussain will prepare the time table for 3rd semester by or before 26th Oct, 2022.

Agenda II: Course completion for 1st & IV Semester:

The course completion of various semesters was reviewed. It was resolved that by the 30th of Nov, 2022, the course of both the semesters should be completed so that by 1st week of Dec, 2022, exams should be started.

Agenda III: Farewell Party in Honour of Prof. S.M. Shafi:

Resolved that on attaining the superannuation by Prof. S.M. Shafi, a farewell party shall be organized by the Department on 31st -Oct-2022 at 3.p.m. For making arrangements of the same, the four member committee has been constituted:

- | | |
|------------------------|----------|
| 1. Dr. Parvaiz A. Shah | Convener |
| 2. Mr Sartaj Hussain | Member |
| 3. Er. Kaiser Rashed | Member |
| 4. Section Office | Member |

Agenda IV: Re-representation of Prof. S.M. Shafi :

Resolved that Six months time period, in first instance be given to Prof. S.M. Shafi to keep his official chamber for guiding the M.Ph.D. Research Scholars. It was further resolved that the Tab issued to him be returned to the Department, as the University does not have any policy to price the gadgets which can be purchased by the faculty or to be gifted to any employee.

Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat	Dr. Parvaiz A. Shah
Mr Sartaj Hussain	Er. Kaiser Rashid	Dr. Khalid Chesthi	

25/11/22
Head of the Department



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No F(DC-meeting)/com/ku-2022

Dated 26/8/2022

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 24-08-2022 at 3.00 p.m.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Khurshed Ahmad Butt | Member |
| 3. Prof. Riyaz Ahmad Rainayee | Member |
| 4. Prof. Mushayq Ahmad Bhat | Member |
| 5. Prof S. M. Shafi | Member |
| 6. Dr. Sabiya Multi | Member |
| 7. Er. Kaisar Rasheed | Member |
| 8. Dr. Khalid A. Cheshti | Member |
| 9. Dr. Ishfaq Ahmad Thaku | Member |

Agenda I: Examination Duty

Resolved that all the Faculty members would attend the Examination Duty of all Examinations to be held in the Department.

Agenda II : Seminar

Resolved that a Seminar would be held in October, 2022. For this purpose all the issues shall be discussed in the next Departmental committee meeting.

Agenda III: Books for Library:

Resolved that all the faculty members shall visit Library and find out the deficiency of Books in their respective subjects and submit the list of Books to be procured for the library with respect to their courses. However, the courses launched recently shall get preference of books to be procured.

Agenda IV: Curtains for Rooms:

Resolved that in the next D.C meeting , an assessment shall be done of the rooms which need curtains and accordingly action shall be taken.

Prof. Khurshed A Butt	Prof. Riyaz Ahmad Rainayee	Prof. Mushayq Ahmad Bhat	Prof. S. M. Shafi
Prof Mohi Din Sangmi	Dr. Sabiya Multi	Er. Kaisar Rasheed	Dr. Khalid A. Cheshti
Dr. Ishfaq Ahmad			

Head of the Department

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26/8



Department of Commerce

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No _____ Date: _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 03-08-2022 at 3.00 p.m.

The following members were present:

- | | |
|--------------------------------|----------------|
| 1. Prof. Mohi Din Sangmi | (In the Chair) |
| 2. Prof. Khurshheed Ahmad Butt | Member |
| 3. Prof. Riyaz Ahmad Rainayee | Member |
| 4. Prof. Meshtaq Ahmad Bhat | Member |
| 5. Prof. S. M. Shafi | Member |
| 6. Dr. Parveez Ahmad Shah | Member |
| 7. Dr. Sabiha Mufti | Member |
| 8. Er. Kaiser Rasheed | Member |
| 9. Mr. Sartaj Hussain | Member |
| 10. Dr. Ishfaq Ahmad Thaku | Member |

Agenda I: Date for start of class work for M. Com 1st Semester:

Resolved that an induction programme for newly admitted students shall be held on 8th August, 2022 and regular class work shall be held on the same day as per time table notified by the H.O.D.

Agenda II: Date for start of class work for M.com 4th Semester.

Resolved that after completion of 3rd semester examination, the class work shall be held immediately w.e.f 17/08/2022.

Agenda III: To finalize the time table for M.com 1st and 4th semester

Resolved that the time table finalized in the Departmental Committee Meeting be notified by the Head of the Department.

 Prof. Khurshheed Ahmad Butt	 Prof. Riyaz Ahmad Rainayee	 Prof. Meshtaq Ahmad Bhat	 Prof. S. M. Shafi
 Dr. Parveez Ahmad Shah	 Dr. Sabiha Mufti	 Er. Kaiser Rasheed	 Mr. Sartaj Hussain
 Dr. Ishfaq Ahmad Thaku	 Dr. Ishfaq Ahmad Thaku		

Head of the Department



Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190008

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No FDC-Comm/KU/22

Dated 18/7/22

Minutes of the Departmental Committee (DC) meeting held in the office chamber of the Head of the Department of Commerce on 18-07-2022 at 2.30 p.m.

The following members were present:

1. Prof. Mohi-ud-din Sangmi	(In the Chair)
2. Prof. Khurshid Ahmad Butt	Member
3. Prof. Nazir Ahmad Nazir	Member
4. Prof. Riyaz Ahmad Rainayee	Member
5. Prof. Mushtaq Ahmad Bhat	Member
6. Dr. S. M. Shafi	Member
7. Dr. Parvez Ahmad Shah	Member
8. Er. Kaiser Rasheed	Member
9. Dr. Sabiya Mufti	Member
10. Dr. Saraj Hussain	Member
11. Dr. Khalid A. Cheshti	Member
12. Dr. Ishfaq Ahmad Thaku	Member

Item No 1: To decide about the D.C.E Courses and OE/GE Courses for the 4th Semester batch 2020.

Resolved that the following Courses shall be offered in the forth coming 4th Semester w.e.f. from August, 2022.

A. D.C.E. Courses:

1. Services Marketing .
2. Marketing Communication .
3. Financial Risk Management .

B. OE/GE Courses :

1. Basic Financial Econometrics
2. E-Marketing.

Item No 2: To decide about the D.C.E Courses and OE/GE Courses for the 1st Semester batch 2022.

Resolved that the following Courses shall be offered in the 1st Semester Batch-2022.

A. D.C.E. Courses:

1. International Business .
2. E-Commerce .
3. Personal Financial Planning .

B. OE/GE Courses :

1. Understanding Capital Marketing
2. Fundamentals of Accounting. →



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No. F(DC-Comm)/10/22

Dated 18/7/22

The meeting ended with a vote of thanks proposed to the chair.

Prof. Khurshid Ahmad Butt 	Prof. Nazir Ahmad Nazir 	Prof. Riyaz Ahmad Raza 	Prof. Mushtaq Ahmad Khan
Dr. S. M. Shafi 	Dr. Parvez Ahmad Shah 	Dr. Sabiya Multa 	Er. Kujar Rashid
Mr. Sartaj Hussain 	Dr. Khalid Ar Cheshi 	Dr. Ishfaq Ahmad Thaku 	

Head of the Department



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No FCDC-Minutes-Com/Ku/22

Dated 24/6/2022

Minutes of the Departmental Committee (DC) meeting held in the office chamber of the Head of the Department of Commerce on 24-06-2022 at 11.00 a.m.

The following members were present:

1. Prof. Mohi-ud-din Sangmi	(In the Chair)
2. Prof. Khurshood Ahmad Butt	Member
3. Prof. Riyaz Ahmad Rainayee	Member
4. Prof. Mushtaq Ahmad Bhat	Member
5. Dr. S. M. Shafi	Member
6. Dr. Parvez Ahmad Shah	Member
7. Er. Kaiser Rasheed	Member
8. Dr. Sartaj Hussain	Member
9. Dr. Khalid A. Cheshti	Member

1. Class Work Completion of 3rd Semester:

It was resolved that the class work and Syllabus of 3rd semester should be completed within a week.

2. Examination of 3rd Semester :

The Examination of 3rd Semester will be conducted on 14th -15th, July 2022.

3.) Repair/Construction work of Department:

It was resolved that the repair work of Porch Gate pernal, Wash room office and other Construction work of Department should be done on urgent basis by the Engineering Department Ku.

4.) NEP-2020 Syllabus :

It was resolved that the three members committee be constituted to complete/ design the NEP-2020 Syllabus for Under-Graduate Level by or before 28th June, 2022. The committees are as under:

S. No	Name of Subject	Name of Faculty member
1.	Finance	1. Prof. Khurshood Ahmad Butt 2. Mr Sartaj Hussain ✓ 3. Dr. Ishfaq Ahmad
2.	Human Resource Management	1. Prof. Nazir Ahmad Nazir 2. Prof. Riyaz Ahmad Rainayee 3. Prof. Mushtaq Ahmad Bhat
3.	Accounts & Taxation	1. Prof. Mohi-ud-din Sangmi 2. Dr. S. M. Shafi 3. Dr. Khalid Ashraf Cheshti









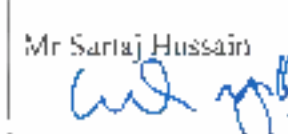
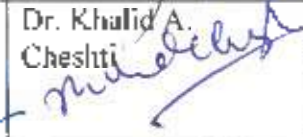
Department of Commerce

UNIVERSITY OF KASHMIR
Hazratbal, Srinagar - 190006
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NO. DC minutes - Comm/ku/22

Dated 24/6/2022

The meeting ended with a vote of thanks proposed to the chair.

 Prof. Khurshid Ahmad Butt	 Prof. Riyaz Ahmad Rainayee	 Prof. Mushtaq Ahmad Bhat	 Dr. S. M. Shafi
 Dr. Parveen Ahmad Shah	 Er. Khair Rashid	 Mr Sartaj Hussain	 Dr. Khalid A. Cheshti




Head of the Department



Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190005

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No _____

Dated _____

Minutes of the Departmental Committee (DC) meeting held in the office chamber of the Head of the Department of Commerce on 09-06-2022 at 12.00 noon.

The following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof. Mohi-ud-din Sangmi | (In the Chair) |
| 2. Prof. Khurshid Ahmad Butt | Member |
| 3. Prof. Nazir Ahmad Nazir | Member |
| 4. Prof. Riyaz Ahmad Rainayee | Member |
| 5. Prof. Mushtaq Ahmad Bhat | Member |
| 6. Dr. S. M Shafi | Member |
| 7. Dr. Parvez Ahmad Shah | Member |
| 8. Er. Kaiser Rasheed | Member |
| 9. Dr. Sartaj Hussain | Member |
| 10. Dr. Ishfaq Ahmad Thaku | Member |

1. Picnic of 2nd Semester :

It was resolved that the request of the students of 2nd semester for going to picnic be agreed to. However, the students have to bear the Transport and other expenses for the same as per rules of the University. The following committee has been constituted to help the students to make arrangement for picnic :

- Dr. Parvaiz Ahmad shah
- Mr. Sartaj Hussain

2. Admission Committee :

The Admission is in process and the following committee is constituted for admission purposes:-

- Prof. Mushtaq Ahmad Bhat
- Dr. Ishfaq Ahmad
- Ms Seerat ut Nisa (SO)
- Mr. Manzoor Ahmad (DA)

3.) DCE Subject/Course :

The request of the students to change their DCE Course has not been agreed to.

The meeting ended with a vote of thanks proposed to the chair.

 Prof. Khurshid Ahmad Butt	 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayee	 Prof. Mushtaq Ahmad Bhat
 Dr. S. M. Shafi	 Dr. Parvez Ahmad Shah	 Er. Kaiser Rasheed	 Dr. Sartaj Hussain
 Dr. Ishfaq Ahmad			

Head of the Department

The request of the H. Com 2nd Sem. Students (number of students) for change of DCE was discussed threadbare. It was decided that their request is not maintainable. Hence, that resolution may also be reflected in the DC minutes.

9/6/22



Department of Commerce

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No _____

Dated _____

Minutes of the Departmental Committee (DC) meeting held in the office chamber of the Head of the Department of Commerce on 25-05-2022 at 12.30 p.m.

The following members were present:

1. Prof. Mohi-ud-din Sangmi	(In the Chair)
2. Prof. Nazir Ahmad Nazim	Member
3. Prof. Riyaz Ahmad Rainayee	Member
4. Prof. Mushtaq Ahmad Bhat	Member
5. Dr. Parvez Ahmad Shah	Member
6. Dr. Sabiya Mufti	Member
7. Er. Kaiser Rasheed	Member
8. Dr. Sartaj Hussain	Member
9. Dr. Khalid Ashraf Chishti	Member
10. Dr. Ishfaq Ahmad Thaku	Member

1. V.Cs' Message :

At the first instance, the HOD Conveyed the concerns of the Hon'ble Vice-Chancellor about punctuality of the faculty and the non-teaching staff, addressing the grievances of the students and Scholars and ensuring the regular class work.

2. Sports Activities:

It was resolved that the following sports items be purchased for the students from DIQA Fund:
i). Cricket Bats 2 No ii). Hand Gloves 2 Pair iii) Abdomen Guard 3 No iv). Inner Guard 3 No
v). Helmet 2 No vi). Arm Guard 2 No vii). Keeping Gloves 2 No viii). Balls 4 No
ix). Uniform 3 No.

3. Glass Item:

It was resolved that the Window Glass (large size) available in the Department be auctioned and the following faculty members will take necessary action in this regard :

1. Prof. Mohammad Shafi
2. Dr. Parvaiz Ahmad Shah

4. Table Fixing in Library :

It was resolved that a table be adjusted against the vacant space in the Library and accordingly a table be adjusted or a fresh table be purchased for the same.

5. Attendance of Student :

It was resolved that the attendance of the students of all Semesters should be done and month wise statement be issued by the faculty. The Notice be issued to students for their punctuality and regular attendance in the Class.

6. Purchase of printer for Office:

It was resolved that one Printer for office purposes be purchased from Department Local Fund.

7. Repair of Cycle :

It was resolved that the cycle be repaired for the Department. The bill of repair work for the cycle may be debited to the "Local Fund".



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No _____

Dated _____

The meeting ended with a vote of thanks proposed to the chair.

 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayce	 Prof. Mushtaq Ahmad Blar	 Dr. Parvez Ahmad Shah
 Dr. Sabiya Mufti	 Er. Kaiser Rashid	 Dr. Sartaj Hussain	 Dr. Khalid A. Chishti
 Dr. Ishfaq Ahmad	 Prof. M. Muhammad Saigal		

Head of the Department



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No _____

Dated _____

Minutes of the Departmental Committee (DC) meeting held in the office chamber of the Head of the Department of Commerce on 20-05-2022 at 3.00 p.m.

The following members were present:

1. Prof. Mohi-ud-din Sangmi	(In the Chair)
2. Prof. Khurshed Ahmad Butt	Member
3. Prof. Nazir Ahmad Nazir	Member
4. Prof. Riyaz Ahmad Rainayee	Member
5. Dr. Parvez Ahmad Shah	Member
6. Dr. Sabiya Mufti	Member
7. Er. Kaiser Rasheed	Member
8. Dr. Sartaj Hussain	Member
9. Dr. Khalid Ashraf Chishti	Member
10. Dr. Ishfaq Ahmad Thaku	Member

1. Syllabus Completion of 3rd Semester. :

It was resolved that the Syllabus of 3rd semester be completed by 23, June 2022.

2. External Examination of 3rd Semester

It was resolved to start the 3rd Semester Term end Examination from 27 June, 2022.

3. Submission of Awards :

It was resolved to submit the 4th Semester backlog (Special Examination) Awards by 27th May, 2022.

4. 2nd Semester subject wise detail for faculty: It was resolved that the class work of Second Semester be started w.e.f 25-05-2022 and the allocation of the subjects has been resolved as under :

- Human Resource Management
- Accounting for Managerial Control
- Business Economics
- Research Methodology
- Corporate Governance
- E-commerce
- FINANCE
- Fundamental & Technical Analysis
- Mutual & other Funds
- Fundamentals of Corporate Tax

- Dr. Sabiya
Dr. Khalid Ashraf Cheshti
Dr. Ishfaq Ahmad
Prof. Riyaz Ahmad
Dr. Parvaiz Ahmad
Er. Kaiser Rashid

Prof. Mohammad Shafi
Dr. Ishfaq Ahmad
Dr. Khalid Ashraf Cheshti



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Dated _____

5. M.Com 1st Semester (DDE Contact Program) : It was resolved that for the M.com contact programme of (DDE) , following faculty be engaged :-

- | | |
|------------------------|--------------------------|
| i. OB | Prof. Nazir Ahmad Nazir |
| ii. QT | Prof. Reyaz Ahmad |
| iii. Corporate Tax | Dr. Khalid Ahmad Cheshti |
| iv. Consumer Behaviour | Dr. Ishfaq Ahmad |
| v. E-commerce | Er. Kaiser Rashid |

6. Contractual Lecturer Post :

It was resolved that clarification be sought from the Administration regarding letter of Contractual Lecturer.

The meeting ended with a vote of thanks proposed to the chair.

Prof. Khuram Ahmad Butt	Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Ranayee	Dr. Parvez Ahmad Shah
Dr. Sabiya Mufti	Er. Kaiser Rashid	Dr. Sartaj Hussain	Dr. Khalid A. Chishti
Dr. Ishfaq Ahmad			

Prof. Nazir Ahmad Nazir
 Prof. Reyaz Ahmad
 Dr. Khalid Ahmad Cheshti
 Dr. Ishfaq Ahmad
 Er. Kaiser Rashid
 Dr. Sartaj Hussain
 Prof. Muhammad Shuja

Head of the Department

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Department of Commerce

UNIVERSITY OF KASHMIR

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No. F(DC-minut-Com/KO/22)

Dated 11-05-2022

Minutes of the Departmental Committee (DC) meeting held in the office chamber of the Head of the Department of Commerce on 10-05-2022 at 12.00 noon.

The following members were present.

1. Prof. Mohi-ud-din Saugma	(In the Chair)
2. Prof. Khurshid Ahmad Butt	Member
3. Prof. Rayaz Ahmad Rainayoc	Member
4. Dr. Parveez Ahmad Shah	Member
5. Dr. Sabiya Mufti	Member
6. Er. Kaiser Rasheed	Member
7. Dr. Sartaj Hussain	Member
8. Dr. Khalid Ashraf Chishti	Member
9. Dr. Ishlaq Ahmad Thaku	Member

1. Repairing of Washrooms :

It was resolved that the Washrooms need immediate repairs and the Construction Division should take immediate steps for starting the work of the same. The following shall supervise the execution of the work.

- I. Dr. Parvaiz Ahmad Shah
- II. Dr. Sabiya Mufti
- III. Dr. Khalid Ashraf Chishti

2. Refresher Course for Faculty :

It was resolved that the following Faculty members be allowed to attend the refreshment course in Commerce and Management in HRDC, University of Kashmir :-

- I. Dr. Parvaiz Ahmad Shah
- II. Dr. Sabiya Mufti
- III. Mr. Sartaj Hussain
- IV. Dr. Khalid Ashraf Chishti

3. Conduct of Workshop :

It was resolved that the Workshop be conducted in the next few days in the Department under the aegis of Golden Jubilee celebrations. The following shall make necessary arrangements for the same:-

- I. Dr. Parvaiz Ahmad Shah
- II. Dr. Sabiya Mufti
- III. Mr. Sartaj Hussain
- IV. Dr. Khalid Ashraf Chishti

4. 2nd Semester award Roll submission :

It was resolved that to submit the award roll for 2nd Semester Examination, all Faculty members should do the needful by 20th May 2022.

5. Understanding the Capital Market Paper:

To address the issue of this paper, it was resolved that Prof. Khurshid A. Butt, Prof. Mohammad Shafi and Dr. Khalid Ashraf Chishti shall find a solution to this issue.



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Dated _____

6. 4th Semester Result/Awards :

All faculty members were requested to upload the awards of 4th Semester examination immediately so that the results are declared on time.

7. Email Facility for Scholars :

The Scholars of the Department need to be provided an official Email. For this purposes, this issue shall be taken up with the Director IT&SS.

A meeting should be conducted with scholars of registering/preparing their Email -Account on the University official Website for Scholar students.

8. Library facility :

The Department Library has been fully prepared. The HOD informed the faculty to impress upon all the Scholars and Students to make use of facilities in the Library.

9. Interaction with Scholars:

The faculty members were requested to inform their registered Scholars to attend an interaction meeting with the HOD on 12th May, at 12.00 noon in the Scholars Room. More-over, all the Scholars were impressed upon to be regular and Punctual in the Department to register their attendance everyday.

10. Mouse pad :

It was resolved that mouse pads be purchased on need basis.

The meeting ended with a vote of thanks proposed to the chair.

 Prof. Khurshed Ahmad Butt	 Prof. Riyaz Ahmad Rainayon	 Dr. Parvaz Ahmad Shah	 Dr. Sabiha Mufti
 Er. Kamil Raza	 Dr. Sartaj Hussain	 Dr. Khalid A. Chishti	 Dr. Ishaq Ahmad
 Prof. Muhammad A. Durr			

Though I was not present in the meeting, but I agree with all points stated above.

Head of the Department



Department of Commerce

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No _____

Dated _____

Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 18-04-2022 at 11.30 a.m.

The following members were present:

1. Prof S.M.Shafi	(In the Chair)
2. Prof. Mohi-ud-din Sangmi	Member
3. Prof. Khursheed Ahmad Butt	Member
4. Prof. Riyaz Ahmad Rainayee	Member
5. Prof. Mushtaq Ahmad Bhat	Member
6. Dr. Parveez Ahmad Shah	Member
7. Dr. Sabiya Mufti	Member
8. Er. Kaiser Rasheed	Member
9. Dr. Sartaj Hussain	Member
10. Dr. Khalid Ashraf Chishti	Member
11. Dr. Ishfaq Ahmad Thaku	Member

1. Golden Jubilee Celebration :

Taking recourse to the previous meeting in which it was decided that Prof. A. R. Mattoo, the Founder Head of Department would have an interactive session with the faculty and the Scholars of the Department, the HOD sought the assent of the members w.r.t conduct of the programme. All the members resolved that the programme should be conducted and it would be first activity under the aegis of Golden Jubilee Celebrations.

2. Seminar for Ph.D Scholars :

The HOD apprised that Prof. Sanjay Sehgal, Professor of Delhi University, a prolific scholar in finance area will be delivering a session. The members resolved that the extension lecture (online) arranged by HOD should be conducted and the initiative (action taken) by the HOD stands ratified by the DC members. The session will be conducted on 26th April 2022 at 11.00 a.m.

3. Budget :

The HOD apprised members about the details of various budget heads that were utilized. The members opinion about various expenditures that need to be incurred in the Department in the FY-2022-23 were collected. Based on the ideas and opinions collected, the HOD will make a presentation before the members.

4. Reconstitution of Purchase Committee:

It was resolved that the following will be the members of the Purchase Committee.

1. Prof. Nazir Ahmad Nazir
2. Dr. Parvaiz Ahmad Shah
3. Dr. Khalid A. Chisti
4. Mr Sartaj Ahmad
5. Section Officer (SO).

Reconstitution of purchasing committee at this point of needs needs to be justified in DC. —
21/04/22



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Dated _____

5. Complaint of Seerat-un-Nisa (SO) :

It was resolved that a two member committee comprising the following will enquire into the Complaint.

1. Prof. Khurshid Ahmad Butt
2. Dr. Sabiya Mufti.

6. Inviting Director Industries:

It was resolved that there will be an extension Lecture by Director Industries and Commerce for the 3rd semester Students.

Prof. Mohi-ud-din Sangmi	Prof. Khurshid Ahmad Butt	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat
Dr. Parvaiz Ahmad Shah	Dr. Sabiya Mufti	Er. Kaisar Rashid	Dr Sartaj Hussain
Dr. Khalid A. Chishti	Dr. Ishaq Ahmad		

Head of the Department

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I agree upto S.No 3 however, I have no knowledge about items from S.No. 4 to S.No. 6



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Minutes of the meeting of the Departmental Committee (DC) held in the office chamber of the Head of the Department of Commerce on 28-03-2022 at 1.00 p.m. with regard to the following issues.

The following members were present:

1. Prof S.M.Shafi	(In the Chair)
2. Prof. Khurshid Ahmad Butt	Member
3. Prof. Nazir Ahmad Nazir	Member
4. Prof. Riyaz Ahmad Rainayee	Member
5. Prof. Mushtaq Ahmad Bhat	Member
6. Dr. Parveez Ahmad Shah	Member
7. Dr. Sabiya Muflfi	Member
8. Er. Kaiser Rasheed	Member
9. Dr. Sartaj Hussain	Member
10. Dr. Khalid Ashraf Chesti	Member
11. Dr. Ishfaq Ahmad Thaku	Member

Agenda : Picnic Application from 3rd Semester Students of M.Com Programme.

1. Picnic Application:

At the written request of the 3rd semester Students of M.Com Programme, the HOD called the Departmental Committee members.

The members unanimously resolved that the request for an excursion be granted and necessary preparation be made in this regard. The HOD while taking recourse to latest regulation in this regard said that the Transportation charges for ferrying the Students to & fro the destination would be borne by the students itself.

2. Regarding Re-Imbursement of Registration

The HOD narrated that an application was submitted by 13 students who had earlier gone to field visit to Eco-Village for Agro-Enterpreneurship to Laar Ganderbal. The members unanimously agreed to the request of the students that the registration amount of Rs 500/- be re-imbursed to each student who participated in the programme. The amount be debited to DIQA (Student) Fund.

 Prof. Khurshid Ahmad Butt	 Prof. Nazir Ahmad Nazir	 Dr. Parvaiz Ahmad Shah	 Dr. Sabiya Muflfi
 Er. Kaiser Rasheed	 Dr Sartaj Hussain	 Dr. Khalid A. Chesti	 Dr. Ishfaq Ahmad

Office



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Minutes of the meeting of the Departmental Committee (DC) held in the Committee Room of the Department of Commerce on 15-03-2022 at 1.00 p.m.:-

The following members were present:

1	Prof. Mohi-ud-din Sangmi	Member
2	Prof. Khurshid Ahmad Butt	Member
3	Prof. Nazir Ahmad Nazir	Member
4	Prof. Riyaz Ahmad Rainayce	Member
5	Prof. Mushtaq Ahmad Bhat	Member
6	Dr. Parveez Ahmad Shah	Member
7	Er. Kaiser Rasheed	Member
8	Mr. Sartaj Hussain	Member
9	Dr. Sabiya Mufti	Member
10	Dr. Khalid Ashraf Chisti	Member

1. Re-employment of Prof. Mohammad Shafi:

The Departmental Committee met under the chairmanship of a senior faculty member of the Department to discuss the re-employment of Prof. Mohammad Shafi who is superannuating on April 30, 2022. It is pertinent to mention it here that Prof. Mohammad Shafi is teaching and supervising research in the area of international trade, which is one of the important areas of study in the discipline of commerce. Besides, the said subject is of a very technical nature, which requires rich expertise. It is also that Dr. Shafi happens to be the only teacher in the Department dealing with this important branch of knowledge. His continuation for some more time will certainly help the Department to create the resource base required to teach and carry out the research in this branch of knowledge. Above all his performance has remained quit satisfactory.

In view of the facts stated above, the Departmental Committee resolved to recommend the re-employment of Prof. Mohammad Shafi after following the due process.

 Prof. Mohi-ud-din Sangmi	 Prof. Khurshid Ahmad Butt	 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayce
 Prof. Mushtaq Ahmad Bhat	 Dr. Parveez Ahmad Shah	 Er. Kaiser Rasheed	 Mr. Sartaj Hussain
 Dr. Sabiya Mufti	 Dr. Khalid Ashraf Chisti		

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Minutes of the Departmental Committee (DC) meeting held on 29-12-2021 in the office chamber of the Head of the Department.

The following members were present:

1 Prof. S.M.Shafi	(In the Chair)
2 Prof. Riyaz Ahmad Rainayee	Member
3 Prof. Mushtaq Ahmad Bhat	Member
4 Dr. Parveen Ahmad Shah	Member
5 Dr. Sabiyah Mufii	Member
6 Er. Kaiser Rasheed	Member
7 Dr. Khalid Ashraf Chesi	Member
8 Dr. Ishaq Ahmad Thako	Member
9 Dr. Adil Amin	Member

Minutes of the Departmental Committee Meeting.

1. Engagement of Contractual Lecturers for Academic Session 2022

The committee resolved that engagement of two contractual lecturers, with specializations in Accounting & Finance, International Business & Business Economics, is required for the academic session 2022.

2. Seminar On National Education Policy 2020

The members agreed upon that due to shortage of time, due to winter break, the proposed seminar on 31st Dec 2021 may be kept in abeyance.

3. 1st Semester Syllabus completion status:

HOD obtained syllabus completion report of 1st semester from the faculty members. It is learnt so far about 55% syllabus has been completed.

4. Workshop on Stock Market Operations

The members agreed upon that Workshop on Stock Market Operations may be held in 2nd week of February 2022.

Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat	Dr. Parveen Ahmad Shah	Dr. Sabiyah Mufii
Er. Kaiser Rasheed	Dr. Khalid A. Chesi	Dr. Ishaq Ahmad Thako	Dr. Adil Amin Bhat

(Prof. Mushtaq Ahmad Shafi)
Head of the Department



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No: _____

Dated: _____

Minutes of the Departmental Committee (DC) meeting held on 15-12-2021 in the office chamber of the Head of the Department.

The following members were present:

1 Prof S.M.Shafi	(In the Chair)
2 Prof. Khurshid Ahmad Butt	Member
3 Prof. Nazir Ahmad Nazir	Member
4 Prof. Riyaz Ahmad Rainayee	Member
5 Prof. Mushtaq Ahmad Bhat	Member
6 Dr. Parveez Ahmad Shah	Member
7 Dr. Sabiya Mufti	Member
8 Er. Kaiser Rasheed	Member
9 Dr. Khalid Ashraf Chosti	Member
10 Dr. Ishfaq Ahmad Thaku	Member
11 Dr. Adil Amin	Member

Minutes of the Departmental Committee Meeting.

1. Selection of DCE Courses for 3rd Semester

It was resolved that following (04) Four DCE courses will be offered for 3rd semester with open choice.

1. Goods & Service Tax-1 (COM 18405DCE)
2. Production Management (COM 18407DCE)
3. Strategic Human Resource Management (COM 18408DCE)
4. Enterprise Resource Management (COM 18410DCE)

2. Career Counselling Cell:

It is resolved that career counselling cell will comprises of the following.

1. Dr. Parveez Ahmad Shah (Career Counsellor)
2. Dr. Sabiya Mufti (Member)
3. Mr. Sartaj Hussain (Member)
4. Two CR's of each semester (1st & 2nd)

The cell will conduct career counselling sessions with the students and will also work on Placements.


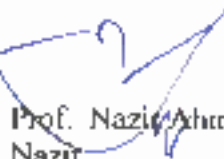


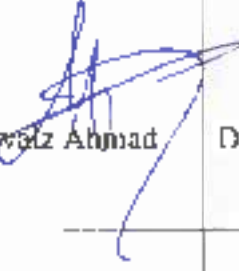


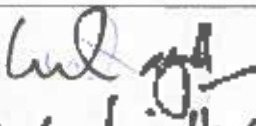
3. Picnic:

The H.O.D briefed the members about an application put up by M com 1st semester students for an excursion. The members resolved that till permission for undertaking such activity is not available no excursion be held.

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4. **Dress Code for M.com 1st Semester:**

Dr. Parvez Ahmad Shah, Dr. Sabiya Mufti and H.O.D will determine the dress code in consultation with the students. Further they will also see to it that a single vendor will be identified for the purpose.

 Prof. Khurshid Ahmad Butt	 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayee	 Prof. Mushtaq Ahmad Bhat
 Dr. Parvez Ahmad Shah	Dr. Sabiya Mufti	 Er. Kaisar Rashid	 Dr. Khalid A. Chesti
Dr. Ishfaq Ahmad	 Dr. Adil Amin Bhatt	 Mr. Sartaj Hussain	



(Prof. Mohammad Shafi)

Head of the Department



Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190005

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Minutes of the Departmental Committee (DC) meeting held on 07-12-2021 in the office chamber of the Head of the Department.

The following members were present:

1 Prof S.M.Shafi	(In the Chair)
2 Prof. Khurshid Ahmad Butt	Member
3 Prof. Nazir Ahmad Nazir	Member
4 Prof. Riyaz Ahmad Rainayee	Member
5 Prof. Mushtaq Ahmad Bhat	Member
6 Dr. Parveez Ahmad Shah	Member
7 Dr. Sabiya Mufti	Member
8 Er. Kaiser Rasheed	Member
9 Dr. Sartaj Hussain	Member
10 Dr. Khalid Ashraf Chisti	Member
11 Dr. Ishfaq Ahmad Thaku	Member
12 Dr. Adil Amin	Member

Minutes of the Departmental Committee Meeting.

1. Follow-up Preparatory Meeting of PG Board

It was resolved that the following Courses in DCE category will be included additionally :

1. Personally Finance Planning.
2. Mutual Funds.
3. Behaviour Finance.
4. Financial Derivatives.

The Following Courses as suggested were not accepted by the members :

1. Alternative investments.
2. Climate Finance & Finance Architecture.
3. Technical Analysis
4. Bitcoin & Block Chain

The other Changes with respect to the placement of Course was also agreed upon.

2. Battery Banks :

The case of Battery Banks was placed before the members. It was resolved that Fresh Battery Banks have to be purchased for hassle free backup and smooth functioning of the Academic, Research and Administrative affairs of the Department. The HOD narrated that Battery backups were technically verified by the expert and found completely useless. The new Battery Backups are costing around 2,40,000/- . The Exchange offer is estimated to be worth Rs 40,000 and Rs 2,00,000, the Department should write to the Administration for Budget.



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3. Status of other Items :

The HOD also gave the status of the following Items

1. Seat Reduction: He narrated that the proposal for seat reduction has been already sent to Dean, School of Business Studies.
2. Heaters for Class Room have been purchased.
3. Buy Back of Photostate Machine : It was resolved that the Buy Back will be effected once fresh funds are available.
4. Librery Racks purchased and the supplier has delivered them.
- 5 Auction of Unserviceable items was done and the proceeds were realised in Cash from the Vendor (Rs 40,000).

4. Regarding the use Librery By MTTM Students :

It was resolved that a letter should be written by HOD to Administration conveying categorically that no librery facility would be extended to the students of MTTM programme for the reasons like huge number of in-house students (175), 90 schelors , space shortage inconviene in handling extra burden etc.

 Prof. Khurshid Ahmad Butt	 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayce	 Prof. Mushnaq Ahmad Bhat
 Dr. Parvaiz Ahmad Sbah	Dr. Sabiya Multi	 Dr. Kaisar Rashid	Dr Sartaj Hussain
 Dr. Khalid A. Chesti	Dr. Ishfaq Ahmad	 Dr. Adil Amin Bhatt	

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(Prof. Mohammad Shafi)
Head of the Department



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No. F(De-unity) memo 2021

Dated. 13/11/2021

Minutes of the Departmental Committee (DC) meeting held on 12-11-2021 in the office chamber of the Head of the Department.

The following members were present.

1 Prof S.M.Shafi	(In the Chair)
2 Prof Khurshid Ahmad Butt	Member
3 Prof. Nazir Ahmad Nazir	Member
4 Prof. Riyaz Ahmad Rainayce	Member
5 Prof. Mushiq Ahmad Bhat	Member
6 Dr. Parveez Ahmad Shah	Member
7 Dr. Sabiya Mufti	Member
8 Er. Kaiser Rasheed	Member
9 Dr. Sartaj Hussain	Member
10 Dr. Khalid Ashraf Cheshi	Member
11 Dr. Ishfaq Ahmad Thaku	Member
12 Dr. Adil Amin	Member

Minutes of the Departmental Committee Meeting.

1. Follow-up Preparatory Meeting of PG Board

After taking a stock of the review of similar title courses at UG-PG level, the members reiterated that there is no need to change the title of Courses. However, similarity will be removed to the extend possible. The final Preparatory Meeting will be held soon before the P.G. Board is scheduled.

2. Follow-up NEP-2020 Workshop :

The HOD briefed the members about the importance of conducting of seminar on Commerce Education. The members raised concern about the construct of the Seminar. In order to have a fruitful outcome of the deliberations, the HOD re-iterated, that he will come up with a proper mechanism.

3. 2nd Semester Syllabus completion status:

After obtaining the status of completion of Syllabus from concerned faculty members of 2nd Semester, the HOD impressed upon the members to expedite the Syllabus completion process. So that exams are held in time and we should be in line with University Academic Calendar.

4. Teaching Gadgets :

In view of the fact that teaching aids need to be provided to the faculty for efficient conduct of classes, it was unanimously resolved by all faculty members that Laptops should be



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Dated: _____

provided to ensure smooth & efficient transformation of knowledge to students clientele. The members re-iterated that the Laptops provided 15 years before have already rendered in-serviceable and have been deposited back. The members further stressed that if Laptops as a teaching aid is being provided to other faculty members in the sister Departments " why can't we have for us", the members asked. It was resolved that the HOD should write to authorities and obtain authorization as well as financial support for the purpose.

5. Reduction of Seats :

As M.Com Programme is now being offered in many other Universities and affiliated Colleges of our University, therefore, there should be curtailment of seats so that teaching-learning process become more fruitful. Further , the Research profile of the Department increased manifold, therefore great focus needs to be placed for research. It was resolved that the intake capacity be only 50 seats +30% of Payment Seats i.e. total 65 seats,would be ideal for effective teaching learning processes

6. UPS replacement

The HOD briefed the members about the maintenances of Batteries of UPS on urgent basis.It was resolved that batteries which have completed exhausted should be replaced

 Prof. Khurshid Ahmad Butt	 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainaycha	 Prof. Mushtaq Ahmad Bhat
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 Dr. Khalid A. Caesti	 Dr. Ishfaq Ahmad	 Dr. Adil Amin Bhatt	

(Prof. Mohammad Shafi)
Head of the Department



Department of Commerce

UNIVERSITY OF KASHMIR

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No. _____

Dated: _____

Minutes of the Departmental Committee (DC) meeting held on 12-11-2021 in the office chamber of the Head of the Department.

The following members were present.

1 Prof S M Shafi	(In the Chair)
2 Prof. Khurshid Ahmad Bhat	Member
3 Prof Nazir Ahmad Nazir	Member
4 Prof Riyaz Ahmad Rainayee	Member
5 Prof. Mushtaq Ahmad Bhat	Member
6 Dr. Parvez Ahmad Shah	Member
7 Dr. Sabrya Mufi	Member
8 Er. Kaiser Rasheed	Member
9 Dr. Samaj Hussain	Member
10 Dr. Khalid Ashraf Cheshi	Member
11 Dr. Ishfaq Ahmad Thiku	Member
12 Dr. Adil Amini	Member

Minutes of the Departmental Committee Meeting.

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 Dr. Parvaiz Ahmad Strah	 Dr. Sabiya Mufti	 Er. Kaisar Rashid	 Dr. Sartaj Hussain
 Dr. Khalid A. Chisti	 Dr. Ishfaq Ahmad	 Dr. Adil Amin Bhatt	

(Prof. Mohammad Shafiq)
Head of the Department



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NOE (Committee - edu- Challenges) course 2021

Dated: 02/11/21

2-Day Workshop

Pursuant to the Departmental Committee decision, the following Committees have been constituted for the Workshop "**Commerce Education Challenges and opportunities under NEP-2021**" to be held in 2nd week of December. The Committee conveners are requested to convene meetings at the earliest and to ensure successful conduct of the 2-days workshop.

Media and Publicity Committee

1. Prof. Khurshheed Ahmad Butt (Convener)
2. Prof. Riyaz Ahmad Rainayee
3. Dr. Sabiya Mufti
4. Er. Kaiser Rashid
5. Dr. Adil Amin
6. Dr. Ishfaq Ahmad Thaku
7. Mr. Ibrahim Ahmad

Organizations Committee

1. Dr. Parvaiz Ahmad Shah (Convener)
2. Dr. Sabiya Mufti
3. Mr. Sartaj Hussain
4. Dr. Adil Amin
5. Dr. Ishfaq Ahmad Thaku
6. Mr. Tanveer Ahmad Wani
7. Mr. Umer Rashid

Finance Committee

1. Prof. Mushtaq Ahmad Bhat (Convener)
2. Mr. Sartaj Hussain
3. Dr. Khalid Ashraf Chisti
4. Mr. Abdul Rehman Pala


2/11/21
Head of the Department

Copy to:-

All conveners and members for information and necessary action.

Department of Commerce
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No: _____

Dated: _____

Minutes of the Departmental Committee (DC) meeting held on 28-10-2021 in the office chamber of the Head of the Department.

The following members were present

1 Prof S.M.Shafi	(In the Chair)
2 Prof. Royuz Ahmad Rainayee	Member
3 Prof. Mushtaq Ahmad Bhat	Member
4 Dr. Parveez Ahmad Shah	Member
5 Er Kaiser Rasheed	Member
6 Dr. Khalid Ashraf Chesti	Member
7 Dr. Ishfaq Ahmad Thaku	Member
8 Dr. Adil Amin	Member

Minutes of the Departmental Committee Meeting.

1. Purchase:

The HOD briefed the members about the purchases that are happening through GeM Portal. He apprised that sanction has been received for All-In-One Desktop **HP Computer / HP LaserJet Printer** for office purposes and Electric Bukhari / Gas Bukhari for Class rooms will be purchased.

2. Case of Mohit Kumar :

The HOD briefed the members about an applicant for Ph.D. Programme. He said that the Candidate namely Mr. Mohit Kumar had applied through online mode whileas the instructions were clear that the hardcopy should be deposited in the department. The candidate had failed to deposit the hardcopy. It was resolved that proper documentation be showed to the candidate as well to authorities he has approached or may be approached.

3. Farewell :-

With regard to the application from 2018 batch students, it was resolved that the farewell party for batch 2018 students will be given along with batch 2019 students. In this regard Dr. Adil Amin will be the Coordinator and Dr. Ishfaq will be assisting.

4. In-House Evaluation:

It was resolved that in order to expedite the Evaluation process, In-house (in the Department) Evaluation will be done by all concerned faculty members. In this regard light refreshment will be provided.

5. Space Upstairs :

The HOD narrated the details of the meeting that was held under the chairmanship of Dean Academic affairs while the HOD of Management Studies and Coordinator of Tourism Department were present. In view of the space crunch for the newly created Department of Tourism, the under signed was requested to handover the CBCS room for the time being.

6. Proposed Board Meeting / Preparaty Meeting :

It was decided that the Item of Board meeting be put forth for next DC meeting.

7. Recruitment Drive :-

The HOD briefed the members that in view of BORS schedule on 3rd Nov, 2021, the recruitment drive will be held on 10th November, 2021 in the Gandhi Bhawan.

8. BORS: - The BORS meeting will be held on 3rd Nov, 2021

Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat	Dr. Parvaiz Ahmad Shah
Er. Kaiser Rashid	Dr. Khalid A. Ghani	Dr. Ishtaq Ahmad	Dr. Adil Amin Bhatt


(Prof. Mohammad Shafiq)
Head of the Department



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No: F (Departmental Committee) June 2021

Dated: 21/09/2021

Minutes of the Departmental Committee (DC) meeting held on 16-09-2021 in the office chamber of the Head of the Department.

The following members were present:

1 Prof S.M.Shafi	(In the Chair)
2 Prof. Nazir Ahmad Nazir	Member
3 Prof. Riyaz Ahmad Rainayee	Member
4 Prof. Mushtaq Ahmad Bhat	Member
5 Dr. Parveez Ahmad Shah	Member
6 Er. Kaiser Rashid	Member
7 Mr. Santaj Hussain	Member
8 Dr. Khalid Ashraf Chesti	Member
9 Dr. Ishfaq Ahmad Thaku	Member
10 Dr. Adil Amin	Member

Minutes of the Departmental Committee Meeting.

1. Offline Classes:

The HOD briefed the members that offline Classes for both the semesters i.e 1st Semester of Batch 2021 and 2nd Semester of Batch 2020 will take place in dual mode. For this the Department will have to prepare a set-up in the class rooms.

2. Nominating the Associate Editor:-

The members unanimously resolved that based on the seniority Dr. Pravaiz Ahmad Shah is nominated as Associate Editor for the journal "The Business Review".

3. Workshop Preparedness:-

The HOD apprised the members about the Workshop preparedness. In this regard, the HOD Substantiated the need for having the LAN connection in the Scholars room. Further, in this Connection, it was resolved to have the Mike System & Speakers. The HOD Stated that Er. Kaiser Rashid is taken as Co-opted member for helping in IT Support System alongwith IT&SS Staff.

4. Finance Committee :

The HOD stated that the Finance committee is important to be created of the following members to look into Finance Part of the one workshop. There will be three members for finance Committee i. e. HOD, Dr. Parvaiz Ahmad Shah and Er. Kaiser Rashid. The HOD also agreed to the members request to buy Cordless Mouse etc, for every faculty member. It was also resolved to install CCTV Cameras to buy ensure a vigil in the Corridors and also install CCTV Cameras in the Library of the Department to ensure security issue.



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No. PCDC - Comm/ku/21

Dated: 31-08-2021

Minutes of the Departmental Committee (DC) meeting held on 31-08-2021 in the office chamber of the Head of the Department.

The following members were present:

1. Prof S.M Shafi	(In the Chair)
2. Prof. Mohi-ud-din Sangmi	Member
3. Prof. Khurshid A. Butt	Member
4. Prof. Nazir Ahmad Nazir	Member
5. Prof. Riyaz Ahmad Rainayec	Member
6. Prof. Mushtaq Ahmad Bhat	Member
7. Dr. Parveez Ahmad Shah	Member
8. Er. Kaiser Rasheed	Member
9. Mr. Sartaj Hussain	Member
10. Dr. Khalid Ashraf Chesli	Member
11. Dr. Ishfaq Ahmad Thakur	Member
12. Dr. Adil Amin	Member

Minutes of the Departmental Committee Meeting.

1. Research Methodology :-

The HOD at the outset stated the preparedness of the proposed workshop. The leaflet (Brochure) prepared by the coordinators of the Workshop was also discussed. It was resolved that the workshop should be conducted and the expenses to be incurred should be debited to the DIQA Fund. However, an amount of Rs 1000/- be charged to the Scholars for refreshment - folder & writing pad etc.

2. Awards to the Gold Medal Awardees :-

All the members resolved unanimously that no such function should be conducted.

3. Class work of 1st Semester :-

The HOD briefed the members about the ongoing Admission to the M Com Programme. He also proposed that the Class Work for 1st Semester should start from 15th September, 2021 onwards which was agreed upon by all members.

4. Export Orientation Center :-

The HOD stated that Indian Institute of Foreign (IIFT) desires to have a Export Orientation Center in collaboration with Department of Commerce. The members suggested that the HOD should prepare a proposal and discuss the same with the members and then proceed forward accordingly.



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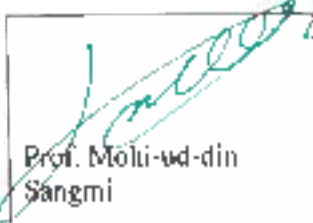
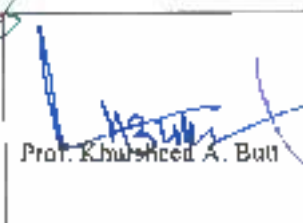
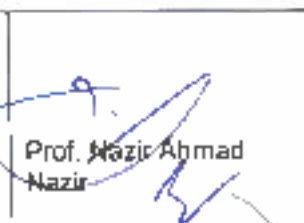

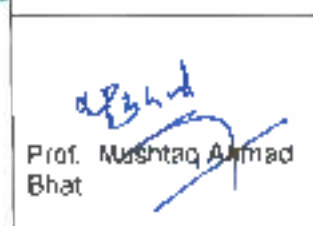
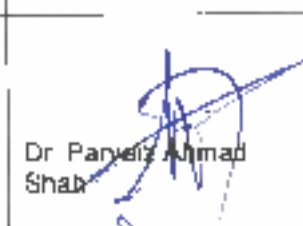
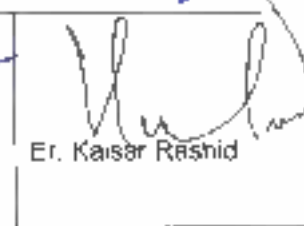
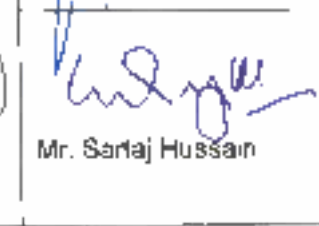
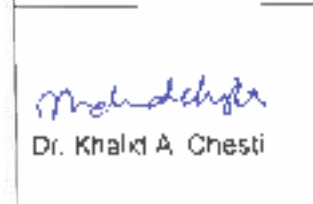
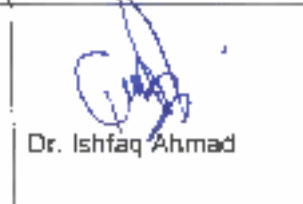
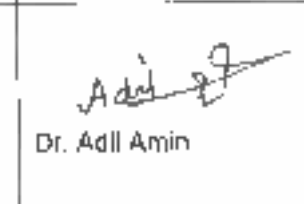
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No. PC/CC-Comm/KU/21

Dated: 31-08-2024

5. Library Automation :-

The HOD briefed the members that Alama Iqbal Library did not accede to provide the software (free of cost) for Automation of the Library. As such, the software cost will be borne by the Department out the Funds already identified in the budget.

 Prof. Moli-ud-din Sangmi	 Prof. Khurshed A. Butt	 Prof. Nazir Ahmad Nazir	 Prof. Aiyaz Ahmad Rainayee
 Prof. Mushtaq Ahmad Bhat	 Dr. Parvez Ahmad Shah	 Er. Kaiser Rashid	 Mr. Sartaj Hussain
 Dr. Khalid A. Chisti	 Dr. Ishfaq Ahmad	 Dr. Adil Amin	

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(Prof. Mohammad Shafi)
Head of the Department



Department of Commerce

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No PCDC-Comm/100/21.

Dated: 16.08.2021.

Minutes of the Departmental Committee (DC) meeting held on 16-08-2021 in the office chamber of the Head of the Department.

The following members were present:

1. Prof S.M. Shafi	(In the Chair)
2. Prof Nazir Ahmad Nazir	Member
3. Prof Riyaz Ahmad Rainayee	Member
4. Prof Mushtaq Ahmad Uhat	Member
5. Dr Parveez Ahmad Shah	Member
6. Er. Kaiser Rasheed	Member
7. Mr. Sartaj Hussain	Member
8. Dr Khalid Ashraf Chisti	Member
9. Dr. Ishfaq Ahmad Thaku	Member
10. Dr Adil Amin	Member

All the three components of the sanctioned Budget for the year 2021-22 were discussed and each item was deliberated upon in detail.

Item No 1. Budget

Items shown against each budget will be spent accordingly. However, certain appropriation will be done after prior approval from the authorities. The purchase of Refrigerator and RTC (Micro wave Oven) will be done after obtaining rates. Two chairs will be purchased, one each for Er. Kaiser Rasheed and for Mr. Sartaj Hussain.

Item No 2. Rationilization of Departmental responsibilities/ positions

1. Dr Parvez Ahmad Shah Sr. Asstt. Professor will demit his responsibility as Academic Councillor and Mr Sartaj Hussain Asstt. Professor will assume as Academic Councillor for 1st and 4th semesters.
2. Mr Sartaj Hussain Asstt. Professor will take charge as officer Incharge Library Affairs and Development. Consequent upon this, Dr. Sahiya Mufi, Sr. Asstt. Professor on her request is relieved from the charge.
3. Er. Kaiser Rashid Scientist B shall continue to dispense his duties as Nodal Officer DIQA & manage Website. Dr. Khalid Ashraf Chisti Asstt. Professor shall continue to work as Coordinator, Examinations.

Item No. 3: The Head of the Department made a proposal for starting a PG Diploma in Capital Markets and Investments. However the members didn't agree citing research work load as an impediment. Nevertheless, the Head of the Department was requested to make a presentation on NEP-2020 Policy so that the roadmap for Commerce education could be visualized well ahead.



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No: _____

Dated: _____

 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayale	 Prof. Mushiq Ahmad Bhat	 Dr. Parvaiz Ahmad Shah
 Er. Kaiser Rashid	 Mr. Sartaj Hussain	 Dr. Khalid A. Chisti	 Dr. Ishfaq Ahmad
 Dr. Adil Amin Bhatt			

(Prof. Mohammad Shafi)

Head of the Department



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No. FC.Dc - Comm/KU/21.

Dated: 16.08.2021.

Item No 04: All the members unanimously resolved that post-facto sanction be accorded to the expenditures incurred on account of refreshment given to all Board Members during the day-long deliberation by the B.Voc programme in the board meeting held on 11-08-2021. In this regard the bill submitted by **Mughal Food Corner** for Rs. 16700/- will be paid for against bill Nu 652 by debit to "Misc" local fund for the year 2021-22.

 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayed	 Prof. Mushtaq Ahmad Bhat	 Dr. Poozal Ahmad Shah
 Er. Kaiser Rashid	 Mr. Sartaj Hussain	 Dr. Khalid A. Chasti	 Dr. Ishfaq Ahmad
 Dr. Adil Amin			

(Prof. Muhammad Shafi)
Head of the Department



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No. F (DC-COMM) KU/21

Dated: 28-05-2021

Minutes of the Departmental Committee conducted at Google Meet Platform held on 28-05-2021 (at 11:00 am)

Following members were present:

1. Prof. S M Shafi	(In the Chair)
2. Prof. Khurshid Ahmad Butt	(Member)
3. Prof. Nazir Ahmad Nazir	(Member)
4. Prof. Riyaz Ahmad Rainayec	(Member)
5. Prof. Mushtaq Ahmad Bhat	(Member)
6. Er. Kaiser Rashid	(Member)
7. Dr. Parvez Ahmad Shan	(Member)
8. Mr. Sartaj Hussain	(Member)
9. Dr. Sabiya Mufti	(Member)
10. Dr. Khalid A Chishti	(Member)
11. Dr. Ishfaq Ahmad Thoku	(Member)
12. Dr. Adil Amin Bhat	(Member)

❖ Item: 01

Question Paper Structure for Ist Semester Examination Batch 2020

Resolved that the question paper will be of blended mode and will be set as per the following Scheme:

Section A: MCQ Questions (50%)—20 MCQ Questions @ 2 Marks Per MCQ = 40 Marks

Section B: Short answer Type Questions (50%)— 08 questions of 10 Marks each to be set with 2 Questions from each Unit. The Candidates will be asked to attempt any 4 Questions across all Units.



Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006

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❖ **Item: 02**

B.Voc Syllabus

The worthy HOD Conveyed to all the members that the Syllabus for B.Voc Programme is excepting One Course. It was resolved that the Course 'Business Law -II' be replaced with another course which will be done after a due thought process. It was further resolved that B.Voc Programme for Accounting and Taxation be introduced in other colleges of the valley. However, such a process shall succeed after a Meeting is held with the Commerce teaching fraternity of the Undergraduate Level. It was decided that the syllabus will be again discussed in the next DC meeting.

❖ **Item: 03**

5-Day Week Timetable for 4th Semester, 2019 Batch

As per the Model Timetable issued by the CBCS Office for 5-Days Week Business which includes new Basket Timings for GE and OE Courses, a Timetable for 4th Semester has been calibrated accordingly. The same was placed before the members and after threadbare discussion suggestions were made and it was resolved that the same need to be reflected in the new Timetable.

❖ **Item: 04**

Regarding Choice of Subject in DCE Category:

It was resolved that no Choice in DCE Category be offered to the students of 4th Semester. The decision with regard offering Financial Risk Management (FRM) was taken in an erstwhile departmental committee meeting held about two (02) months before. The decision cannot be changed now. Mr.Sartaj Hussain is advised to take classes as per the new Timetable and has been advised to expedite the teaching learning processes.

The meeting ended with the vote of thanks to the chair

Head of the Department



Department of Commerce
University of Kashmir, Srinagar, 190006
 (NAAC ACCREDITED GRADE 'A')

No. FI/DC-COM/KU/2021

Dated: _____

Minutes of the Department Committee (DC) meeting held on 06-04-2021 in the office chamber of the undersigned.

Following members were present

- | | |
|-------------------------------|----------------|
| 1. Prof. Mushtaq Ahmad Bhat | (In the Chair) |
| 2. Prof. Khurshed Ahmad Bhatt | (Member) |
| 3. Prof. Nazir Ahmad Nazir | (Member) |
| 4. Prof. Riyaz Ahmad Rainayee | (Member) |
| 5. ER. Kaisar Rasheed | (Member) |
| 6. Dr. Sahiya Mufti | (Member) |
| 7. Dr. Khalid Ashraf Chisti | (Member) |
| 8. Dr. Ishfaq Ahmad Thaku | (Member) |
| 9. Dr. Adil Amin Bhatt | (Member) |

Item No: 01 (Panel of resource persons for Distance Education)

Resolved and recommended following faculty members as resource persons for on-line contact classes for M.Com.3rd Semester.

S. No.	Course Title	Course Code	Name of the Faculty Member
1	Indian Financial system	COM18301CR	Mr Sartaj Hussain
2	Marketing Management	COM18302CR	Prof. Mushtaq Ahmad Bhat
3	Industrial Relations	Com18304CR	Dr. Sahiya Mufti
4	Goods and Services taxes - I	Com18305DCE	Dr. Khalid Ashraf Chishti
5	Production Management	COM18307DCE	Dr. Adil Amin Bhatt

Item No: 02 (Class Work for M.Com. 4th Semester; Batch: 2019)

Resolved that dual mode of teaching (online and offline) for M.Com. 4th semester, Batch, 2019 shall start from 12-04-2021.

Item No: 03 (Course Structure and Syllabus for B.Voc. in Accounting and Taxation)

Course Structure for B.Voc in Accounting & Taxation was approved. The already constituted committee will prepare syllabus accordingly to be discussed for approval in next DC meeting.

The meeting ended with the vote of thanks to the chair.

Prof. Khurshed Ahmad Bhatt	Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee
Er. Kaisar Rasheed	Dr. Sahiya Mufti	Dr. Khalid Ashraf Chisti
Dr. Ishfaq Ahmad Thaku	Dr. Adil Amin Bhatt	Sartaj Hussain

Head of the Department



Department of Commerce
University of Kashmir, Srinagar, 190008
 (NAAC ACCREDITED GRADE 'A')

FORM NO. 144/2017 D. No. 2140

No. F(DC-COM) KU/2021

Date: 27-01-2021

Minutes of the Department Committee (DC) meeting held on 27-01-2021 in the office chamber of the undersigned.

Following members were present:

- | | |
|-------------------------------|----------------|
| 1. Prof. Mushtaq Ahmad Bhat | (In the Chair) |
| 2. Prof. Khurshid Ahmad Butt | (Member) |
| 3. Prof. Nazir Ahmad Nazir | (Member) |
| 4. Prof. Riyaz Ahmad Rainayee | (Member) |
| 5. Prof. Mohammad Shafi Sofi | (Member) |
| 6. Dr. Parvaz Ahmad Shah | (Member) |
| 7. ER. Kaiser Rasheed | (Member) |
| 8. Dr. Sabiya Mufti | (Member) |
| 9. Dr. Khalid Ashraf Chisti | (Member) |
| 10. Dr. Ishfaq Ahmad Thaku | (Member) |

Item No: 01 (OE and GE Courses for 4th Semester)

OE and GE courses to be offered by the Department for 4th semester were discussed. It was resolved to offer following two courses for the forthcoming 4th semester:-

S.No.	Course Title	Course Code	Name of the Faculty Member
1.	Basic Financial Econometrics	COM 18413GE	Mr. Sartaj Hussain
2.	Regional Economic Integration	COM 18414 GE	Dr. Ishfaq Ahmad Thaku

Item No: 02 (Budget for the financial year 2021-2022)

Budget for the financial year 2021-2022 was discussed and recommended for approval of authorities.

Item No: 04 (Syllabus for B.Voc. in Accounting and Taxation)

Syllabus for B.Voc. in Accounting & Taxation was discussed and deliberated upon. It was resolved to provide hard copy of Course Structure to all faculty members for their suggestions so that same will be taken up for discussion and approval in the next Department Committee to be held on 31-03-2021.

The meeting ended with the vote of thanks to the chair

Prof. Khurshid Ahmad Butt	Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee
Prof. Mohammad Shafi Sofi	Dr. Parvaz Ahmad Shah	Er. Kaiser Rasheed
Dr. Sabiya Mufti	Dr. Khalid Ashraf Chisti	Dr. Ishfaq Ahmad Thaku

Head of the Department



Department of Commerce

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar - 190006
NAAC Accredited Grade 'A+'

No. P(CoC - Comm) KU/21

Dated: 18-03-2021

Minutes of the Departmental Committee (DC) meeting held on 18-03-2021 in the office chamber of undersigned

- | | |
|--------------------------------|----------------|
| 1. Prof. Mashraq Ahmad Bhat | (In the Chair) |
| 2. Prof. Khurshheed Ahmad Bhat | (Member) |
| 3. Prof. Riyaz Ahmad Rainayce | (Member) |
| 4. Prof. S. M. Shafi | (Member) |
| 5. Dr. Parvaiz Ahmad Shah | (Member) |
| 6. Er. Kaiser Rasheed | (Member) |
| 7. Dr. Sabiya Mufti | (Member) |
| 8. Mr. Sarraj Hussain | (Member) |
| 9. Dr. Khalid Ashraf Chishtii | (Member) |
| 10. Dr. Ishtiaq Ahmad Thaku | (Member) |

Item 01 (Resumption of M. Com 1st semester offline and online classwork)

Offline and online classwork of M. Com. 1st semester was discussed in light of University notification dated 17-03-2021. It was resolved that following necessary technology enabling aids will be purchased by debit to department local fund to be provided to all faculty members to ensure smooth simultaneous offline and online teaching:-

- | | |
|---|------------|
| 1. USB adaptor with HDMI: | 06 Numbers |
| 2. Samsung Tab OTG with HDMI (adaptor): | 06 Numbers |
| 3. Head Phone with speaker: | 12 Numbers |
| 4. Thermal Scanner (for maintaining Sop's): | 01 Number |

The above-mentioned items, except from number 03 & 04, will be additionally purchased prior to resumption of offline and online classwork for M Com. 1st semester.

Item 02 (Condonement of examination fee of an orphan student)

The request of Mr. Rashid Ahmad to condone the examination fee in light of University Notification No. Financial Assistance-DAA/KU/20 dated: 26-03-2020 was discussed and recommended in favour of the applicant.

Meeting ended with a vote of thanks to the chair.

Prof. Khurshheed Ahmad Bhat	Prof. Riyaz Ahmad Rainayce	Prof. S. M. Shafi	Dr. Parvaiz Ahmad Shah	Er. Kaiser Rasheed
Dr. Sabiya Mufti	Mr. Sarraj Hussain	Dr. Khalid Ashraf Chishtii	Dr. Ishtiaq Ahmad Thaku	

Head of the Department



UNIVERSITY OF KASHMIR
DEPARTMENT OF COMMERCE
(NAAC ACCREDITED GRADE 'A')
Date: _____

No. F/DC-COM/KU/2020

Minutes of the Departmental Committee (DC) meeting held on 17-02-2021 in the office chamber of the undersigned.

Following members were present:-

- | | |
|-------------------------------|----------------|
| 1. Prof. Mushiaq Ahmad Bhat | (In the Chair) |
| 2. Prof. Khursheed Ahmad Bhat | (Member) |
| 3. Prof. Nazir Ahmad Nazir | (Member) |
| 4. Prof. Riyaz Ahmad Rainayee | (Member) |
| 5. Dr. Parvaiz Ahmad Shah | (Member) |
| 6. Er. Kaiser Rasheed | (Member) |
| 7. Dr. Sabiya Mufti | (Member) |
| 8. Mr. Sartaj Hussain | (Member) |
| 9. Dr. Khalid Ashraf Chisli | (Member) |
| 10. Dr. Adil Aman Bhat | (Member) |

Item No: 01 (Examination of 3rd and 4th semester examination)

Resolved to conduct term-end examination of 3rd and 4th semesters as per direction of the university in on-line mode for 3rd semester and off-line mode for 4th semester.

Item No: 02 (Examination of OE/ GE of 3rd and 4th semester examination)

Resolved to conduct term-end examination of OE/ GE courses for 3rd and 4th semester as per direction of the university in on-line mode for 3rd semester and off-line mode for 4th semester and as per the notification of Chief co-ordinator CBCS.

Item No: 03 (Nomination of Career Counsellor)

Resolved to recommend Dr. Parvaiz Ahmad Shah as Career Counsellor to Centre for Career Planning and Counselling (CCPC).

Item No: 04 (Non-conversion of Professor Position into two Assistant Professor positions)

Conversion of one available Professor position into two Assistant professor positions was discussed and deliberated upon. It was resolved that all Assistant Professors currently working in the Department are eligible for Professor's position and in the event of splitting the said position into two Assistant Professor positions would tantamount to their de-motivation and low morale. Therefore, it was resolved not to recommend Professor's position to be converted into two Assistant Professor positions.

Item No: 05 (Purchase of Laptops for the faculty)

Resolved to impress upon authorities to allow the Department to purchase laptops for the faculty members to facilitate quality research/teaching.



UNIVERSITY OF KASHMIR

DEPARTMENT OF COMMERCE

(NAAC ACCREDITED GRADE 'A')

No. B.D.C.COM/2020

Date: _____

Item No: 06 (1st semester examination)

Resolved to conduct term-end examination of 1st semester after completion of syllabus and as per directions of the university.

Item No: 07 (Painting of Faculty Chambers)

Resolved to paint Prof. Nazir Ahmad Nazir's Chamber and all other faculty members through this DC minutes are requested to inform the undersigned as to the requirement of their official chambers painting need.

The meeting ended with the vote of thanks to the chair.

Prof. Khursheda Ahmad Bhatt	Prof. Nazir Ahmad Nazir	Prof. Rizaz Ahmad Rainay	Prof. Mushatq Ahmad Bhat
Dr. Parvaiz Ahmad Shah	Er. Naisar Rasheed	Dr. Sabiya Mufti	Mr. Saad Hussain
Dr. Khadija Usraaf Chisti	Dr. Adil Amin Dhan Adal		

(Signature)
Head of the Department



Date: 03/12/2020
Page: 03/12/2020

UNIVERSITY OF KASHMIR

DEPARTMENT OF COMMERCE

(NAAC ACCREDITED GRADE 'A')

NA/DC/COM/REG/2020

Date: 03/12/2020

Minutes of the Departmental Committee (DC) meeting held on 03/12/2020 in the office chamber of the undersigned.

Following members were present:

1. Prof. Mushiq Ahmad Bhat	(In the Chair)
2. Prof. Moinud-Din Sangri	(Member)
3. Prof. Khurshid Ahmad Bhatt	(Member)
4. Prof. Riyaz Ahmad Rainayee	(Member)
5. Prof. Mohamad Shafi Sofi	(Member)
6. Dr. Sahaya Mohan	(Member)
7. Dr. Khalid Ashraf Ghani	(Member)

Item No: 01 (Conversion of Professors position into two tertiary positions)

Conversion of vacant Professors' position into two Assistant Professors was discussed and deliberated upon. It was resolved to give the opinion of existing Assistant Professors of the department as the decision directly can affect their career growth. Over the course of discussion, accordingly Departmental Committee decision will be communicated to the faculty.

Item No: 02 (Meeting of a Lab for Course structure for B.Com. Course in Accounting & Taxation)

Letter received from Deputy Registrar, Anand regarding setting of syllabus course structure for B.Com. course in Accounting & Taxation was discussed and deliberated upon. It was resolved to constitute a sub-committee of following members who will review the proposed course structure and syllabus in light of the general guidelines of the University for necessary changes before the same is placed for approval in BOUGS.

1. Prof. Riyaz Ahmad Rainayee	(Chairman)
2. Mr. Sateq Hussain	(Member)
3. Dr. Khalid Ashraf Ghani	(Member)
4. Dr. Sahaya Mohan	(Member)
5. Dr. Ashraf Ahmad	(Member)

The meeting ended with the vote of thanks in the chair.

Prof. Mushiq Ahmad Bhat	Prof. Khurshid Ahmad Bhatt	Prof. Riyaz Ahmad Rainayee	Prof. Moinud-Din Sangri
Prof. Mohamad Shafi Sofi	Dr. Sahaya Mohan	Dr. Khalid Ashraf Ghani	

Member of the Department



Form: 24/2007, 11/1921/4, 11/1549/1/310
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UNIVERSITY OF KASHMIR

DEPARTMENT OF COMMERCE

(NAAC ACCREDITED GRADE 'A')

No. COM/2020/310/007

Date: 06/11/2020

Minutes of the Departmental Committee (DC) meeting held on 05-11-2020 in the office chamber of the undersigned.

Following members were present

1. Prof. Musayyib Ahmad Hira	(In the Chair)
2. Prof. Khurshed Ahmad Bhat	(Member)
3. Prof. Nazim Ahmad Nazki	(Member)
4. Prof. Riyaz Ahmad Rainayee	(Member)
5. Prof. Mahima Shafi Sofi	(Member)
6. Dr. Parvaz Ahmad Shah	(Member)
7. ER. Kaiser Rasheed	(Member)
8. Mr. Sateef Ullah	(Member)
9. Dr. Salimuddin	(Member)
10. Dr. Khalid Ashraf Chisti	(Member)

Item No. 01 (Engagement of contractual lecturers)

Resolved to recommend the engagement of 02 contractual lecturers for the academic session 2021 against the positions shown below:

Requisition (number of contractual lecturers)	Specialization	Budget Head	Vacancies			Existing Contractual Staff
			Professors	Associate Professor/s	Assistant Professor/s	
02	General	Vacant Professor Position	1	Nil	Nil	02
		Agree to the Professor Position held by Prof. Khurshed Ahmad Bhat under DCDC	1	Nil	Nil	

Item No. 02 (Orientation session with M.Com Ist semester students)

In view of Covid-19 pandemic, it was resolved to conduct online orientation session of newly admitted students immediately after the completion of their admission formalities.

The meeting ended with the vote of thanks to the chair.

Prof. Musayyib Ahmad Hira	Prof. Nazim Ahmad Nazki	Prof. Riyaz Ahmad Rainayee	Prof. Khurshed Ahmad Bhat	Prof. Mahima Shafi Sofi
Dr. Parvaz Ahmad Shah	Dr. Kaiser Rasheed	Dr. Salimuddin	Dr. Sateef Ullah	Dr. Khalid Ashraf Chisti

Head of the Department



UNIVERSITY OF KASHMIR
DEPARTMENT OF COMMERCE
(NAAC ACCREDITED GRADE 'A')

No. FDCC-COM/160/2020

Dated: _____

Minutes of the Departmental Committee (DC) meeting held on 01-10-2020 in the office chamber of the undersigned.

Following members were present

Prof. Mushtaq Ahmad Bhat	(In the Chair)
Prof. Khurshheed Ahmad Bhatt	(Member)
Prof. Riyaz Ahmad Rainayee	(Member)
Prof. Mohammad Shafi Sofi	(Member)
Dr. Parvaiz Ahmad Shah	(Member)
Er. Kaiser Rasheed	(Member)
Dr. Sabiya Mufti	(Member)
Mr. Sartaj Hussain	(Member)
Dr. Khalid Ashraf Chisti	(Member)
Dr. Ishfaq Ahmad Thaku	(Member)
Dr. Adil Ameen Bhatt	(Member)

Item No: 01 (Time Table for M.Com 1st, 3rd and 4th semesters)

The Time Tables for M.Com 1st, 3rd and 4th semesters has been discussed and resolved that online class work for 3rd and 4th semesters shall start from 02-10-2020. However, online class work of 1st semester shall start immediately after the completion of their admission formalities.

Item No: 02 (OE/GE Courses for 1st & 3rd and 4th semesters)

The DC has recommended to offer the following OE/GE Courses for 1st, 3rd and 4th semesters.

1 st semester	3 rd semester	4 th Semester
Management Theory & Practice (Dr. Parvaiz Ahmad Shah)	Organisational Psychology (Dr. Sabiya Mufti)	Commercial Banking (Mr. Sartaj Hussain)
Data & Network Communication (Er. Kaiser Rasheed)	Entrepreneurship Development (Adil Ameen Bhatt)	Regional Economic Integration (Dr. Ishfaq Ahmad Thaku)

Basic Finance Economics

Item No: 03 (Purchase of sanitizer dispenser/sanitizers/masks)

In view of Covid-19 pandemic, it has been resolved to purchase branded one sanitizer dispenser/sanitizers/masks for the department by debit to Department Local Fund.

The meeting ended with the vote of thanks to the chair.

Prof. Khurshheed Ahmad Bhatt	Prof. Riyaz Ahmad Rainayee	Prof. Mushtaq Ahmad Bhat
Prof. Mohammad Shafi Sofi	Dr. Parvaiz Ahmad Shah	Er. Kaiser Rasheed
Dr. Sabiya Mufti	Mr. Sartaj Hussain	Dr. Khalid Ashraf Chisti
Dr. Ishfaq Ahmad Thaku	Dr. Adil Ameen Bhatt	

M. Bhat
Head of the Department



UNIVERSITY OF KASHMIR

DEPARTMENT OF COMMERCE

(NAAC ACCREDITED GRADE 'A')

No. DC/COAD/KU/2020

Dated _____

Minutes of the Departmental Committee (DC) meeting held on 04-07-2020 in the office chamber of the undersigned.

Following members were present

Prof. Mushraq Ahmad Bhatt	(In the Chair)
Prof. Khurshid Ahmad Bhatt	(Member)
Prof. Nazir Ahmad Nazir	(Member)
Prof. Riyaz Ahmad Ramiyece	(Member)
Prof. Mohamad Shafi Sofi	(Member)
Dr. Parvaiz Ahmad Shah	(Member)
Dr. Kasar Rashheed	(Member)
Dr. Sabya Mufi	(Member)
Dr. Khalid Ashraf Chishti	(Member)
Dr. Ishfaq Ahmad Thakur	(Member)
Dr. Adil Ahmad Bhatt	(Member)

Item No: III To discuss the new examination pattern for M.Com. M.Com. 1st and 2nd semesters (batch 2018 and 2019) in light of University Notification No. No.30/PG-Exams/Acad/KU/20 dated 30-05-2020 and to conduct their online examinations)

The new examination mechanism was discussed and deliberated upon and it was resolved

1. That the question paper will be of Multiple Choice Questions (MCQ's).
2. That each question paper will consist of forty (40) Multiple Choice Questions each carrying two (2) marks.
3. That examination will be of sixty (60) minutes with one and half minute's duration per question.
4. The above scheme of assessments/evaluation will be followed for the ongoing 2nd and 3rd semester (batch 2019 and 2018 respectively).
5. With regard to OE/GE courses respective question paper will consist of (20) MCQ's each carrying two marks and will be of thirty (30) minutes duration.
6. The internal assessment will be conducted by the concerned teacher.

The meeting ended with the vote of thanks to the chair.

Prof. Khurshid Ahmad Bhatt	Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Ramiyece
Prof. Mushraq Ahmad Bhatt	Prof. Mohamad Shafi Sofi	Dr. Parvaiz Ahmad Shah
Dr. Kasar Rashheed	Dr. Sabya Mufi	Dr. Khalid Ashraf Chishti
Dr. Ishfaq Ahmad Thakur	Dr. Adil Ahmad Bhatt	

(Signature)
Head of the Department



UNIVERSITY OF KASHMIR

DEPARTMENT OF COMMERCE

(NAAC ACCREDITED GRADE 'A')

No. UDC/COM/KU/2020

Date: _____

Minutes of the Departmental Committee (DC) meeting held on 13-05-2020 in the office chamber of the undersigned.

Following members were present

Prof. Mushtaq Ahmad Bhat	(In the Chair)
Prof. Nazir Ahmad Nazir	(Member)
Prof. Riyaz Ahmad Rainayee	(Member)
Prof. Muhammad Shafi Seli	(Member)
Dr. Parvaz Ahmad Shah	(Member)
SR. Nazeer Rasheed	(Member)
Dr. Sabiya Mufti	(Member)
Dr. Khalid Ashraf Chisti	(Member)
Dr. Adil Anam Bhat	(Member)

Item No: 01 To discuss the new examination pattern for M.Com Programme (current semesters) in light of University Notification No. No (PG-Exams)Acad/KU/20 dated 30-05-2020

The new examination mechanism was discussed and deliberated upon and following student evaluation method was approved.

Programme	Examination Pattern/Components	Marks Allotted	Evaluation Mechanism
M.Com.	Mid-term Examination	40	Mid-term examination will comprise of four (4) short answer type questions and four (4) long answer type questions of 1 st and 2 nd units. The student shall be required to attempt at least two questions from short answer type and two questions from long answer type questions with a word limit of 100-150 and 300-400 respectively. Short answer type questions will carry seven (07) marks and long answer type questions shall carry thirteen (13) marks each respectively. Short Answer Type Questions = 2×7= 14 Marks Long Answer Type Questions = 2×13= 26 Marks
	Term End Examination	40	Term end examination will comprise of four (4) short answer type questions and four (4) long answer type questions of 3 rd and 4 th units. The student shall be required to attempt at least two questions from short answer type and two questions from long answer type questions with a word limit of 100-150 and 300-400 respectively. Short answer type questions will carry seven (07) marks and long answer type questions shall carry thirteen (13) marks each respectively. Short Answer Type Questions = 2×7= 14 Marks Long Answer Type Questions = 2×13= 26 Marks
M.Com.	(Continuous Assessment)	20	The said examination will be based on any or combination of the following to be conducted by the concerned teacher on regular intervals:-



UNIVERSITY OF KASHMIR

DEPARTMENT OF COMMERCE

(NAAC ACCREDITED GRADE 'A')

NO. DC/COM/KS/2020

Date:

		MCO's Assignments, Attendance of students, Student participation in the class
Total Marks Per Paper With 04 Credits	100	(60 End Semester and 40 Continuous Assessment)
OE/GL with 02 Credits	The above evaluation mechanism will be followed for OE/GL courses (02 credits) also. However, there will be End-term Examination only.	

Item No: 02 (Purchase of I-Mac for all the faculty members)

Purchase of I-Mac was discussed and deliberated upon by all members and it was unanimously resolved that in order to enforce effective on-line teaching and student assessment, the need for the purchase of I-Mac is indispensable for all faculty members. The said purchase shall be made by debit to departmental local funds.

The meeting ended with the vote of thanks to the chair.

 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rinaayce	 Prof. Mushtaq Ahmad Bhat
 Prof. Mohamad Sharif Sofi	 Dr. Parvaiz Ahmad Shah	 Dr. Kaiser Rasheed
 Dr. Sabiya Mufii	 Dr. Khalid Asrar Chisri	 Dr. Adil Amin Bhat

Head of the Department



UNIVERSITY OF KASHMIR
DEPARTMENT OF COMMERCE
(NAAC ACCREDITED GRADE 'A')

No. DC-COM/17/2019

Dated: _____

Minutes of the Departmental Committee (DC) meeting held on 14-03-2020 in the office chamber of the undersigned.

Following members were present

Prof. Mushtaq Ahmad Bhat	(In the Chair)
Prof. Khursheed Ahmad Bhat	(Member)
Prof. Nazir Ahmad Nazir	(Member)
Prof. Riyaz Ahmad Rainayee	(Member)
Dr. Parvaiz Ahmad Shah	(Member)
ER. Kaisar Rasheed	(Member)
Mr. Sartaj Hussain	(Member)
Dr. Sabiya Mufti	(Member)
Dr. Khalid Ashraf Chisti	(Member)
Dr. Ishfaq Ahmad Thaku	(Member)
Dr. Adil Aamir Bhatt	(Member)

Item No: 01 (kitchen Appliances)

Resolved to purchase kitchen appliances (gas stove, micro oven and refrigerator) by debit to department local fund.

Item No: 02 (LCD projector)

Resolved that one LCD projector (EPSON) including screen for research scholars room will be purchased through the purchase section of the university by debit to department local fund

Item No: 03 (Conduct of seminar/conference/symposium/workshop)

Resolved that the Department will approach funding agencies/sponsors for conduct of seminar/conference/symposium/workshop, before submitting any proposal to university authorities for funding purpose.

Item No: 04 (Contact Programme DDE)

Resolved to recommend following faculty members to conduct the contact classes of M.Com 3rd semester, batch 2017:-

S. No.	Course Code	Course Title	Name of the Faculty
1.	COM 17301CR	Indian Financial System	Prof. Khursheed Ahmad Bhat
2	COM 17302CR	Marketing Management	Prof. Mushtaq Ahmad Bhat
3	COM 17304DCE	Goods & Services Tax	Dr. Khalid Ashraf Chisti
4.	COM 17307DCE	Marketing Communication	Dr. Sabiya Mufti

Item No: 05 (Special assistance programme)

Resolved that Prof. Khursheed Ahmad Bhat will prepare the proposal for special assistance programme and submit the same to HOD for its approval in the Departmental Committee.

Item No: 06 (Conduct of continuous assessment tests for M.Com 1st and 2nd Semesters)

Resolved that continuous assessment tests will be conducted by concerned teachers at their own convenience after 31st March, 2020.



UNIVERSITY OF KASHMIR

DEPARTMENT OF COMMERCE

(NAAC ACCREDITED GRADE 'A')

No. DC-COM/2019/2019

Date: _____

Item No: 07 (Refund of admission fee)

Resolved to recommend refund of admission fee of Mr. Imtiyaz Ahmad Sheikh, Physically Challenged Person, of M.Com 2nd semester bearing Enrolment No. 18034111067, subject to fulfillment of necessary requirements under rules.

Item No: 08 (Reservations regarding circular issued by Controller of Examinations)

With respect to submission of e-awards within 20 days after completion of term end examination, it was observed that due to the large number of students (approximately 100) it is difficult to submit awards within the stipulated period, therefore, it was resolved that a committee comprising of Prof. Riyaz Ahmad Rainayee and Dr. Khalid Asraf Chisti will determine the number of days within which evaluation process could be completed.

Item No: 09 (Evaluation of answer scripts)

With respect to evaluation of answer scripts it was resolved that after term end examination the awards of every faculty member will be cross examined to ensure the fairness in the marks assigned by the faculty.

Item No: 10 (Parking for staff)

Resolved that parking lot will be designated for employees.

The meeting ended with the vote of thanks to the chair

Prof. Khurshid Ahmad	Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainayee	Prof. Gulzar Ahmad Khan
Prof. M. Shah Safi	Dr. Parvaiz Ahmad Shah	Mr. Sarfaraz Hussain	Dr. Sabiya Mushtaq
Dr. Khalid Asraf Chisti	Er. Karam Rasool	Dr. Ishfaq Ahmad Thaku	Dr. Adil Ameen Bhatt

[Signature]
Head of the Department
14/10/19



UNIVERSITY OF KASHMIR

DEPARTMENT OF COMMERCE

(NAAC ACCREDITED GRADE 'A')

No. FDC-COM/KU/2019

Date: 03-02-2020

Minutes of the Departmental Committee (DC) meeting held on 03-02-2020 in the office chamber of the undersigned

Following members were present

Prof. Mushtaq Ahmad Bhat	(In the Chair)
Prof. Khursheed Ahmad Butt	(Member)
Prof. Nazir Ahmad Nazir	(Member)
Prof. Riyaz Ahmad Rainayee	(Member)
Prof. Mohamad Shafi Sofi	(Member)
Dr. Parvaiz Ahmad Shah	(Member)
Er. Kaiser Rasheed	(Member)
Mr. Sartaj Hussain	(Member)
Dr. Sabiya Mufti	(Member)
Dr. Khalid Ashraf Chisti	(Member)

Item No: 01 (Class Work of M.Com 1st and 2nd semester)

The time table for resumption of class work for M.Com 1st and 2nd semester was reframed

Item No: 02 (B.Com Honours syllabus)

The B. Com. Honours syllabus already approved by the BOUGS in its meeting held on 19-12-2019 was aligned with the letter No.F(B.Com Hous/Syllabus/ku)/KU/20 dated 14-01-2020 issued by Dean Academic.

The meeting ended with the vote of thanks to the chair.

 Prof. Khursheed Ahmad Butt	 Prof. Nazir Ahmad Nazir	 Prof. Riyaz Ahmad Rainayee	 Prof. Mushtaq Ahmad Bhat	 Prof. Mohamad Shafi Sofi
 Dr. Parvaiz Ahmad Shah	 Er. Kaiser Rasheed	 Mr. Sartaj Hussain	 Dr. Sabiya Mufti	 Dr. Khalid Ashraf Chisti

Head of the Department



UNIVERSITY OF KASHMIR

DEPARTMENT OF COMMERCE

(NAAC ACCREDITED GRADE 'A'')

No. F.D.CE/COM/KU/2019

Date: 30-12-2019

Minutes of the Departmental Committee (DC) meeting held on 30-12-2019 in the office chamber of the undersigned.

Following members were present

- | | |
|----------------------------|----------------|
| Prof. Mushiq Ahmad Bhat | (In the Chair) |
| Prof. Khurshaed Ahmad Butt | (Member) |
| Prof. Nazir Ahmad Nazir | (Member) |
| Prof. Mohamad Shafi Sofi | (Member) |
| Dr. Parvaiz Ahmad Shah | (Member) |
| Er. Kaisur Rasheed | (Member) |
| Dr. Khalid Ashraf Chisti | (Member) |
| Dr. Saraiya Mughli | (Member) |

Item No: 01 (Engagement of contractual lecturers)

Resolved to recommend the engagement of 04 contractual lecturers for the academic session 2020 against the positions shown below.

Requirement (Number of contractual lecturers)	Specialization	Budget Head	Vacancies			Existing Contractual Staff
			Professor/s	Associate Professor/s	Assistant Professor/s	
04	General	Vacant Professor Position	1	Nil	Nil	03
		Against the Professor Position held by Prof Mohi-ud-Din Sangini (DCDC)	1	Nil	Nil	
		Against Payment Seat Share (2020 Session)		Nil	Nil	

Item No: 02 (Entrance Test Syllabus-2020 under CBCS pattern)

M Com Entrance Test syllabus for 2020 for B.Com (General/Honours) is modified and approved as per the university notification no. F.D.ACE/Entrance-2020/KU/19 dated 20-12-2019.

The meeting ended with the vote of thanks to the chair.

Prof. Khurshaed Ahmad Butt	Prof. Nazir Ahmad Nazir	Prof. Mushiq Ahmad Bhat	Prof. Mohamad Shafi Sofi	Dr. Saraiya Mughli
Dr. Parvaiz Ahmad Shah	Er. Kaisur Rasheed	Dr. Khalid Ashraf Chisti		

Head of the Department



UNIVERSITY OF KASHMIR

DEPARTMENT OF COMMERCE

(NAAC ACCREDITED GRADE 'A')

No. 14/DE/COMS/EC/2019

Dated: 21-12-2019

Minutes of the Departmental ~~Meeting~~ Committee (D/C) meeting held on: 21-12-2019 in the office chamber of the undersigned.

Following members were present

Prof. Mushtaq Ahmad Bhat	(In the Chair)
Prof. Khurshood Ahmad Butt	(Member)
Prof. Nazir Ahmad Nazir	(Member)
Prof. Riyaz Ahmad Rainayee	(Member)
Prof. Mohammad Shafi Sofi	(Member)
Dr. Parvaz Ahmad Shah	(Member)
Er. Kaiser Rasheed	(Member)
Mr. Santaj Hussain	(Member)
Dr. Shahid Ashraf Chisti	(Member)

Item No: 01 (Re-appropriation of the sanctioned self finance seat share)

Ms. Mehrish Mushtaq was appointed as contractual lecturer vide university order No: F(CL-Commerce)Adm/TW/KU/19 dated 13-11-2019 by debit to the payment seat share of the department. Her salary has not been released by the concerned section as it was not reflected in the budget allocation for the year 2019-20. The matter was discussed and deliberated upon and it was resolved to recommend the re-appropriation of the sanctioned self finance seat share amounting Rs.07.60 lacs for the development of class rooms and scholars room to include the salary of contractual lecturer.

The meeting ended with the vote of thanks to the chair.

Head of the Department



UNIVERSITY OF KASHMIR

DEPARTMENT OF COMMERCE

(NAAC ACCREDITED GRADE 'A')

No. FIDC.COMM/JKU/02/2019

Dated: 29-05-2019

Minutes of the Departmental Committee Meeting held on 29-05-2019 in the office chamber of the undersigned.

Following members were present:

Prof. Mushtaq Ahmad Bhat	(In the Chair)
Prof. Khursteed Ahmad Butt	(Member)
Prof. Nazir Ahmad Nazir	(Member)
Prof. Riyaz Ahmad Rainaye	(Member)
Prof. S. M. Shafi	(Member)
Dr. Parvez A. Shah	(Member)
Er. Kaiser Rasheed	(Member)
Dr. Sabiya Mufti	(Member)
Dr. Khalid A Chishti	(Member)
Dr. Adil Amin Bhat	(Member)

Resolution 1 (Organising Annual Day)

The request of the students of M.Com 4th semester to organize annual day was discussed and it was resolved to allow the students to organize the annual day. Dr. Parvarz Ahmad Shah will co-ordinate the event.

Resolution 2 (Refund of Industrial Tour & Computer Usage Fee)

The request of the students to refund the Industrial Tour fee and computer usage fee amounting Rs. 1000/- was discussed and it was resolved that since there is no budgetary provision for organizing Industrial Tour and the same has not been conducted by the department, therefore, the Industrial Tour fee (Rs. 500/=) and computer usage fee (Rs. 500/=) is recommended to be refunded.

Resolution 3 (Contact Programme for Distance Education)

The DC members recommend the conduct of Contact Programme of M.Com 2nd semester for 2017 batch students of the Directorate of Distance Education. The Coordinator for M.Com programme of Distance Education shall fix the date to start the programme in consultation with concern faculty members.

Resolution 4 (Child Care Leave)

It was resolved to recommend the child care leave in favour of Ms. Samreena for a period of 03 months under rules.

The meeting ended with the vote of thanks to the chair.

Prof. Khursteed Ahmad Butt	Prof. Nazir Ahmad Nazir	Prof. Riyaz Ahmad Rainaye	Prof. Mushtaq Ahmad Bhat	Prof. S. M. Shafi
Dr. Parvaiz Ahmad Shah	Er. Kaiser Rasheed	Dr. Sabiya Mufti	Dr. Khalid Ashraf	